CHAPTER 44: TOWN HIGHWAYS AND PUBLIC PLACES

ARTICLE I - OPENINGS IN TOWN HIGHWAYS

§ 44.1 Permit

A. No person shall open or cause to be opened by cutting or digging the surface, pavement or soil in any highway or public place under the jurisdiction of the town without first obtaining a permit from the Superintendent of Highways.

B. Written application shall be made upon a form to be provided, which shall be filed with the Highway Superintendent.

§ 44.2 Barricades and Warning Devices

Any excavation in the highways or public places of the Town shall be properly guarded or barricaded at all times, and adequate and sufficient warning devices shall be installed and maintained to warn the public.

§ 44.3 Filling of excavations

All excavated materials shall be removed, following which all openings shall be carefully backfilled for their entire length, width, and depth in the highway area. Backfill beneath roads, driveways, shoulders, sidewalks, or other pavement shall be crushed stone meeting the specifications for NYSDOT Item 4 sub-base, placed in six inch lifts and compacted to 95% of the Standard Density. Backfill beneath lawns or landscaped areas shall be crushed stone as above to one foot over the top of any pipes, and thereafter shall be select fill with no stones larger than 4" in any dimension and no more than 15% passing a No. 200 sieve. Native material may be used for select fill only if approved. Select fill shall be placed and compacted in twelve inch lifts to 85% of the Standard Proctor density. Excavation within paved areas shall be temporarily paved immediately upon completion with cold patch. Excavation beneath lawns of landscaped areas shall be topsoiled, seeded, and mulched immediately upon completion. Additional materials shall be added by the permittee as long as any settlement occurs, following which pavement, curbing, landscaping or other improvements shall be restored by the permittee to their original condition.

§ 44.4 Inspection

All restoration work shall be inspected and approved by the Highway Superintendent.

§ 44.5 Insurance Certificate

All applicants shall file with the Town Clerk a certificate of liability insurance with the Town named thereon as an additional insured in the amount of $1,000,000.00 for the purpose of indemnifying the Town against any and all liability to persons or property for any claims brought or covered against it by reason of any omission or act of the applicant, his contractors, agents or employees. All contractors performing any work pursuant to the permit granted shall furnish a similar certificate of insurance.

ARTICLE II - DRIVEWAY PERMITS

§ 44.10 Permit

A. No driveway onto a Town Highway shall be allowed unless a permit has been obtained from the Superintendent of Highways.

B. No reconstruction or resurfacing work shall be performed on that portion of any existing driveway between the right of way boundary and the existing edge of pavement of a Town road, unless a permit has been obtained from the Superintendent of Highways.

C. Written application shall be made upon a form to be provided, which shall be filed with the Highway Superintendent.

D. The authority of the Highway Superintendent to grant a curb cut for any lands with frontage on the east side of Knowell Road is suspended for 90 days, commencing upon the filing of this local law with the Secretary of State of New York.

§ 44.11 Driveway Design Standards

A. One and two family dwelling residential driveways

1. The preferred number of driveway entrances onto a Town Road shall be one per building lot having 150 feet of frontage, or less. The Superintendent of Highways may allow a second driveway entrance for such lots, provided that the topography and sight distance are such that the second driveway will not cause a safety hazard. Where frontages greater than 150 feet are encountered, the Superintendent may allow more than one driveway entrance.

2. The angle of all driveways with the Town Road shall be as close to 90 degrees as practicable.

3. The maximum width of driveways shall be 26 feet. The minimum driveway width shall be 10 feet.

4. The minimum return radius at the intersection of the driveway and the road surface shall be 10 feet and in no case shall the radius extend beyond the intersection of the pavement edge and the side property line projected.

5. The sizes and slopes of driveway storm drains and culverts within the Town Road Right-of-Way shall be as specified by the Superintendent. The applicant shall bear all costs for pipe, grating, paving, etc., required within such Right-of-Way.

6. Driveway storm drains and culverts may be installed by the Camillus Highway Department, at its convenience, unless the applicant requests under separate permit to

install such drains and culverts within the Town Road or is directed to do so by the Superintendent.

7. No driveway shall be constructed where the sight distance is less than ten times the legal, posted, maximum limit. The applicant shall also trim brush and maintain his property in such a manner as to maintain optimal sight distance.

8. Exceptions
    - Driveway curb cut not to exceed thirty feet in width at 322 Hornady Drive
    - 33' wide driveway at 109 Weeping Willow Way, TM#: 018.-09-35.0.

B. Multiple dwelling, commercial, industrial and other property use driveways.

1. The maximum number of driveway entrances onto a Town Road shall be two per building lot having 250 feet of frontage, or less. Where frontages greater than 250 feet are encountered, the Superintendent may allow more than two driveway entrances.

2. No driveway will be constructed closer than 40 feet from a road intersection as measured from the nearest edge of the proposed driveway to the intersection of the right-of-way lines.

3. Driveways and parking areas shall be designed so that no parking, loading, or servicing of vehicles will take place within the Town Road Right-of-Way and so that no vehicles will be required to back onto the Town Road to egress from the abutting property.

4. The minimum angle of all driveways with Town Road shall be 45 degrees.

5. The maximum width of driveways shall be 40 feet. The minimum driveway width shall be 18 feet

6. The maximum return radius at the intersection of the driveway and the road surface shall be 50 feet. The minimum return radius shall be 20 feet, and in no case shall the radius extend beyond the intersection of the pavement edge and the side property line as projected.

7. Island areas shall be required to define the location of driveways and to create a median strip between the Town Road surface and facilities on adjacent properties. The island areas shall have a minimum length of 20 feet and shall extend from the curb to the Right-of-Way line. Where no curbing exists, the island areas shall extend from a line parallel to and a minimum of 10 feet from the pavement edge to the Right-of-Way line or beyond.

8. All island areas shall be defined by 6 inch curbing, or other suitable materials, and shall have grass or other landscaping.

9. The sizes and slopes of driveway storm drains and culverts within the Town Road Right-of-Way shall be as specified by the Superintendent. The applicant shall bear all costs for pipe, grating, paving, etc. required within such Right-of-Way. The construction of all such improvements within the Town Road Right-of-Way shall be undertaken by the applicant under separate permit as required by Article I of this Chapter.

10. There shall be a minimum distance of 15 feet between the Town Road Right-of-Way and any service facilities such as pump islands and building entrances.

11. No driveway shall be constructed where the sight distance is less than ten times the legal, posted maximum speed limit. The applicant shall also trim brush and maintain his property in such a manner as to maintain optimal sight distance.

§ 44.12 Drainage

All existing and proposed drainage conditions shall be indicated on the plans submitted by the applicant. facilities to carry water thru and/or off the applicant's property shall be designed and constructed so that no damage will occur to the existing and proposed buildings, driveways, adjacent properties, drainage facilities and public improvements. In no case shall a driveway be constructed so as to convey water onto the road surface unless an existing road surface drainage system exists.

§ 44.13 Construction Standards

A. Excavation for Drainage Structures
Roadside ditches shall be excavated to the width and depths specified by the Superintendent.

B. Accepted Materials for Drainage Structures

1. Driveway pipe shall be reinforced concrete - Class IV, corrugated steel pipe - 16 gauge.

2. Backfill around driveway pipes shall consist of crushed stone containing no stone greater than 4 inches in diameter and shall extend at least 12 inches above the driveway pipe. The backfill shall be thoroughly compacted with particular attention given to the proper placing and compaction of the backfill under the pipe haunches.

3. No headwalls may be built on ends of driveway pipes. Flared end sections may be required.

4. Catch basins, if required, shall conform with the Superintendent's specifications.

C. Surface Materials
The driveway surface shall be consolidated in such a manner so as to prevent loose material from being scattered onto the Town Road surface.

ARTICLE III - PENALTIES

§ 44.20 Penalty

Any violation of any provision of this chapter shall be deemed an offense and upon conviction thereof

shall be punishable by a fine not to exceed Two Hundred Fifty Dollars ($250.00) or fifteen (15) days in jail for each offense. Each day a violation continues uncorrected shall be considered a separate offense.

History

Chapter 44 approved 4/9/91, filed with State 5/2/91
§44.10 (D)-Moratorium on Knowell Road, LL#19-2008
§44.11(A)(3) – Maximum driveway width increased from 20’ to 26’, LL#14-2016
§44.11(A)(8) – Driveway width of 33’ at 109 Weeping Willow Way, TM#: 018.-09-35.0, LL#16-2016