

**FREEDOM OF INFORMATION
APPLICATION FOR PUBLIC ACCESS TO RECORDS**

TO: City of Hornell
City Hall
82 Main St.
Hornell, NY 14843

Date: _____

I hereby apply to inspect the following record(s) and/or request a copy:

Signature _____ Date _____

Print Name _____

Address _____

Phone number: _____ Email: _____

AGENCY USE ONLY

() Approved

() Denied _____

() Record requested cannot be found

() Record is not maintained by this agency

COMMENTS: _____

Signature _____ Date _____

**NOTICE: YOU HAVE A RIGHT TO APPEAL A DENIAL OF THIS APPLICATION TO THE
HEAD OF THIS AGENCY**

I hereby appeal the denial to Mayor John Buckley, City Hall, 82 Main St., Hornell, NY. Within seven (7) days of receipt of appeal, he must fully explain in writing, his reason(s) for such denial.

Signature _____ Date _____

COPY COST

Number of Copies (page) _____ x \$.25 per page Total \$ _____