



Bella Mente Montessori Academy

Board of Directors

Scott Moote, President
Caroline Veale, Secretary
Daniel Niebaum, Treasurer

Bella Mente Charter School Board Meeting Minutes October 10, 2023

Meeting Location: 1737 W. Vista Way, Vista, California 92083

Virtual participation: <https://attendee.gotowebinar.com/register/670429848369588060>

(BMMA endeavors to provide virtual public participation on a voluntary basis. This option may not be provided for all Board Meetings.)

You can also dial in using your phone.

United States: 1 (415) 655-0060

Access Code: 941-380-032

Closed Session: at 6:30 PM

Open Session: when the closed session adjourns

IMPORTANT NOTICE: Members of the public can view the meeting via livestream and can participate in the meeting electronically via GotoWebinar. Members of the public who would like to address the Board may do so in person at the meeting location, or may do so electronically by emailing board@bellamentecharter.org prior to start of the meeting to request a hold card / time to speak, or by responding when the Board Chair confirms public commenters for each item. The hold cards will be issued as early as 6:00pm up until the meeting is called to order. Members of the public need not submit their comments in advance.

CLOSED SESSION: at 6:30 PM (NONE)

OPEN SESSION: when the closed session adjourns

I. Call to order, roll call and establishment of quorum

Moved By	CV	Seconded By	DN
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AYE	NAY	ABSTAIN	ABSENT	Board Member
x				Scott Moote
x				Caroline Veale
x				Dan Niebaum

II. CLOSED SESSION (None)

A. Public comment on closed session items

1. In accordance with Government Code Section 54956.8, the Board will meet in closed session to consider: REAL ESTATE MATTERS- NONE
2. In accordance with Government Code Section 54957.6, the Board will meet in closed session to consider: PUBLIC EMPLOYEE EVALUATION - NONE
3. In accordance with Government Code Section 54956.9, the Board will meet in closed session to consider: CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION Significant exposure to litigation pursuant to Gov. Code

§54956.9(d)(2) and/or §54956.9(d)(4) - NONE

4. In accordance with Government Code Section 54956.9, the Board will meet in closed session to consider: CONFERENCE WITH LEGAL COUNSEL—EXISTING LITIGATION NONE

III. OPEN SESSION/REGULAR MEETING

Call to order, roll call and establishment of quorum

Moved By	CV	Seconded By	DV
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AYE	NAY	ABSTAIN	ABSENT	Board Member
X				Scott Moote
X				Caroline Veale
X				Dan Niebaum

A. REPORTABLE ACTION ITEMS CONSIDERED IN CLOSED SESSION

B. NONAGENDA PUBLIC COMMENTS (20 MINUTES TOTAL)

PUBLIC COMMENTS/COMMUNITY MEMBERS: Any member of the public who wishes to speak to an agenda item not on the agenda but regarding school business may do so at this time. The hold cards will be issued as early as 6:00pm up until the meeting is called to order. Individual speakers will be allowed up to three (3) minutes to address the Board on each agenda or non-agenda item, and the Board will limit the total time for public comments on each item to twenty (20) minutes.

In an effort to hear as many speakers as possible, comment times may be shortened by the Board Chair (depending on the number of speakers on any agenda or non-agenda item). The Board Chair may also extend the time limits for comments, and/or may move additional comments beyond a specific time allotment to later in the meeting, in order to provide sufficient time for the Board to conduct the Board's business during the meeting.

Bella Mente Charter School welcomes your participation at Board meetings. Your participation assures us of continuing community interest in our school.

C. APPROVAL OF AGENDA

Recommended motion: Approve the agenda for the October 10, 2023 Board of Directors Meeting.

Moved By	CV	Seconded By	DN
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AYE	NAY	ABSTAIN	ABSENT	Board Member
x				Scott Moote
x				Caroline Veale
x				Dan Niebaum

D. DISCUSSION ITEMS

- Executive Director Announcements** - Erin Feeley will provide legislative, safety & risk management, special education updates and fiscal projection updates. ONE
- Monthly Financial Board Report** - Janina Arruda, Associate School Business Manager from CSMC will report on CharterVision dashboard monthly report. ONE
- Campus Report**- Patrick Broughton, Director of Compliance will report on performance updates. NONE
- Enrollment Report**- Gladys Espino, Director of Support Services: ONE

E. CONSENT CALENDAR/ROUTINE ITEMS OF BUSINESS

All items listed under the Consent Calendar are considered by the Board in one action. There will be no discussion of these items prior to the time the Board votes on the motion, unless members of the Board, staff, or public request specific items to be discussed and/or removed from the Consent Calendar.

1. Minutes from the September 12, 2023 Board of Directors Meeting
2. Recommended action on the personnel activity list
3. Check Registers - July 2023
4. Check Registers - August 2023
5. Check Registers - September 2023
6. Lifetouch Service Agreement
7. Top Notch - August 2023 Revised Invoice - \$12,903.10

Executive Director's Recommendation: Approve Consent Calendar
Public Comment

Moved By	CV	Seconded By	DN
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AYE	NAY	ABSTAIN	ABSENT	Board Member
x				Scott Moote
x				Caroline Veale
x				Dan Niebaum

F. DISCUSSION/ACTION ITEMS

1. Recognition of Caroline Veale's years of service

Executive Director's Recommendation: NA
Public Comment

IV. ADJOURNMENT

Moved By	CV	Seconded By	DN
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AYE	NAY	ABSTAIN	ABSENT	Board Member
x				Scott Moote
x				Caroline Veale
x				Dan Niebaum

End of Meeting at:
Next Meeting: November 14, 2023

Instructions for Comments to the Board by Members of the Community

Bella Mente Charter School welcomes your participation at meetings of the Board of Directors. The purpose of the Board's public meeting is to conduct the affairs of the school in public. We hope that you will visit these meetings often and your participation assures us of continuing community interest in our school. To assist you in speaking/participating in our meetings, the following guidelines are provided.

1. The agenda is available to all community members. Please note that the order of consideration of items on the agenda may be changed without prior notice.
2. Community members who wish to speak on any agenda items or under the general category of "Public Comment" will be given an opportunity to do so.
3. "Public Comment" is set aside for members of the community to raise issues that are not specifically on the agenda. However, due to public meeting laws (Brown Act), the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes and total time allotted to non-agenda items will not exceed twenty (20) minutes. Exceptions to these time limits may be made at the discretion of the Board Chair. The Board may give direction to staff to respond to your concerns or you may be offered the option of returning with a citizen requested agenda item.
4. With regard to items that are on the agenda, you may speak for up to (3) minutes when the Board discusses that item. Exceptions to this time may be made at the discretion of the Board Chair.
5. Community members may request in writing that a topic related to school business be considered for placement on a future agenda. Requests should be addressed to the Board Chair and emailed to board@bellamentecharter.org. If such an item is placed on the agenda and publicly noticed, the Board can respond, interact, and act upon the item. There is no right to have an item placed on the agenda.
6. Any person with a disability who requires a modification or a reasonable accommodation, including auxiliary aids or services, to participate in a public meeting of the Board of Directors may request such modification or accommodation by contacting Bella Mente Charter School, 1737 W. Vista Way, Vista, California 92083, or by telephone at 760-621-8931, or by email at board@bellamentecharter.org. Please make any requests at least 12 hours prior to the meeting.
7. For more information concerning this agenda, please contact Bella Mente Charter School, 1737 W. Vista Way, Vista, California 92083, or by telephone at 760-621-8931, or by email at board@bellamentecharter.org.

Approved on: 12/12/2023

Signature of Board Member



Signature of Board Member



Name: Scott Moote

Name: Dan Niebaum



SIGNATURE CERTIFICATE



REFERENCE NUMBER
73125931-2F1C-4889-8194-5A8B2DDD030D

TRANSACTION DETAILS	DOCUMENT DETAILS
Reference Number 73125931-2F1C-4889-8194-5A8B2DDD030D	Document Name 10 10 2023 Board Meeting Minutes
Transaction Type Signature Request	Filename 1_Minutes_from_the_10_10_2023_Board_of_Directors_Meeting.docx
Sent At 12/13/2023 17:04 EST	Pages 4 pages
Executed At 02/03/2024 11:34 EST	Content Type application/vnd.openxmlformats-officedocument.wordprocessingml.document
Identity Method email	File Size 43.8 KB
Distribution Method email	Original Checksum 659352e3022187f1e22eaaafb3428dc98b7bd87b62feae86b26927a62e0bc780c
Signed Checksum c0249c2b27c8b10cbb6839a80c64c38f59e299913e423dee3793c7d7ee0ea158	
Signer Sequencing Disabled	
Document Passcode Disabled	

SIGNERS

SIGNER	E-SIGNATURE	EVENTS
Name Scott Moote	Status signed	Viewed At 02/03/2024 11:33 EST
Email smoote@bellamentecharter.org	Multi-factor Digital Fingerprint Checksum 23f5e6e25dd11c02c42ff4910761223601993d3391de566f0b4fb3b1410e6b6e	Identity Authenticated At 02/03/2024 11:34 EST
Components 2	IP Address 107.135.66.67	Signed At 02/03/2024 11:34 EST
	Device Mobile Safari via iOS	
	Drawn Signature 	
	Signature Reference ID 6C1E0617	
	Signature Biometric Count 1	
Name Dan Niebaum	Status signed	Viewed At 01/08/2024 13:30 EST
Email dniebaum@bellamentecharter.org	Multi-factor Digital Fingerprint Checksum aaddfc0583cc57a1fc73cf620cc7203c8113c7a73049da0bd0f7486815362a62	Identity Authenticated At 01/08/2024 13:31 EST
Components 2	IP Address 76.249.142.87	Signed At 01/08/2024 13:31 EST
	Device Chrome via Windows	
	Drawn Signature 	
	Signature Reference ID 7BA46DC0	
	Signature Biometric Count 3	

AUDITS

TIMESTAMP	AUDIT
12/13/2023 17:04 EST	Amelie Cheatham (acheatham@bellamentecharter.org) created document '1_Minutes_from_the_10_10_2023_Board_of_Directors_Meeting.docx' on Chrome via Windows from 12.169.146.194.
12/13/2023 17:04 EST	Dan Niebaum (dniebaum@bellamentecharter.org) was emailed a link to sign.

TIMESTAMP	AUDIT
12/13/2023 17:04 EST	Scott Moote (smoote@bellamentecharter.org) was emailed a link to sign.
12/18/2023 17:02 EST	Scott Moote (smoote@bellamentecharter.org) was emailed a reminder.
12/18/2023 17:02 EST	Dan Niebaum (dniebaum@bellamentecharter.org) was emailed a reminder.
01/08/2024 13:30 EST	Dan Niebaum (dniebaum@bellamentecharter.org) viewed the document on Chrome via Windows from 76.249.142.87.
01/08/2024 13:31 EST	Dan Niebaum (dniebaum@bellamentecharter.org) authenticated via email on Chrome via Windows from 76.249.142.87.
01/08/2024 13:31 EST	Dan Niebaum (dniebaum@bellamentecharter.org) signed the document on Chrome via Windows from 76.249.142.87.
01/09/2024 13:04 EST	Scott Moote (smoote@bellamentecharter.org) was emailed a reminder.
01/12/2024 18:12 EST	Document '1_Minutes_from_the_10_10_2023_Board_of_Directors_Meeting.docx' expired and is no longer signable.
01/29/2024 15:28 EST	Amelie Cheatham (acheatham@bellamentecharter.org) extended document '1_Minutes_from_the_10_10_2023_Board_of_Directors_Meeting.docx' on Chrome via Windows from 12.169.146.194.
01/29/2024 15:28 EST	Scott Moote (smoote@bellamentecharter.org) was emailed a reminder.
02/03/2024 11:33 EST	Scott Moote (smoote@bellamentecharter.org) viewed the document on Mobile Safari via iOS from 107.135.66.67.
02/03/2024 11:34 EST	Scott Moote (smoote@bellamentecharter.org) authenticated via email on Mobile Safari via iOS from 107.135.66.67.
02/03/2024 11:34 EST	Scott Moote (smoote@bellamentecharter.org) signed the document on Mobile Safari via iOS from 107.135.66.67.