

HOW TO OBTAIN A MARRIAGE CERTIFICATE

The cost of a marriage certificate from the City of Hornell is \$10, payable in cash, or money order only [made out to "CITY OF HORNELL"].

The Office of City Clerk has marriage certificates only for those who got their marriage license from the Hornell City Clerk.

According to New York State law, there are only two ways to obtain a marriage certificate: either in person at the City Clerk's office, or through the mail. Those eligible to get a marriage certificate are those named on the certificate, or

Other people who have a:

- documented judicial or other proper purpose
- New York State Court Order

If in person: Show identification.

If via mail: Write a brief request stating your name, spouse's name and date of marriage, along with your phone number. Also, provide photocopied identification [e.g., a driver's license], along with payment and a self-addressed, stamped envelope. If there are no problems, marriage certificates are mailed back the same day they are received.

Mail requests to:

CITY CLERK
82 Main St. PO Box 627
Hornell, NY 14843