CHAPTER 66: TEMPORARY OUTDOOR PUBLIC ASSEMBLIES

ARTICLE I - PURPOSES AND DEFINITIONS

§ 66.1 Title
This Chapter shall be known and may be cited as the "Outdoor Public Assemblies Law of the Town of Camillus, New York."

§ 66.2 Purposes
In order to preserve the public peace and good order, to prevent riots and tumultuous assemblages, unreasonably loud or disturbing noises, disorderly, noisy, riotous or tumultuous conduct and to promote the health, safety, morals and general welfare of the community consistent with the rights of its citizens and inhabitants and others in the Town of Camillus to peacefully assemble, this Chapter is enacted.

§ 66.3 Temporary Outdoor Assembly
This Chapter shall regulate the temporary outdoor assembly of persons where two hundred fifty (250) or more persons are expected to congregate in the Town of Camillus. This Chapter shall not be construed to apply to outdoor religious services, political rallies, or drive-in theaters.

§ 66.4 Definitions
Unless otherwise expressly stated the following terms shall, for the purposes of this Chapter, have the meanings herein indicated:

Assembly – shall mean the gathering, collecting or congregating of persons with or without the levy of an admission fee.

Building – shall mean a permanent structure designed to be used as a place of occupancy, storage or shelter and with a roof and which is enclosed on all sides.

Public place – shall mean a place to which the public or a substantial group of persons is invited or has access.

Structure – shall mean a construction that is compliant with the NY State Uniform Code and the Code of the Town of Camillus and includes among other things tents, stadiums, amphitheaters and other similar facilities.

Temporary outdoor assembly – shall mean a gathering of 250 or more persons for a period of thirty (30) days or less where the audience is not contained in a permanent building/structure designed and approved for Assembly Occupancy.

ARTICLE II - PERMITS

§ 66.21 Written permit required

No person shall use, allow, let, or permit property to be used for the temporary outdoor assembly of persons in excess of two hundred fifty (250) unless temporary site plan approval shall have been obtained from the Town Planning Board and a written permit shall have been obtained from the Code Enforcement Officer.

§ 66.22 Application to be filed sixty (60) days prior to Temporary outdoor assembly (the event)

Application for such permit shall be made to the Town Planning Board and shall be filed with the Code Enforcement Office at least sixty (60) days, prior to the date upon which the commencement of such assembly is contemplated.

§ 66.23 Information and material to be submitted with application

Such application shall include the following written material:

A. A statement of the name, age and residence address of the applicant; if applicant is a corporation, the name of the corporation, the names and addresses of directors, officers and stockholders owning five (5%) percent or more of the number of shares outstanding of each class of stock; if the applicant does not reside in the County of Onondaga, the name and address of an agent who shall be a natural person and shall reside or have a place of business in the County of Onondaga and who shall be authorized to and shall agree by verified statement to accept notices or summonses issued with respect to violations of any law, ordinances, rules or regulations.

B. A statement containing the name and address of the record owner of the subject property or properties and the nature and interest of the applicant therein; the proposed dates and hours of such assembly; the expected maximum number of persons intended to use the property at one time and collectively; the expected number of automobiles and other vehicles intended to use the property at one time and collectively; and the purpose of the function, including the nature of the activities to be carried on and the admission fee to be charged, if any.

C. A statement specifying the method of disposing of any garbage, trash, rubbish or other refuse arising therefrom.

D. A site plan showing the following:

    1. size of the property;

    2. the zoning district in which it is located;

    3. the streets or highways abutting said property;

4. the size and location of any existing building, buildings, or structures or of any proposed building, buildings, or structures to be erected for the purpose of the assembly;

5. the layout of any parking area for automobiles and other vehicles and the means of ingress and egress to such parking area; such parking area shall provide one parking space for every four (4) persons in attendance;

6. a statement of the method to be used for the disposal of sanitary sewage; if using portable toilets, show location(s) on the site plan;

7. a statement to show the method to be used for handwashing stations; if using portable stations, show location(s) on the site plan;

8. a statement to show the method to be used for the supply, storage and distribution of water.

E. If a person, other than the person applying for the permit, will be engaged in the sale and distribution of food and beverage, the name and address of such person shall be submitted.

F. Compliance with the Town Police Department regarding the following:
The Town may require the permittee to deploy private security guards or police personnel to adequately and safely control and protect the assembly, the assembly area, and traffic in and about the area of the assembly as recommended by the Chief of Police or authorized designee. The Chief of Police or authorized designee will utilize a Police Department staffing matrix guideline to assist in reasonably predicting the staffing levels necessary for the assembly. The number of security and/or police personnel assigned may vary as dictated by the nature of the particular temporary outdoor assembly event, or as calculated to be necessary by the Chief of Police or authorized designee. When police department personnel are required as a condition of the permit or requested by the permittee, the permittee shall reimburse the Town for any such police protection of the actual cost paid by the Town for such police protection.

G. Location of fire lanes and water supply for fire control shown on the site plan.

H. A statement specifying the facilities to be available for emergency treatment of any person who might require immediate medical or nursing attention and location(s) shall be shown on the site plan.

I. A statement specifying whether any camping or housing facilities are to be available and, if so, a plan showing the intended number and location of same.

J. A statement that no soot, cinders, smoke, noxious acids, fumes, gases or unusual odors, or loud or excessive noises shall be permitted to unreasonably emanate beyond the property line of the assembly.

§ 66.24 Conditions for granting a permit

A. No permit shall be issued unless the permittee shall furnish the Town with written authorization to permit the Town or its lawful agents to go upon the subject property for the purpose of inspecting the same, providing adequate police, fire and emergency protection, and protecting persons and property from danger.

B. No permit shall be issued unless the applicant shall furnish the Town with a comprehensive liability insurance policy, issued by a company duly licensed by the state of New York, insuring the applicant against liability for damage to persons or property with limits of not less than $1,000,000.00 / $2,000,000.00 for bodily injury or death and limits of not less than $100,000.00 for property damage, which said policy shall be provided on a primary non-contributory basis and name the Town as an additional insured with a waiver of subrogation in the Town's favor, and shall be given 30 days prior written notice in the case of policy cancellation or non-renewal.

C. The Town may issue a permit upon such other conditions, including a bond to ensure compliance with any conditions the Town may impose, as the Town may reasonably impose to ensure compliance with this Chapter, and for the general protection of the health, safety and welfare of the persons and property in the Town.

§ 66.25 Denial, restrictions and expiration of permit

A. The Town may deny the issuance of a permit if it shall find that any of the items as set forth in §66.23 of this Chapter are insufficient to properly safeguard the safety, health, welfare and wellbeing of persons or property; the denial shall be in writing and shall set forth the reason therefor.

B. If a permit is granted by the Town, such permit shall set forth the maximum number of persons to be permitted to attend the Temporary outdoor assembly/event; the Town, in determining such maximum limit, shall take into consideration the capacity of the site, the facilities to be available—including but not limited to restrooms, and the availability of public highways, and other means of transportation to and from the site; the applicant shall limit all ticket sales to such maximum number and shall include such limitations in all adverting.

C. Each permit shall expire at the end of the temporary outdoor assembly/event or the calendar year in which it is issued for multiple events. All temporary outdoor assembly/event dates, including anticipated rain dates, shall be clearly stated in the application.

§ 66.26 Modification or rescission of permit

If after a permit for temporary outdoor assembly of persons is issued, the Code Enforcement Officer determines that any of the representations and/or statements contained in the application or any of the conditions of the permit have not been complied with, the Code Enforcement Officer may serve upon the permittee's agent for the service of process as appointed pursuant to Subdivision A of § 66.23 hereof a notice specifying the manner in which the permittee has not

complied with the terms of its permit, and that the Code Enforcement Officer, for good cause, may modify or rescind such permit, absolutely or upon conditions.

§ 66.27 Fee
The applicant shall pay to the Town at the time the application is submitted a fee of Two Hundred Fifty Dollars ($250.00) where the maximum number of persons to assemble shall not be over one thousand (1,000), and Five Hundred Dollars ($500.00) where the maximum number of persons to assemble shall be over one thousand (1,000) persons; one-half of the fee shall be refunded if a permit is not issued. Exemptions: Churches, schools and other public buildings shall obtain a permit and complete all necessary fire safety inspections, but the application and permit fees shall be waived.

§ 66.28 Consumption of Alcohol
The provisions of § 65.1 of Chapter 65: Public Conduct, Article I - Consumption of Alcoholic Beverages in Public Places shall not apply to any public place where a permit for Temporary Outdoor Assembly of Persons is issued by the Code Enforcement Officer.

§ 66.29 Inspections
The Town Code Enforcement Officer shall inspect the site and shall inspect all structures including tents and food trucks as required by the New York State Uniform Code and the Code of the Town of Camillus.

ARTICLE III - PENALTIES

§ 66.50 Penalties

A. Any person who shall use, allow, let or permit to be used property for the assembly of persons in excess of two hundred fifty (250) for temporary outdoor entertainment or any person who shall cause the gathering, collecting or congregating of persons in excess of two hundred fifty (250) in public places for temporary outdoor entertainment without having a written permit in accordance with the provisions of this Chapter shall be guilty of a violation of this Chapter.

B. For each violation of this Chapter, the person violating the same shall be subject to a fine of not more than five Hundred Dollars ($500.00) per violation.

C. A separate violation of this Chapter shall be deemed committed on each day during or on which a violation occurred or continues and a separate penalty may be imposed for each separate violation."

Historical Notes:
Replaced repealed Chapter 66; LL#3-2025