



Bella Mente Montessori Academy

Board of Directors

Scott Moote, President
James Smith, Treasurer
Greg McGuire, Secretary

Bella Mente Charter School Special Board Meeting Minutes December 17 , 2025

Meeting Location: 1737 W. Vista Way, Vista, California 92083

Virtual participation: <https://attendee.gotowebinar.com/register/2696513136640056923>

(BMMA endeavors to provide virtual public participation on a voluntary basis. This option may not be provided for all Board Meetings.)

You can also dial in using your phone.

United States: +1 (914) 614-3221
Access Code: 925-282-268

Closed Session: NA

Open Session: when the closed session adjourns

IMPORTANT NOTICE: Members of the public can view the meeting via livestream and can participate in the meeting electronically via GotoWebinar. Members of the public who would like to address the Board may do so in person at the meeting location, or may do so electronically by emailing board@bellamentecharter.org prior to start of the meeting to request a hold card / time to speak, or by responding when the Board Chair confirms public commenters for each item. The hold cards will be issued as early as 6:00pm up until the meeting is called to order. Members of the public need not submit their comments in advance.

CLOSED SESSION: (NONE)

OPEN SESSION: when the closed session adjourns

I. NA

II. CLOSED SESSION (None)

III. OPEN SESSION/REGULAR MEETING 12:21PM

Call to order, roll call and establishment of quorum

Moved By	JS	Seconded By	GM
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AYE	NAY	ABSTAIN	ABSENT	Board Member
X				Scott Moote
X				Greg McGuire
X				James Smith

A. REPORTABLE ACTION ITEMS CONSIDERED IN CLOSED SESSION NA

B. NONAGENDA PUBLIC COMMENTS (20 MINUTES TOTAL)

PUBLIC COMMENTS/COMMUNITY MEMBERS: Any member of the public who wishes to speak to an agenda item not on the agenda but regarding school business may do so at this time. The hold cards will be issued as early as 6:00pm up until the meeting is called to order. Individual speakers will be allowed up to three (3) minutes to address the Board on each agenda or non-agenda item, and the Board will limit the total time for public comments on each item to twenty (20) minutes.

In an effort to hear as many speakers as possible, comment times may be shortened by the Board Chair (depending on the number of speakers on any agenda or non-agenda item). The Board Chair may also extend the time limits for comments, and/or may move additional comments beyond a specific time allotment to later in the meeting, in order to provide sufficient time for the Board to conduct the Board’s business during the meeting.

Bella Mente Charter School welcomes your participation at Board meetings. Your participation assures us of continuing community interest in our school.

C. APPROVAL OF AGENDA

Recommended motion: Approve the agenda for the December 17, 2026 Board of Directors Meeting.

Moved By	GM	Seconded By	JS
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AYE	NAY	ABSTAIN	ABSENT	Board Member
X				Scott Moote
X				Greg McGuire
X				James Smith

D. DISCUSSION ITEMS

- Executive Director Announcements** - Erin Feeley will provide legislative, safety & risk management, special education updates and fiscal projection updates. NONE
- Monthly Financial Board Report** - Joshua Eng, Regional School Business Director from CSMC will report on the monthly financial report. NONE
- Campus Report**- Patrick Broughton, Director of Compliance will report on performance updates. NONE
- Enrollment Report**- Gladys Espino, Director of Support Services: NONE

E. CONSENT CALENDAR/ROUTINE ITEMS OF BUSINESS

All items listed under the Consent Calendar are considered by the Board in one action. There will be no discussion of these items prior to the time the Board votes on the motion, unless members of the Board, staff, or public request specific items to be discussed and/or removed from the Consent Calendar.

- Minutes from the 12/09/2025 Board of Directors Meeting

Executive Director’s Recommendation: Approve Consent Calendar
Public Comment

Moved By	JS	Seconded By	GM
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AYE	NAY	ABSTAIN	ABSENT	Board Member
X				Scott Moote
X				Greg McGuire
X				James Smith

F. DISCUSSION/ACTION ITEMS

1. North County Academy MOU Bella Mente 2025-2026

Executive Director's Recommendation: Approve
Public Comment

Moved By	JS	Seconded By	GM
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AYE	NAY	ABSTAIN	ABSENT	Board Member
X				Scott Moote
X				Greg McGuire
X				James Smith

IV. ADJOURNMENT - 12:33

Moved By	JS	Seconded By	GM
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AYE	NAY	ABSTAIN	ABSENT	Board Member
X				Scott Moote
X				Greg McGuire
X				James Smith

End of Meeting at:
 Next Meeting: January 13, 2026

Instructions for Comments to the Board by Members of the Community

Bella Mente Charter School welcomes your participation at meetings of the Board of Directors. The purpose of the Board’s public meeting is to conduct the affairs of the school in public. We hope that you will visit these meetings often and your participation assures us of continuing community interest in our school. To assist you in speaking/participating in our meetings, the following guidelines are provided.

1. The agenda is available to all community members. Please note that the order of consideration of items on the agenda may be changed without prior notice.
2. Community members who wish to speak on any agenda items or under the general category of “Public Comment” will be given an opportunity to do so.
3. “Public Comment” is set aside for members of the community to raise issues that are not specifically on the agenda. However, due to public meeting laws (Brown Act), the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes and total time allotted to non-agenda items will not exceed twenty (20) minutes. Exceptions to these time limits may be made at the discretion of the Board Chair. The Board may give direction to staff to respond to your concerns or you may be offered the option of returning with a citizen requested agenda item.
4. With regard to items that are on the agenda, you may speak for up to (3) minutes when the Board discusses that item. Exceptions to this time may be made at the discretion of the Board Chair.
5. Community members may request in writing that a topic related to school business be considered for placement on a future agenda. Requests should be addressed to the Board Chair and emailed to board@bellamentecharter.org. If such an item is placed on the agenda and publicly noticed, the Board can respond, interact, and act upon the item. There is no right to have an item placed on the agenda.

6. Any person with a disability who requires a modification or a reasonable accommodation, including auxiliary aids or services, to participate in a public meeting of the Board of Directors may request such modification or accommodation by contacting Bella Mente Charter School, 1737 W. Vista Way, Vista, California 92083, or by telephone at 760-621-8931, or by email at board@bellamentecharter.org. Please make any requests at least 12 hours prior to the meeting.
7. For more information concerning this agenda, please contact Bella Mente Charter School, 1737 W. Vista Way, Vista, California 92083, or by telephone at 760-621-8931, or by email at board@bellamentecharter.org.

Approved on: 01/13/2026

Signature of Board Member

Signature of Board Member

<i>Scott Moote</i>	<i>Greg McGuire</i>
Name: Scott Moote	Name: Greg McGuire

SIGNATURE CERTIFICATE



REFERENCE NUMBER

F961A28F-5C9B-418E-A92A-9E562B895C28

TRANSACTION DETAILS

Reference Number

F961A28F-5C9B-418E-A92A-9E562B895C28

Transaction Type

Packager

Sent At

01/15/2026 05:15:49 PM EST

Executed At

02/27/2026 05:28:31 PM EST

Identity Method

email

Distribution Method

email

Signed Checksum

b350e1041b732ba7ed60dc2264cb7d8b4a578405269691631c24c47c66a68a51

Signer Sequencing

Disabled

Document Passcode

Disabled

DOCUMENT DETAILS

Document Name

Board Meeting Minutes 2025.26

Filename

Regular_Board_Meeting_Minutes_2025_10_14.pdf

Pages

18 pages

Content Type

application/pdf

File Size

579 KB

Original Checksum

416839aa9a20c0580bc54b42db821abc327614c971ca5f45953011fbab8a3a87

SIGNERS

SIGNER	E-SIGNATURE	EVENTS
Name Greg Mcguire	Status signed	Viewed At 02/10/2026 11:51:19 AM EST
Email gmcguire@bellamentecharter.org	Multi-factor Digital Fingerprint Checksum 4f53cda18c2baa0c0354bb5f9a3ecbe5ed12ab4d8e11ba873c2f11161202b945	Identity Authenticated At 02/10/2026 11:53:20 AM EST
Components 6	IP Address 172.56.242.144	Signed At 02/10/2026 11:53:20 AM EST
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	Uploaded Signature 	
	Signature Reference ID 53F5BD50	
	Uploaded Signature 	
	Signature Reference ID 3E7BF67B	
	Uploaded Signature 	
	Signature Reference ID 7A8DDFDE	

SIGNER	E-SIGNATURE	EVENTS
Name James Smith	Status signed	Viewed At 01/15/2026 09:31:23 PM EST
Email jsmith@bellamentecharter.org	Multi-factor Digital Fingerprint Checksum 4f53cda18c2baa0c0354bb5f9a3ecbe5ed12ab4d8e11ba873c2f11161202b945	Identity Authenticated At 01/15/2026 09:32:10 PM EST
Components 6	IP Address 174.65.54.218	Signed At 01/15/2026 09:32:10 PM EST
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	Typed Signature 	
	Signature Reference ID 540E5F2C	
	Typed Signature 	
	Signature Reference ID 07D6FB99	

AUDITS

TIMESTAMP	AUDIT
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01/15/2026 05:15:49 PM EST	Greg Mcguire (gmcguire@bellamentecharter.org) was emailed a link to sign.
01/15/2026 05:15:50 PM EST	Scott Moote (smoote@bellamentecharter.org) was emailed a link to sign.
01/15/2026 05:15:50 PM EST	James Smith (jsmith@bellamentecharter.org) was emailed a link to sign.
01/15/2026 09:31:23 PM EST	James Smith (jsmith@bellamentecharter.org) viewed the document on Chrome via Mac from 174.65.54.218.
01/15/2026 09:32:10 PM EST	James Smith (jsmith@bellamentecharter.org) authenticated via email on Chrome via Mac from 174.65.54.218.
01/15/2026 09:32:10 PM EST	James Smith (jsmith@bellamentecharter.org) signed the document on Chrome via Mac from 174.65.54.218.
01/22/2026 01:34:47 PM EST	Greg Mcguire (gmcguire@bellamentecharter.org) was emailed a reminder.
01/22/2026 01:34:48 PM EST	Scott Moote (smoote@bellamentecharter.org) was emailed a reminder.
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02/10/2026 11:51:19 AM EST	Greg Mcguire (gmcguire@bellamentecharter.org) viewed the document on Firefox via Windows from 172.56.242.144.
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02/16/2026 09:37:32 AM EST	Document '_Board_Meeting_Minutes_2025_26.pdf' expired and is no longer signable.
02/23/2026 01:58:29 PM EST	District Office Bella Mente Academies (invoices@bellamentecharter.org) extended document '_Board_Meeting_Minutes_2025_26.pdf' on Chrome via Windows from 104.2.43.233.
02/23/2026 01:58:33 PM EST	Scott Moote (smoote@bellamentecharter.org) was emailed a reminder.
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02/27/2026 05:28:31 PM EST	Component 'Signature 7' assigned to signer1 was removed as the document was force completed.
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TRANSACTION DETAILS

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Sent At

02/27/2026 05:43:36 PM EST

Executed At

03/03/2026 12:18:31 PM EST

Identity Method

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Distribution Method

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Signed Checksum

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Signer Sequencing

Disabled

Document Passcode

Disabled

DOCUMENT DETAILS

Document Name

Board Meeting Minutes 04/08/2025 12/17/2025a 12/09/2025

Filename

Board_Meeting_Minutes_2025_04_08.pdf

Pages

17 pages

Content Type

application/pdf

File Size

550 KB

Original Checksum

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SIGNERS

SIGNER	E-SIGNATURE	EVENTS
<p>Name Scott Moote</p> <p>Email smoote@bellamentecharter.org</p> <p>Components 3</p>	<p>Status signed</p> <p>Multi-factor Digital Fingerprint Checksum 4f53cda18c2baa0c0354bb5f9a3ecbe5ed12ab4d8e11ba873c2f11161202b945</p> <p>IP Address 216.77.46.68</p> <p>Device Chrome Mobile iOS via iOS</p> <p>Typed Signature </p> <p>Signature Reference ID 8250369B</p> <p>Typed Signature </p> <p>Signature Reference ID 9B153FCC</p> <p>Typed Signature </p> <p>Signature Reference ID DB06A8C6</p>	<p>Viewed At 03/03/2026 11:56:56 AM EST</p> <p>Identity Authenticated At 03/03/2026 11:57:17 AM EST</p> <p>Signed At 03/03/2026 11:57:17 AM EST</p>

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03/02/2026 11:09:14 AM EST	Scott Moote (smoote@bellamentecharter.org) was emailed a reminder.
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