

# City of Hornell New York

Proposal

For

**One (1) Chevrolet Silverado 2500HD  
4WD Double Cab 149" Work Truck,  
2025 or newer**

Bid Opening:  
Friday, January 30<sup>th</sup> at 11:00 AM  
Hornell City Hall

## ADVERTISEMENT FOR BIDS

The City of Hornell will accept sealed bids at the Office of the City Clerk, 82 Main St., Hornell, NY, until 11:00 a.m., Friday, January 30, 2026, at which time and place they will be publicly read aloud for the following:

### One (1) Chevrolet Silverado 2500HD 4WD Double Cab 149" Work Truck, 2025 or newer

#### **Must Include:**

Work truck preferred equipment group, Upfitter switch kit(5), Glass, deep tinted, Seats front 40/20/40 split bench, Defogger, rear window electric, Lowered GVWR, 10,000 lbs (4536 kg), Chevytec spray on bedliner, Mirrors, outside power adjustable verticle trailering, rear axle 3.73 ratio, Jet Black vinyl seat trim, Audio System Chevrolet Infotainment 3 system, Battery Auxiliary 700 cold cranking amps/70 Amp – hr, Alternator 220 amps, Engine 6.6 L V8, Transmission Allison 10 speed automatic, Emissions, Skid plates, WT Convenience Package, Wheels 17" (43.2 cm) machined aluminum, Tailgate gate function manual with EZ lift, Tires LT265/70R17E all-terrain blackwall, License plate kit front, LPO Black work step, Snow Plow prep/camper package, Tire spare LT265/70R17E all-terrain blackwall, Install factory ordered upfitter switch

The City of Hornell reserves the right to accept or reject any and/or all bids submitted if in its opinion its best interests are served thereby.

By: \_\_\_\_\_  
Holly Snyder, City Clerk

## **GENERAL INSTRUCTIONS TO BIDDERS**

### **Use of Bid Forms**

These contract documents are considered to be the complete set of bidding documents. These documents, along with any additional required forms shall be submitted as part of the complete bid.

### **Cooperative Purchasing Clause**

The resulting contract from this solicitation may be extended to other governmental entities, public agencies, school districts, municipalities, and nonprofit organizations authorized by law to participate in cooperative purchasing arrangements (“Eligible Entities”). Such entities may purchase goods and/or services under the same terms, conditions, and pricing awarded through this solicitation, with the consent of the Contractor.

### **Interpretation**

Any request for interpretation of the contract documents shall be addressed to:

City of Hornell  
City Clerk  
PO Box 627  
Hornell, NY 14843  
(607) 324-2682

The bidder shall not rely upon any information obtained from any other employee or agent of the City with regard to the intention of these documents or the subject of this contract.

### **Preparation of Bid**

All bids must be submitted on the approved contract forms supplied by the City of Hornell, and each person making a bid:

1. Certifies that he has fully informed himself of the contents of the bidding documents by his personal examination of them,
2. Certifies that he has not relied on any estimates or any representations made by the City, its agents, servants, or employees with respect to the subject of this bid and,
3. Agrees that he will not make, against the City, its agents, servants, or employees, any claim based upon the lack of such information or the existence of such reliance.
4. Persons signing the bid shall be an owner or officer of the contracting firm with authority to act on behalf of and to obligate the bidder to full performance of the contract.

Each set of the bidding documents shall be filled out by the bidder and shall be submitted as the bid. Each set of bidding documents should contain:

1. A title page
2. The advertisement for bids
3. The non-collusive bidding certificate

4. The waiver of immunity
5. Iran Divestment Act Compliance Rider
6. Contract
7. General instructions to bidders
8. The Contract requirements
9. Specifications
10. The form for submission of bid

Each person preparing a bid shall set forth in the spaces provided at the end of the form for submission of bid:

1. His name and title
2. His business address and telephone number
3. His signature
4. The name of the person, firm, or corporation on whose behalf the bid is being made
5. The business address and telephone number of such person, firm, or corporation (if not the same as in 2 above).

Each person preparing a bid shall sign the non-collusive bidding certificate and waiver of immunity.

Each price shall be typewritten, or written in ink, in words and in figures. Labeled spaces are provided for this purpose on the form for submission of bids. In the event the price state in words is not the same as the price state in figures, the price stated in words shall be binding.

All prices quoted shall exclude all Federal, State, and Municipal taxes.

Each bid shall be delivered to the Office of the City Clerk of the City of Hornell, enclosed in an opaque, sealed envelope clearly labeled with the name of the bidder and the title of the proposal as taken from the title page of the Bidding documents.

### **Bid Opening and Award**

All bids will be opened and read at the time and place specified in the advertisement for bids:

The City may, in its discretion,

1. Permit a bidder to withdraw his bid, if a written request to withdraw the bid is received by the City prior to the time set for the bid opening, or
2. Reject any bid, which lack prices on all items included in the proposal, or which in any other way is incomplete.

The City reserves the right to accept or reject any and/or all bids or to waive any informality if in its opinion the best interests of the City will be promoted thereby.

Bid acceptance and award will be made as soon as practicable after the bid opening.

Following the award by the City, the contract pages contained within the bidding documents will be executed by both parties within five days from the date of the award.

### **Obligations of the Successful Bidder**

By submission of the bid, each bidder agrees as applicable, if awarded the contract:

1. Not to assign or sublet the contract or any work covered by the contract without previous permission by the City.
2. To pay every person employed on the contract work, a wage not less than the prevailing rate of wage as prescribed by the labor law of the State of New York.
3. To comply with all laws, orders, ordinances, rules, and requirements of applicable Federal, State, or Local government agencies having jurisdiction over the work.
4. To perform in strict accordance with the bidding documents unless otherwise directed by the City.
5. That the City's designated agent shall determine whether or not the performance is in accordance with the bidding documents.

### **Non-Collusive Bidding Certification**

By submission of this bid, each bidder and each person signing on behalf of any bidder certifies, and in the case of a joint bid each party thereto certified as to its own organization, under penalty of perjury, that to the best of his knowledge and belief:

- 1) The prices in this bid have been arrived at independently without collusion, consultation, communication, or agreement, for the purpose of restricting competition, as to any matter relating to such prices with any other bidder or with any competitor;
- 2) Unless otherwise required by law, the prices which have been quoted in this bid have not been knowingly disclosed by the bidder and will not knowingly be disclosed by the bidder prior to opening, directly or indirectly, to any other bidder or to any competitor; and
- 3) No attempt has been made or will be made by the bidder to induce any other person, partnership or corporation to submit or not to submit a bid for the purpose of restricting competition.

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Signature of Person Preparing the Bid

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Name of Person, Firm or Corporation on  
Whose Behalf the Bid is Being Made

## **WAIVER OF IMMUNITY**

The Contractor and/or Vendor and/or Supplier hereby agrees to the provisions of 103 and 103-a of the General Municipal Law which requires that upon the refusal of a person, when called before a Grand Jury to testify concerning any transaction or contract had with the State, any political sub-division thereof, a Public Authority or with any Public Department, Agency or Official of the State or of any political sub-division thereof or of a Public Authority, or to sign a waiver of immunity against subsequent criminal prosecution or to answer any relevant question concerning such transaction;

- 1) Such person, and any firm, partnership or corporation of which he is a member, partner, director or officer shall be disqualified from thereafter selling to or submitting bids to or receiving awards from or entering into any contracts with any Municipal Corporation or any Public Department, Agency, or official thereof, for goods, work, or services, for a period of five years after such refusal, and;
- 2) Any and all contracts made with any Municipal Corporation or any Public Department, Agency or Official thereof, since the effective date of this law by such person, and by any Firm, Partnership or Corporation of which he is a member, partner, director or officer may be cancelled or terminated by the Municipal Corporation without incurring any penalty or damages on account of such cancellation or termination but any monies owing by the Municipal Corporation for goods delivered or work done prior to the cancellation or termination shall be paid.

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Signature of Person Preparing Bid

## IRAN DIVESTMENT ACT COMPLIANCE RIDER FOR CONTRACTORS

The Iran Divestment Act of 2012, effective as of April 12, 2012, is codified at State Finance Law (“SFL”) §165-a and General Municipal Law (“GML”) §103-g. The Iran Divestment Act, with certain exceptions, prohibits municipalities, including the City, from entering into contracts with persons engaged in investment activities in the energy sector of Iran. Pursuant to the terms set forth in SFL §165-a and GML §103-g, a person engages in investment activities in the energy sector of Iran if:

(a) the person provides goods or services of twenty million dollars or more in the energy sector of Iran, including a person that provides oil or liquefied natural gas tankers, or products used to construct or maintain pipelines used to transport oil or liquefied natural gas, for the energy sector of Iran; or

(b) The person is a financial institution that extends twenty million dollars or more in credit to another person, for forty-five days or more, if that person will use the credit to provide goods or services in the energy sector in Iran and is identified on a list created pursuant to paragraph (b) of subdivision three of Section 165-a of the State Finance Law and maintained by the Commissioner of the Office of General Services.

A bid or proposal shall not be considered for award nor shall any award be made where the bidder or proposer fails to submit a signed and verified bidder’s certification.

Each bidder or proposer must certify that it is not on the list of entities engaged in investment activities in Iran created pursuant to paragraph (b) of subdivision 3 of Section 165-a of the State Finance Law. In any case where the bidder or proposer cannot certify that they are not on such list, the bidder or proposer shall so state and shall furnish with the bid or proposal a signed statement which sets forth in detail the reasons why such statement cannot be made. The City of Hornell may award a bid to a bidder who cannot make the certification on a case by case basis if:

(1) The investment activities in Iran were made before the effective date of this section (i.e., April 12, 2012), the investment activities in Iran have not been expanded or renewed after the effective date of this section and the person has adopted, publicized and is implementing a formal plan to cease the investment activities in Iran and to refrain from engaging in any new investments in Iran; or

(2) The City makes a determination that the goods or services are necessary for the City to perform its functions and that, absent such an exemption, the City would be unable to obtain the goods or services for which the contract is offered. Such determination shall be made in writing and shall be a public document. Capacity Building Services RFP: PIN 26016P0001

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Signature of Person Preparing Bid

## **CONTRACT**

This contract, made this \_\_\_\_\_ day of \_\_\_\_\_ by and between the City of Hornell,  
hereinafter called the Owner, and \_\_\_\_\_, of  
\_\_\_\_\_ hereinafter called the Contractor.

Witnesseth that the parties hereto agree as follows:

The Contractor shall accomplish all work required to fulfill the requirements of these documents in accordance with the provisions stated herein.

The "Bid" submitted by the Contractor dated \_\_\_\_\_ and the accompanying plans and specifications are a part of this contract.

In conclusion, in witnesseth whereof, the parties herein have hereunto set their hands and seals, the day and year first before written.

BY: \_\_\_\_\_  
Owner

Attest: \_\_\_\_\_

BY: \_\_\_\_\_  
Contractor

Attest: \_\_\_\_\_

**Acknowledgement of Officer of Owner Executing Contract**

State of New York  
County of Steuben

On this \_\_\_\_\_ day of \_\_\_\_\_ before me personally came and appeared \_\_\_\_\_, to me known, who, being by me duly sworn, did depose and say that he is the \_\_\_\_\_ of the \_\_\_\_\_ described herein, and which executed the foregoing instrument, that by virtue of the authority conferred on him by law he subscribed his name to the foregoing instrument and that he executed the same for the purpose therein mentioned.

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Notary Public (Seal)

**Acknowledgement of Contractor if Individual or Partnership**

State of New York  
County of Steuben

On this \_\_\_\_\_ day of \_\_\_\_\_, before me personally came and appeared \_\_\_\_\_, to me known, and known to me to be (one of the members of the firm of) \_\_\_\_\_ (The person) described, and who executed the foregoing instrument, and he acknowledged to me that he executed the same for the purpose therein mentioned.

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Notary Public (Seal)

**Acknowledgement of Contractor if Corporation**

State of New York  
County of Steuben

On this \_\_\_\_\_ day of \_\_\_\_\_, before me personally came and appeared \_\_\_\_\_, to me known, who, being by me duly sworn, did depose and say that he is the \_\_\_\_\_ of the \_\_\_\_\_ the corporation described herein, and which executed the foregoing instrument, that he knows the seal of said corporation, that one of the seal affixed to said instrument is such seal, that it was so affixed by order of the directors of said corporation, and that he signed his name thereto by like order.

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Notary Public (Seal)

## **FORM FOR SUBMISSION OF BID**

Description

**Total Bid Price**

In Figures

In Words

Name & Title of Person Preparing Bid

Business Address and Telephone Number

Signature of Person Preparing Bid

Date

Name of Person, Firm, or Corporation on whose behalf the bid is being made

Business Address if different from above