



Gananoque Police Services Board

340 Herbert Street
Gananoque, ON K7G 1R1
613-382-4422

A G E N D A

Police Services Board Meeting

Regular

Tuesday, February 17, 2026

5:30 pm

1. Call to order
2. Board Attendance/ Regrets
3. Declaration of Pecuniary interest/Conflict of interest
4. Approval of Agenda of Tuesday, February 17, 2026
5. Additions/Deletions to Agenda
6. Approval of Minutes of January 27, 2026
7. Community Concerns
8. PSB 2026-11 Federal Assault-Style Firearms Compensation Program
9. PSB 2026-12 Community Service Update
10. PSB 2026-13 Statistical Report
11. PSB 2026-14 Section 14 Agreement Framework
12. PSB 2026-15 Procedures
13. PSB 2026-16 OACP And OAPSB Letter Re: Independent Review
14. PSB 2026-17 Letter from Canadian Sportfishing Industry Association
15. Back Check

16.Date & Time of Next Meeting

17.Adjournment

Gananoque Police Services Board
January 27, 2026
Regular Minutes

Board Attendance

Christine Milks
Dave Anderson
Matt Harper(Zoom)
John Beddows
Chief Rich Swann

Regrets

Meeting called to order at 17:29 hours

No Declarations of Pecuniary Interest/Conflict of Interest – none noted

Motion to accept agenda of January 27, 2026

Moved by: John Beddows
Seconded by: Dave Anderson
All in Favour Carried

Motion to accept the minutes December 22, 2025

Moved by: Dave Anderson
Seconded by: Matt Harper
All in favor Carried

Correction of minutes of December 22, 2025 “motion of consequence”

Additions/ Deletions – none noted

Community Concerns – none noted

Vice Chair Anderson reported he was a victim of a scam on Market Place.
Dave Anderson had spoken to Cst. Peter Lorenz regarding the fraud.
Dave Anderson is reporting and filing a Fraud claim through TD

#8 2025 Statistics

Chief advised that unhoused people are being shipped from Brockville to Gananoque due to cheap hotels. United Counties are to contact Chief Swann when this occurs

#9 PSB 2026-01

School Resource officers maintain close relationships with Linklater, St. Josephs, GISS and Venture Group Home. The DARE program is taught to both Linklater and St. Joseph's School.

Chief offered Board Members to do Ride A Longs with the officers. Members are interested in doing so.

Chief advised the Board he will be on vacation March 3 – 10, 2026 and in his absence Sgt. Mark Graham will be in an Acting Chief role. Chief will have cell phone access while on vacation.

#11 PSB 2026-03 Annual MVC report

Very comprehensive report.

Information Only.

Member John Beddows observed 2 bicycles in winter. He is concerned for their safety. Weather creates lack of control and is very dangerous. Chief advised there's no direction given in the HTA that it is unsafe to operate a bicycle due to weather conditions.

Battery powered vehicles – By Laws?

John would like to have discussion on same.

PSB 2026-04

Grant summary report – Information only

Member Beddows commented it would be beneficial to employ a grant writer for the town. The police have their own Grant Writer,

#13 PSB 2026-05 RPAS Drone Usage

This report is information only.

#14 PSB 2026-07 Missing Person Report

This is for information only.

Report to be posted to our GPS website.

Strategic Plan

Members have received copies of the Strategic plan. Chair Milks has asked members to review document and send comments to her directly. Once completed Chair Milks and Chief Swann will propose a draft to Queens.

Motion to Accept Reports

Moved by: John Beddows

Seconded by: Dave Anderson

All in Favour Carried

#16 Meeting Dates

The Board will meet on the third Tuesday of every month. Except August. Dates to be posted on our GPS Website.

Next meeting date is:

Tuesday, February 17, 2026

5:30 pm

Motion to Adjourn at 18:06

Moved by: John Beddows

Seconded by: Dave Anderson

All in favour Carried



Gananogue Police Services Board – PSB-2026-11

Date: February 17th, 2026

IN CAMERA

Subject: Federal Assault-Style Firearms Compensation Program

Author: Chief Rich Swann

OPEN SESSION

RECOMMENDATION:

BE IT RESOLVED THAT THE GANANOQUE POLICE SERVICES BOARD RECEIVES FOR INFORMATION PSB-2026-11 **Federal Assault-Style Firearms Compensation Program**

- Please see attached correspondence from OACP.
- Discussion

APPROVAL	<hr/> <p>Rich Swann – Chief of Police</p>
	<hr/> <p>Christine Milks - Chair</p>



Internal Use Only – Not for Public/Media Distribution

Key messages are provided to ensure consistent and up-to-date messaging by police spokespersons. They are to be used by designated police service members and senior managers when speaking to the public or the media.

Ontario Association of Chiefs of Police – Key Messages

Federal Assault-Style Firearms Compensation Program

Date: September 29, 2025

Background:

- On May 1, 2020, the Government of Canada prohibited approximately 1,500 assault-style firearms and variants, including AR-15/M-16 patterns, M14, Ruger Mini-14, SIG MCX/MPX, CZ Scorpion EVO 3, Vz58, Beretta CX4 Storm, and firearms with bore \geq 20 mm or muzzle energy $>$ 10,000 J, plus upper receivers of specific models. Over time, this expanded to about 2,000 makes and models.
- To support compliance and removal, an Amnesty Order was issued—initially aligned with the 2020 ban, later extended through October 30, 2025, and further through March 1, 2026, for additional prohibitions—to protect lawful owners and businesses from criminal liability while disposing of or deactivating prohibited firearms.
- A centralized model to operationalize this program in Ontario, agreed to two years ago, is now not going ahead.
- The federal government has launched a six-week pilot of the Assault-Style Firearms Compensation Program in Cape Breton, Nova Scotia, to test how a national buyback might work. The pilot, capped at 200 firearms, allows licensed owners to voluntarily declare their prohibited guns through an online portal, after which they can schedule appointments with the Cape Breton Regional Police to surrender them or have them deactivated by a gunsmith. Once verified and processed, owners receive compensation by cheque or direct deposit. The federal government has provided \$103,000 to the local police to cover staffing and administrative costs, and receipts are issued for surrendered firearms.

Police Concerns With Proposed Federal Assault-Style Firearms Compensation Program

- **Proof of Concept** – We are not convinced that the Cape Breton pilot is replicable or scalable in Ontario.
- **Program Clarity** – Police services require full clarity on how the program will operate—from initial contact with gun owners, to transportation, to the destruction and tracing of firearms. Clear procedures must be established for police services, and clear policies for police boards.

- **Public Communication** – There continues to be more questions than answers from gun owners and police services alike.
- **Program Scope** – There is no clear accounting of how many firearms are involved in each jurisdiction, most specifically, with those currently unregistered firearms. Transparency is needed regarding how the government is calculating both registered and unregistered firearms in our communities.
- **Resource Impact** – Ontario police services are already stretched thin. Services are addressing serious challenges, including illegal firearms, violent repeat offenders, and growing social issues linked to home and food insecurities, addictions, and mental health. We also continue to have concerns about the current Case Management System (CMS), project timelines, and overall readiness of the program, which has yet to be demonstrated.
- **Compensation** – While federal funding may cover some costs, financial compensation alone does not create capacity. The program will require staff time, training, and resources that are not accounted for in already full workloads.
- **Public Safety Priority** – The ASCFP has not been identified as a policing or public safety priority in Ontario, nor is it contemplated in police board strategic plans, Community Safety and Well-Being plans, or municipal budgets. Evidence shows that crime guns in Ontario are overwhelmingly smuggled from across the border, not owned by law-abiding residents. Our communities expect us to focus on serious violent crime and repeat violent offenders—where the real public safety threat lies.

Key Messages

1. Program Clarity

- Police services need full clarity on how this program will actually operate—from contact with the gun owner, to transportation, to destruction, and tracing of firearms.
- Police need evidence that the program will work and proof of concept. We remain concerned that a hastily pulled together pilot involving only 200 guns in Cape Breton is not scalable to the needs of Ontario.
- Police require sufficient clarity in order to build clear procedures for their services and clear policies for police boards.

2. Program Scope

- It's not clear how many firearms are actually involved in each jurisdiction, given the number of unregistered guns in the province.
- Police services need transparency on how the federal government is calculating both registered and unregistered firearms in communities.
- Before police services know the exact scope of the program, it is impossible to enter any compensation program.
- Services remain concerned that the current plan to calculate the scope will be operationalized for only two months this year and that this plan is based on the "hope" that gun owners will respond.
- It is difficult, if not impossible, to calculate how much time and extra work this program will create when we have no clarity on the scope.

- Questions remain about how much time in a typical day will be required for police to take in these new guns, on top of the work that is already being done at a local level.

3. Program Compensation

- There must be a clear and fair formula for compensation to police services.
- Police members already face full workloads—this program will require staff time, training, and additional staffing and equipment resources that are not accounted for.
- Money alone does not create capacity—police members are already overstretched.
- This is a federal program, not a municipal program, and municipal public safety priorities should not be downgraded in order to accommodate this federal program.

4. Management System

- Police services need details on the system that will manage this program—how it integrates with existing records management systems, what training is required, and what technology is needed.
- No police service in this province has seen the Case Management System (CMS), has trained their members on the CMS, or has used the CMS.
- There must be a cost recovery plan clearly associated with this program for the technology and integration requirements.

5. Post-Amnesty Enforcement

- After the amnesty period, enforcement will be expected—what does that look like, and how will it be resourced?
- Will the already overburdened judicial system be able to handle any extra workload?
- Police services will need to know whether there will be any compensation available for the investigative work of preparing search warrants, executing search warrants, completing the return for any seized property, processing offenders, preparing disclosure, and testifying in court. This list goes on.
- These efforts will require tactical teams and court capacity, which come with significant costs and workload implications.

6. Policing Priorities

- This program has not been identified as a policing or public safety priority anywhere in Ontario.
- The overwhelming evidence shows that crime guns in Ontario are overwhelmingly smuggled from across the border—not owned by law-abiding residents.
- Our communities expect us to focus on serious violent crime and repeat violent offenders—that is where the real public safety threat lies.
- Police services are facing a staffing crisis. This program is not included in the police board's strategic plans, Community Safety and Well-being plans, or municipal budgets.

For more information, please contact:

Dr. José Luís (Joe) Couto
Director of Government Relations & Communications

T. (416) 919-9798
E. jcouto@oacp.ca

Members of the Ontario Association of Chiefs of Police serve their communities as the senior police leaders in municipal, regional, provincial, National, and Indigenous police services across Ontario



Gananoque Police Services Board – PSB-2026-12

Date: February 17th, 2026

IN CAMERA

Subject: Community Update

Author: Chief Rich Swann

OPEN SESSION

RECOMMENDATION:

BE IT RESOLVED THAT THE GANANOQUE POLICE SERVICES BOARD RECEIVES FOR INFORMATION PSB-2026-12 **Community Service Update**

Community Service Update

TACTICS/INDICATORS

- Continue engagement with community members when partaking in foot patrol initiatives
- Maintain adequate levels of foot patrol
- Continue school patrol hours (beginning and end of the regular school day) as requested

BACKGROUND:

On June 1, 2021 officers were specifically assigned to participate in directed foot patrol with a focus of our main business core and waterfront area pending emergency calls for service.

SUMMARY:

- December 2025 - 41 Community Service Occurrences
- Foot Patrol – BIA/School Visits – 21
 - School Zone Patrol – 14
 - Community Events - 6 (DARE, RIDE)

APPROVAL	<hr/> <p>Rich Swann – Chief of Police</p> <hr/> <p>Christine Milks - Chair</p>
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Gananoque Police Services Board – PSB-2026-13

Date: February 17th, 2026

IN CAMERA

Subject: Statistical Report

Author: Chief Rich Swann

OPEN SESSION

RECOMMENDATION:

BE IT RESOLVED THAT THE GANANOQUE POLICE SERVICES BOARD RECEIVES FOR INFORMATION PSB-2026-13 **Statistical Report**

See attached Statistical Report.

APPROVAL	<hr/> <p>Rich Swann – Chief of Police</p> <hr/> <p>Christine Milks - Chair</p>
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Gananoque Police Services Board – PSB-2026-14

Date: February 17th, 2026

IN CAMERA

Subject: Section 14 Agreement Framework

Author: Chief Rich Swann

OPEN SESSION

RECOMMENDATION:

BE IT RESOLVED THAT THE GANANOQUE POLICE SERVICES BOARD RECEIVES FOR INFORMATION PSB-2026-14 **Section 14 Agreement Framework**

See attached Reports relating to Section 14 under CSPA

APPROVAL	<hr/> <p>Rich Swann – Chief of Police</p> <hr/> <p>Christine Milks - Chair</p>
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Ministry of the Solicitor General

Ministère du Solliciteur général



Public Safety Division

Division de la sécurité publique

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MEMORANDUM TO: All Chiefs of Police and
Commissioner Thomas Carrique

FROM: Ken Weatherill
Assistant Deputy Minister
Public Safety Division

SUBJECT: Ontario Provincial Police Section 14 Agreement
Template

DATE OF ISSUE:	February 11, 2026
CLASSIFICATION:	General Information
RETENTION:	Indefinite
INDEX NO.:	26-0011
PRIORITY:	Normal

I am sharing the attached Ontario Provincial Police (OPP) section 14 agreement template, which the Commissioner of the OPP will use to enter into section 14 agreements with police service boards.

The required contents of the agreement itself are set out in s. 14 (6) of the *Community Safety and Policing Act, 2019* (CSPA) and any agreement must adhere to these and any other applicable requirements under s. 14 of the CSPA, as well as O. Reg. 398/23: Alternative Provision of Policing Functions.

If you have any questions regarding the OPP section 14 agreement template, please contact Inspector Ken Kee, OPP Municipal Policing Unit at opp.section.14.cspa.project@opp.ca.

This memorandum is intended to be shared with Chiefs of Police, the OPP Commissioner, and police service boards. Please ensure that this memorandum and its attachment is shared with your respective police service board.

Sincerely,

A handwritten signature in black ink, appearing to read "Ken Weatherill".

Ken Weatherill
Assistant Deputy Minister
Public Safety Division

Attachment

c: Mario Di Tommaso, O.O.M.
Deputy Solicitor General, Community Safety

Ryan Teschner
Inspector General of Policing

**ALTERNATE PROVISION OF POLICING AGREEMENT (SECTION 14 AGREEMENT) FOR THE
PROVISION OF POLICING FUNCTIONS**

BETWEEN

His Majesty the King in right of the Province of Ontario as represented by the Solicitor General,
operating as the Ontario Provincial Police, (Hereinafter referred to as the "OPP")

AND

Insert name of Police Service Board
(Hereinafter referred to as the "XXXXX Police Service Board")

(Collectively, "the Parties")

RECITALS:

WHEREAS the *Community Safety and Policing Act*, 2019, S.O. 2019 (the "CSPA") came into force on April 1, 2024;

AND WHEREAS the CSPA and its regulations require that all police service boards and the Commissioner provide adequate and effective policing in the area for which they have policing responsibility;

AND WHEREAS section 14 of the CSPA and Ontario Regulation 398/23 made under the CSPA permits the Board and Commissioner to enter into an agreement for the Commissioner to provide prescribed policing functions in the Board's area of responsibility;

AND WHEREAS the Commissioner has received the Minister's approval to enter into this agreement, pursuant to subsection 14 (5) of the CSPA;

AND WHEREAS the Board has expressed its desire to have the OPP provide such prescribed policing functions by means of this Agreement, as set out herein;

AND WHEREAS this Agreement reflects the intent of the Parties for Ontario to provide prescribed policing functions in the Board's area of responsibility as set out below;

AND WHEREAS the parties have met the preconditions required by Ontario Regulation 398/23;

NOW THEREFORE, in consideration of the premises and covenants herein, the Parties agree as follows:

1. The Parties warrant that the recitals are true.

2. Definitions

2.1 "Agreement" includes all articles, schedules, and appendices attached hereto.

2.2 "Board" means the X Police Service Board.

2.3 "Chief" means the Chief of Police of the X Police Service.

2.4 "Commissioner" means the Commissioner of the OPP.

2.5 "Detachment Commander" means the OPP officer in charge of the X OPP Detachment.

2.6 "Inspector General" means the Inspector General of Policing.

2.7 "Policing Functions" mean all policing functions set out in the Schedules that are provided by the OPP to the X Police Service Board.

2.8 "Regional Commander" means the OPP officer in charge of X Region.

2.9 "Subject Official" means, in respect of an incident referred to in subsection 15 (1) of the *Special Investigations Unit Act, 2019* (SIUA), an official whose conduct appears, in the opinion of the Special Investigations Unit (SIU) Director, to have been a cause of the incident.

2.10 "Triggering Event" means an incident involving a police officer from the OPP providing a policing function pursuant to this agreement or the (insert police service) where the Commissioner and the Chief of Police for the X Police Service have a duty to notify the SIU Director pursuant to s.16 of the *Special Investigations Unit Act, 2019*.

2.11 "Witness Official" means an official who, in the opinion of the SIU Director, is involved in an incident referred to in subsection 15 (1) of the SIUA, but is not a subject official in relation to the incident.

3. Statutory Authorities

3.1 "**CSPA**" means the *Community Safety and Policing Act, 2019*, its regulations and amendments thereto.

3.2 "**FIPPA**" means the *Freedom of Information and Protection of Privacy Act*, its regulations and amendments thereto.

3.3 "**MFIPPA**" means the *Municipal Freedom of Information and Protection of Privacy Act*, its regulations and amendments thereto.

3.4 "**SIUA**" means the *Special Investigations Unit Act, 2019*, its regulations and amendments thereto.

4. Services to be provided

- 4.1** All requests for policing functions, including but not limited to requests for Public Order Unit (POU) assistance, made by any Police Service Board will be assessed for operational capacity and the function will be provided when operationally feasible.
- 4.2** The provision of policing functions by the X Police Service or the OPP is subject to inspection by the Inspector General. The X Police Service Board shall ensure that a copy of this Agreement is provided to the Inspector General.
- 4.3** The Board remains responsible for the provision of policing functions in its area of responsibility in a manner and to the extent required by the CSPA. The OPP will provide policing functions in the Board's area of responsibility, either continuously or temporarily, in a manner that complies with the CSPA and to the extent requested by the Board pursuant to this agreement.
- 4.4** The OPP shall provide the policing functions set out in the Schedule(s) in accordance with the terms and conditions of this Agreement.
- 4.5** Subject to receiving the Minister's approval, the Parties may add or remove policing functions as set out in the relevant schedule(s) as may be required during the term of this Agreement by adding or removing the relevant schedule(s) through an amending Agreement. Through this amending agreement, the Parties agree that additional policing functions may be added at the request of the Board and with OPP agreement. The Parties further agree that policing functions may be removed upon written notification by either Party. The Agreement will continue despite amendments to the Schedules.
- 4.6** For greater clarity, the Minister must approve any amendments to the agreement. The Board will provide the Inspector General with a copy of the amended Agreement including new Schedules and notice of deleted Schedules.

5. Costs

- 5.1** There will be no cost or payment required for services provided, save and except as set out in paragraph 5.3 below.
- 5.2** If, for whatever reason, the OPP must begin charging the Board for a policing function, the following shall occur:
- a) The OPP shall give a minimum of one year's notice to the Board before charging for a policing function. The OPP and the Board may agree on a shorter notice period.
 - b) Upon completion of the notice period in paragraph 5.2 a) above, the OPP and Board shall remove the policing function schedule(s) from this Agreement. The Board will provide a copy of the updated Agreement (with policing function schedule(s) removed) to the Inspector General.
 - c) Subject to the Minister's approval, the OPP and the Board shall enter into a new s. 14 agreement that will include any policing functions removed from this Agreement, and for which the Board will be required to reimburse the OPP. The Board shall provide a copy of this new Agreement to the Inspector General.
 - d) If the OPP and the Board already have an existing s. 14 agreement where the Board is paying for other OPP policing functions, the OPP and Board may simply add the relevant schedule(s) to that s. 14 Agreement. The Board shall provide a copy of the updated

Agreement (including both existing and new schedule(s)) to the Inspector General.

- 5.3** Notwithstanding the above, the Parties may agree that the OPP shall be reimbursed for a specific situation or event. This may be due to the Board receiving funds from an external source, or for any other reason. It is the Board who will notify the OPP if such situation occurs, and the Board and OPP will enter into a reimbursement agreement for that specific situation or event.

6. Duties of the OPP

- 6.1** The OPP shall provide the policing functions set out in the Schedule(s) in accordance with this Agreement and in a manner that meets the standards for adequate and effective policing.

7. Process to request services

- 7.1** Where the X Police Service requires Policing Functions set out in the Schedule(s) on an urgent basis, the Chief shall make a request to the OPP Provincial Operations Centre by calling (insert number).
- 7.2** Where the X Police Service requires Policing Functions set out in the Schedule(s) on a non-urgent basis, the Chief shall make a request to the OPP Provincial Operations Centre as soon as possible by emailing opp.poc@opp.ca.
- 7.3** Where the X Police Service requires Policing Functions set out in the Schedule(s) on a non-urgent basis and considered highly sensitive or contentious in nature, the Chief shall make a request to the Commissioner as soon as possible by emailing Commissioner@opp.ca.
- 7.4** Where the X Police Service requires Policing Functions set out in the Schedule(s) on an ongoing basis, the Parties shall ensure operating procedures are developed for the provision of these Policing Functions

8. Training

- 8.1** Where any orientation and/or joint training involving the OPP and the police service is required, it will be set out in the relevant schedule(s).

9. Independent Contractor

- 9.1** This Agreement shall not serve to create a partnership, an association, a joint venture, or an employer/employee or agency relationship among the Parties.

10. Employment considerations

- 10.1** The OPP Officer/s shall remain an employee of the OPP during the term of this Agreement and shall receive his/her salary and employer paid benefits from the OPP. The OPP shall maintain all other employment benefits, including all work-related insurance programs, throughout the duration of this Agreement.
- 10.2** The X Police Service members shall remain an employee of (insert Police Service/Board name) during the term of this Agreement and shall receive his/her salary and employer paid benefits from the

(insert Police Service). The (insert Police Service) shall maintain all other employment benefits, including all work-related insurance programs, throughout the duration of this Agreement.

11. Term, Renewal and Termination

- 11.1** The term for the Agreement is five (5) years from the latest date of party signature. The Parties shall review the agreement prior to renewal.
- 11.2** In the event that either party's responsibility to provide a Policing Function is changed either by statute, regulation, or municipal action, both Parties retain the right to give written notice of their intention to terminate this Agreement. Such termination would become effective on the date agreed upon by the Parties.
- 11.3** Either party may terminate this Agreement upon written notice given to the other party at least one (1) year in advance of the proposed termination date. The party receiving the notice of cancellation may waive the notice period.
- 11.4** Subject to the dispute resolution process contained herein, in the event that a party is in default hereunder, the other party may terminate this Agreement upon giving sixty (60) days written notice to the other party.

12. Confidentiality/disclosure of information and/or documents

- 12.1** The Parties shall keep confidential, at all times, any information or documents exchanged during the Agreement, take reasonable and necessary steps to securely store such information or documents and only use such information or documents for purposes of carrying out the objectives of this Agreement. Disclosure of such information or documents to any person or organization shall otherwise be subject to the express prior written consent of the other Party, unless required by law.
- 12.2** The Parties may provide each other with information as permitted by law, including through ministerial authorization, where required for the appropriate administration and delivery of services contemplated by this agreement.
- 12.3** The Parties shall each apply their respective standards and/or policies and applicable legislation to the administration, technical, and physical safeguarding of information exchanged pursuant to the administration and performance of this agreement, subject to FIPPA, MFIPPA, the CSPA, and other applicable legislation.
- 12.4** The Parties shall collect, use, and disclose information provided under this agreement only for the purposes specifically authorized herein for the safe and effective implementation of this agreement, and as required by law.
- 12.5** The Parties shall develop and implement any policies and practices necessary to ensure compliance with this agreement.

13. Notification of incidents/requests

- 13.1** The OPP (and/or the insert Police Service) shall provide immediate notice to the other party of any

request for disclosure that may impact the other Party before making any such disclosure.

- 13.2** More specifically, the OPP (or insert Police Service) shall immediately inform the other, as soon as possible, of any request under the applicable access to information and/or privacy legislation, or other lawful authority, for information and/or documents provided pursuant to this Agreement. The Party responsible for handling any such request shall consult with the other party, and the other party shall provide assistance. The party responsible for handling any such request shall endeavor to protect the information and/or documents from disclosure to the extent permitted by law.
- 13.3** Each of the Parties shall inform the other Party, as soon as possible, of all relevant details of any incidents that occurred in connection with this Agreement that could give rise to claims (including third party claims, cross claims, and counter claims), demands, causes of action, actions, proceedings, inquests or inquiries. The Party responsible for investigating and handling any such incidents shall consult with the other Party, and the other Party shall provide assistance.
- 13.4** Each of the Parties will provide immediate notice in writing of any tribunal or legal proceeding, which, without limiting the generality of the foregoing shall include: Criminal proceedings; Civil proceedings; or a fatality inquiry which may impact upon any party.

14. Professional conduct/conflicts of interest

- 14.1** Each Party to this Agreement shall comply with the applicable rules of ethics, professional codes of conduct, and conflict of interest rules applicable to its employees.

15. Intellectual Property

- 15.1** All intellectual property developed in accordance with this Agreement shall be the property of the Parties, unless otherwise stated in the relevant schedule(s).

16. Confidential Informants and Police Agents

- 16.1** Where a policing function may involve confidential informants and/or police agents, the relevant schedule(s) to this Agreement shall contain an Appendix which addresses the handling of confidential informants and/or police agents.

17. Incidents requiring notification of Special Investigative Unit ("SIU")

- 17.1** This section applies when a Triggering Event occurs as set out herein.
- 17.2** The initial determination of whether a Triggering Event has occurred is the responsibility of the police service of jurisdiction's Chief of Police or his/her designate. The Chief of Police/ Commissioner and SIU Liaison Officers from both the OPP and (insert police service) shall be notified. Each will determine if their Service has a duty to notify the SIU pursuant to SIUA s.16.
- 17.3** The (insert police service) shall, notify the SIU as soon as practical immediately after a Triggering Event has been found to have occurred per section 17.2.

- 17.4 Whichever Service first becomes aware of a Triggering Event shall immediately notify the other service by contacting that service's SIU Liaison Officer.
- 17.5 The SIU Liaison Officers for the OPP and (insert police service) shall contact each other to discuss the situation and to make the appropriate notifications to the Chief of Police/Commissioner of their Service.
- 17.6 The (insert police service) shall take control of and preserve the Triggering Event scene and any related evidence and provide assistance as required, subject to direction of the SIU.
- 17.7 The SIU Liaison Officer of the OPP with jurisdiction over the subject official shall be privy to all information and access to the scene as if they were the SIU Liaison Officer of the (insert police service) with jurisdiction over the scene.
- 17.8 The SIU Liaison Officer of the OPP with jurisdiction over the subject official shall be responsible for ensuring that subject official and witness officials are properly identified and notified in writing by the SIU and apprised of their rights to Association representation and/or Legal Counsel as is the practice within the OPP.
- 17.9 The SIU Liaison Officer of the (insert police service) with jurisdiction over the territory shall be responsible for ensuring that the subject official and witness officials of the (insert police service) are properly identified and notified in writing by the SIU and apprised of their rights to Association representation and/or Legal Counsel, as is the practice within the (insert police service).
- 17.10 In the case of any dispute of any nature (except regarding the individual Service's determination of SIU notification) the SIU Liaison Officers from the OPP and the (insert police service) shall attempt to resolve the dispute. Unresolved disputes or conflicts of opinion shall be referred to the Chief of Police/Commissioner of the (insert police service) and OPP for final decision making.
- 17.11 The (insert police service) and OPP shall cooperate and share information so that each service that is required to complete mandatory, post SIU investigation completion reviews or reports required by legislation can complete those reviews and reporting obligations as required.
- 17.12 Each Party shall be responsible for their own costs in notifying, investigating, reporting, reviewing, or fulfilling any of its other responsibilities under this section.

18. Insurance/indemnification

- 18.1 Each party is responsible for any damages caused to the equipment or facilities of the other party.
- 18.2 The Board is responsible for its own insurance and should carry all the necessary and appropriate insurance that a prudent person in the business of the Board would maintain, including but not limited to Commercial General Liability insurance. The Board is not covered by the province of Ontario's insurance program and no protection will be afforded to the Board by the Government of Ontario for any claims that may arise out of the Agreement.

18.3 The Board hereby agrees to indemnify and hold harmless the OPP from and against any and all liability, loss, costs, damages and expenses (including legal, expert and consultant fees), causes of action, actions, claims, demands, lawsuits or other proceedings, (collectively, "Claims"), by whomever made, sustained, brought or prosecuted, including for bodily injury (including death), personal injury and property damage, in any way based upon, occasioned by or attributable to anything done or omitted to be done by the Board, its subcontractors or their respective directors, officers, agents, employees or independent contractors in the course of performance of the Board's obligations under, or otherwise in connection with, this Agreement. The Board further agrees to indemnify and hold harmless the OPP for any incidental, indirect, special or consequential damages, or any loss of use, revenue or profit, by any person, entity or organization, including without limitation the OPP, claimed or resulting from such Claims. The obligations contained in this paragraph shall survive the termination or expiry of the Agreement.

19. Dispute resolution

- 19.1** The provisions of this section apply in the event of a dispute between the Board and the OPP concerning the interpretation, application, administration, or alleged violation of this Agreement.
- 19.2** In the event that a dispute arises, the Regional Commander, or representative and the Board, or representative, shall meet and use all best good faith efforts to resolve the dispute. The contact details for the Regional Commander are:
- 19.3** If the dispute remains unresolved, the Commissioner, or Deputy Commissioner or representative and the Board, or representative, shall meet and use all best good faith efforts to resolve the dispute.

20. Amendments

- 20.1** Subject to the Minister's approval, this Agreement may be amended by the mutual consent of the Parties, or by notification of removal or addition of policing function Schedules. In order to be valid, any amendments to this Agreement must receive approval from the Minister, be made in writing, dated and signed by the Parties. The Board shall provide the Inspector General with a copy of the amended agreement or notice of Schedule removal.

21. General

- 21.1** This Agreement shall be governed by and interpreted in accordance with the laws in force in the Province of Ontario.
- 21.2** Should any provision of this Agreement be declared null, void or inapplicable by a competent court, all other provisions of this Agreement not related to the provision declared null, void or inapplicable shall retain full force and effect; moreover, the Parties agree to remedy such nullity, invalidity or inapplicability as soon as possible so that this Agreement's objectives can be achieved.

22. Notice

- 22.1** Any notice, statement, invoice, account, request, information or any other document required with respect to this Agreement shall be delivered to the Parties using the delivery methods listed below. Any notice, statement, invoice, account request, information and any other document sent by mail shall be deemed to be received on the third day following the date of mailing unless shown to the contrary, and if sent by fax or email, it shall be deemed to be received on the date it was sent.
- 22.2** Contact information may be changed by giving notice as provided herein: By mail, email or fax to the OPP addressed to (insert details); By mail, email or fax to the Board addressed to (insert details here).

23. Counterpart signatures.

- 23.1** This Agreement may be executed in any number of counterparts which, taken together, shall constitute one and the same agreement. This Agreement shall be effective when it has been executed by each of the parties hereto and delivered to all parties hereto.

24. Entire Agreement

- 24.1** This Agreement and the schedule(s) attached constitute the entire Agreement between the Parties, and there are no representations, warranties, collateral agreements, or conditions affecting this Agreement or the relationship of the Parties or supported hereby other than as expressed herein in writing. Any amendment to this Agreement must be in writing, duly executed by the Parties and approved by the Minister.

IN WITNESS WHEREOF, the Board has attested by the signature of its duly authorized signing officers, and the OPP, has signed this Agreement to be effective as of the date set out herein.

OPP Commissioner

Date

Police Service Board

Date



Gananoque Police Services Board – PSB-2026-15

Date: February 17th, 2026

IN CAMERA

Subject: Procedures

Author: Chief Rich Swann

OPEN SESSION

RECOMMENDATION:

BE IT RESOLVED THAT THE GANANOQUE POLICE SERVICES BOARD RECEIVES FOR INFORMATION PSB-2026-15 **Procedures**

See attached Summary for the preparation of Services Procedures by consultant.

APPROVAL	<hr/> <p>Rich Swann – Chief of Police</p>
	<hr/> <p>Christine Milks - Chair</p>

Gananoque Police Service Proposed Procedure Review Project

Police Service Board

The Police Service Board (the Board) is responsible for the provision of adequate and effective police services in the municipality, including the determination of the objectives and priorities regarding police services, after consultation with the Chief of Police. The Board fulfills one of its governance responsibilities by establishing **policies** for the effective management of the police service.

Chief of Police

The Chief of Police is responsible for the administration and operation of the police service and overseeing its operation in accordance with the objectives, priorities and policies established by the Board. This includes:

- developing **procedures** to address specific policies established by the Board along with additional procedures to address operational needs;
- ensuring that members of the police force carry out their duties in accordance with the *Community Safety and Policing Act (CSPA)* and its *Regulations* and in a manner that reflects the community; and
- maintaining discipline within the Police Service.

The scope of this project will be to determine compliance with the requirements set out in the *CSPA* and its *Regulations*. In addition, to determine the extent to which the Chief of Police has adopted the policies of the Board.

The scope is derived from:

- Legislation, such as the *CSPA* and the *Criminal Code*;
- *CSPA* Regulations;
- Accepted police practices; and
- Accepted local practices.

Stage 1 – Assessment :

- I will require that the current Procedures maintained by the Police Service be sent to me electronically or by courier; and

- The assessment process is to determine the status of the current Procedures as required by Legislation and Regulations prior to April 1, 2024, as well as after April 1, 2024. An assessment verification tool will be developed to assist with this process.

Stage 2 - Review

Within the established scope, a desktop review of procedures will be undertaken during this stage. Optimally, the desktop review will require minimal inter-action with the Police Service.

Methodology:

- The Procedures of the Police Service will be reviewed to determine compliance with Legislated requirements, Ministry Regulations and generally accepted police governance principles and practices relating to the efficient and effective administration of the Police Service; and
- An analysis of the results of the desktop review will facilitate the finalization of an action plan for the Gananoque Police Service.

Final Stage:

- Development and Creation:
 - Procedures that do not exist;
 - Procedures with significant compliance gaps with legislated requirements, Ministry regulations, standards, and advisories, will be addressed;
 - Where applicable, combine Procedures, addressing Ministry or legislative requirements; and
 - Apply a numbering system that is consistent with Board policies and the former Ministry recommended Guidelines structure (to be discussed).
- When required conduct onsite and/or electronic consultations and reviews of draft procedures;
- Create electronic folder management system, which would contain:
 - master Word folder;
 - master PDF folder; and
 - archive folder system.

- Provide a document that outlines the reporting requirements contained in the new Procedures as recommended by the Ministry or legislative requirements; and
- Provide an off-site electronic back-up of procedures.

Addressing the CSPA and its Regulations:

If my Services are engaged, the following required Procedures will be addressed:

- a) Active Attacker Incidents;
- b) Conflict of Interest;
- c) Special Constables – this will address:
 - **Ontario Reg. 411/23** – Complaints about Special Constables;
 - **Ontario Reg. 410/23** – Code of Conduct;
 - **Ontario Regulation 396/23** – review to determine if there is any impact on the Police Service’s program;
 - Training;
 - Board Duties and Responsibilities; and
 - Appointment Process.
- d) Rules & Regulations - Personnel Discipline – to address the new Code of Conduct, and other elements to address the CSPA;
- e) Public Complaints, Investigations & Compliance – revise all related Procedures to address the CSPA; and
- f) In addition - the following will be addressed:
 - **Ontario Reg 406/23** - Discipline;
 - **Ontario Reg. 412/22** – Disclosure of Personal Information;
 - **Ontario Reg. 405/23** – Disclosure Police Uniform and Equipment;
 - **Ontario Reg. 400/23** – Collection of Identifying Information in Certain Circumstances - Prohibitions and Duties;
 - **Ontario Reg. 397/23** – Vehicle Pursuits;
 - **Ontario Reg. 391/23** – Use of Force – Weapons;
 - **Ontario Reg. 395/23** – Investigations;
 - **Ontario Reg. 394/23** – MCM and Approved Software Requirements;
 - **Ontario Reg. 392/23** – Adequate and Effective Policing (General) which will address:
 - Crime Prevention;

- Law Enforcement;
- Maintaining the Public Peace;
- Emergency Response;
- Assistance to Victims of Crime;
- Additional Policing Functions; and
- Other Matters re: Provision of Policing Functions.

Fees for Service:

By being a partner in the Hanover, West Grey, Saugeen Shores, Owen Sound, Strathroy-Caradoc, Stratford, Cobourg, Port Hope, Aylmer, Deep River, LaSalle, and Kawartha Lakes procedural development group, there would be a savings.

To achieve this savings, it would mean that Gananoque's new Procedures (including a new Procedure template – to be discussed) would be similar and in some cases, mirror the Police Services within the group but at the same time would maintain local references and be specific to the Gananoque Police Service.

I currently reside in Lion's Head, and to reduce travel cost, we would adopt an electronic review process. This process consists of revised/new procedures being sent in batches electronically for review and then returned to me with any changes required. I will then make any required corrections and finalize those procedures.

Based on the aforementioned cost saving methods, my fee will not exceed \$15,000.

Timeframe:

- Generally, the Review/Assessment stages would start once a copy of your Procedures have been received but based on my current workload, I anticipate the Review/Assessment stages to commence – *To be Determined*; and
- The normal timeframe to complete a project is usually 6 – 8 months depending on the response time from the Police Service.

I am available – morning (Feb 9/26 11am - 12) to discuss this further. The afternoon, I have previously arranged conference calls. I am available the remainder of the week.

Dave Preston

519-377-5175

Email: prestodave7@gmail.com



Gananoque Police Services Board – PSB-2026-16

Date: February 17th, 2026

IN CAMERA

Subject: OACP and OAPSB Letter RE: Independent Review

Author: Chief Rich Swann

OPEN SESSION

RECOMMENDATION:

BE IT RESOLVED THAT THE GANANOQUE POLICE SERVICES BOARD RECEIVES FOR INFORMATION PSB-2026-16 **OACP and OAPSB Letter RE: Independent Review**

See attached Letter from OACP and OAPSB in support of Independent Review on Police Integrity and Anti-Corruption.

APPROVAL	<hr/> <p>Rich Swann – Chief of Police</p> <hr/> <p>Christine Milks - Chair</p>
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OAPSB and OACP Welcome Independent Review by Inspector General of Policing

Posted on Monday, February 09, 2026 at 10:04 AM



Ontario Association of Police Service Board & Ontario Association of Chiefs of Police Welcome Independent Review by Inspector General of Policing

Date: February 9, 2026

The Ontario Association of Police Service Boards (OAPSB) and the Ontario Association of Chiefs of Police (OACP) welcome today's announcement by Ontario's Inspector General of Policing of an independent review of integrity and anti-corruption practices across Ontario's police sector that may reveal lessons, policies, and standards that can be shared industry wide.

As leaders responsible for the governance and operational effectiveness of police services in the Province of Ontario, we share the dismay of Ontarians following the results of the Project South investigation. The allegations are profoundly troubling.

When organized crime infiltrates policing, the harm extends far beyond the individuals involved and poses a serious risk to public confidence in policing itself.

The findings of the investigation strike at the very heart of public trust—trust that police professionals rely on to serve communities effectively and keep people safe. That is why we welcome an independent review of the issues raised by these serious criminal allegations, as well as any vulnerabilities that may undermine public trust.

Independent oversight is fundamental to maintaining confidence in policing and police governance. The Inspectorate of Policing plays a critical role in independently examining conduct of police board members, compliance with statutory obligations, and adherence to ethical standards across Ontario’s policing system.

The OAPSB and the OACP believe that the Inspector General of Policing’s findings, once completed, may provide valuable insights that could support continuous improvement in police governance practices. These insights could assist police service boards and leaders in ensuring their organizations and members meet Ontarians’ expectations for integrity, accountability, and effectiveness.

Police service boards and police leaders across Ontario are united in their commitment to working collaboratively with oversight bodies and police sector partners. Together, we are determined to support police service boards and police leaders in fulfilling their vital governance and operational responsibilities.

Corruption has no place in policing. It is a direct attack on public confidence, and protecting the public trust is non-negotiable. The OAPSB and the OACP recognize and are grateful for the professionalism and dedication of police service members across Ontario who serve their communities with integrity every day. Accountability and support remain complementary and essential principles in sustaining public trust.

Sincerely,

Chief Mark Campbell

Boughton

President

Chair

Ontario Association of Chiefs of Police

Association of Police Service Boards

AI

Ontario

Contact us

- Phone 416-926-0424
- Toll Free 1-800-816-1767
- Fax 416-926-0436
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Gananoque Police Services Board – PSB-2026-17

Date: February 17th, 2026

IN CAMERA

Subject: Volunteer Award – Sergeant Driscoll

Author: Chief Rich Swann

OPEN SESSION

RECOMMENDATION:

BE IT RESOLVED THAT THE GANANOQUE POLICE SERVICES BOARD RECEIVES FOR INFORMATION PSB-2026-17 Volunteer Award – Sergeant Driscoll

See attached Letter from Canadian Sportfishing Industry Association.

APPROVAL	<hr/> <p>Rich Swann – Chief of Police</p> <hr/> <p>Christine Milks - Chair</p>
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February 9, 2026

Sgt. Mike Driscoll
Gananoque Police Service

Dear Mike,

I would like to congratulate you on being the recipient of the Keep Canada Fishing Volunteer of Year Award. I understand that Mike Melnik has been in touch to share this great news with you.

Mike and Donna from the Kids, Cops and Canadian Tire Fishing Days program have explained to our team about your passion in organizing and growing the Kids and Cops Fishing Derby at Joel Stone Park in Gananoque each summer. Our mandate as an organization is to promote and protect recreational fishing in Canada and your passionate work to introduce children to fishing and that is why it was an easy decision to choose you to receive our inaugural Volunteer of the Year Award.

I would like to invite you and your wife to be our guests at the Keep Canada Fishing Dinner on Thursday March 19th at the International Centre in Mississauga (site of the Toronto Sportsmen's Show) at which time the Honorable Michael Harris, Minister of the Ministry of Natural Resources, will present the award to you in person. I hope you will join us to celebrate your hard work as a volunteer and community builder.

Regards,

A handwritten signature in black ink, appearing to read 'Rob Walton', is written over a white background.

Rob Walton
President
Canadian Sportfishing Industry Association
Suite 102, 171 Rink Street
Peterborough, ON K9J 2J6
888-296-8978
www.csia.ca
www.keepcanadafishing.com
www.catchfishing.com

BackCheck

	2019	2020	2021	2022	2023	2024	2025	2026
January	\$45,730	\$53,186	\$36,821	\$47,965	\$62,045	\$72,093	\$80,407	\$69,663
February	\$47,341	\$47,406	\$44,385	\$53,014	\$58,704	\$81,795	\$74,113	
March	\$55,169	\$45,171	\$56,156	\$64,305	\$74,159	\$85,436	\$82,888	
April	\$74,185	\$42,075	\$54,896	\$74,011	\$71,892	\$92,343	\$83,714	
May	\$67,222	\$36,208	\$49,838	\$79,152	\$67,172	\$94,874	\$71,432	
June	\$53,667	\$30,107	\$46,719	\$84,416	\$62,073	\$85,725	\$76,093	
July	\$51,163	\$40,771	\$47,868	\$69,824	\$52,610	\$82,285	\$83,238	
August	\$50,579	\$48,247	\$59,018	\$87,944	\$48,832	\$80,995	\$79,860	
September	\$55,639	\$50,607	\$73,230	\$90,915	\$50,681	\$81,786	\$82,529	
October	\$57,768	\$54,054	\$68,613	\$71,833	\$45,902	\$90,322	\$78,118	
November	\$54,249	\$46,635	\$68,239	\$67,756	\$48,062	\$80,424	\$61,780	
December	\$42,580	\$32,711	\$52,110	\$46,281	\$47,087	\$65,473	\$62,780	
	\$655,292	\$529,198	\$657,893	\$837,415	\$689,218	\$993,550	\$916,948	