



Gananoque Police Services Board

340 Herbert Street
Gananoque, ON K7G 1R1
613-382-4422

A G E N D A

Police Services Board Meeting

Regular

Tuesday, March 17, 2026

5:30 pm

1. Call to order
2. Board Attendance/ Regrets
3. Declaration of Pecuniary interest/Conflict of interest
4. Approval of Agenda of Tuesday, March 17, 2026
5. Additions/Deletions to Agenda
6. Approval of Minutes of February 17, 2026
7. Community Concerns
8. PSB 2026-21 Community Service Update
9. Correspondence - 2026-28 Civil Remedies Grant Program
10. POA Nomination
11. Letters of Commendation
12. Proceeds of Crime Grant Correspondence.
13. Proceeds of Crime Grant Transfer Payment Agreement
14. Ontario Major Case Management Annual Report
15. PSB 2026-20 Statistical Report

16.Back Check

17.Date & Time of Next Meeting

18.Adjournment

Gananoque Police Services Board
February 17, 2026
Regular Minutes

Board Attendance

Christine Milks
Dave Anderson
Matt Harper
Chief Rich Swann

Regrets

John Beddows

Meeting called to order at 17:31 hours

No Declarations of Pecuniary Interest/Conflict of Interest – none noted

Motion to accept agenda of February 17, 2026

Moved by: Dave Anderson

Seconded by: Matt Harper

All in Favour Carried

Motion to accept the minutes January 27, 2026

Moved by: Matt Harper

Seconded by: Dave Anderson

All in favor Carried

Additions/ Deletions – Labour Conference, Item #14 moved to In Camera

Community Concerns – Christine has received feedback with higher police presence and visibility. Ride-a-long for members – very positive remarks received from officers

PSB 2026-11 Federal Assault – Style Firearms Compensation Program

Chief is not aware of any police services who have participated in this program. Lacks direction and scope. No indication of any funding provided.

PSB 2026-12 Community Service update provided

PSB 2026-13 Statistical Report provided

PSB2026-14 Section 14 Agreement Framework. Provided as information only.

PSB 2026-15 Proposed Procedure Review Project. This will be carried out by Dave Preston. GPS will be invoices \$5000 annually for 2025,2026 and 2027.

PSB 2026-16 OACP & OAPSB Letter – Independent Review. Review will be of all Policies and Procedures.

#14 Item moved to In Camera

Chief Swann and Chair Milks will be attending the Annual Police Labour Conference. It is a very informative conference. Covers Labour Relations, OMERS, WSIB, Discipline. There are breakout sessions that can be attended.

#15 BackCheck – Information only

Motion to accept the reports:

Moved by: Matt Harper

Seconded by: Dave Anderson

All in Favour Carried

Next meeting date is:

Tuesday, March 17, 2026, 5:30 pm

Motion to Adjourn at 18:00

Moved by: Matt Harper

Seconded by: Dave Anderson

All in favour Carried



Gananoque Police Services Board – PSB-2026-21

Date: March 17, 2026

IN CAMERA

Subject: Community Service Update

Author: Chief Rich Swann

OPEN SESSION

RECOMMENDATION:

BE IT RESOLVED THAT THE GANANOQUE POLICE SERVICES BOARD RECEIVES FOR INFORMATION PSB-2026-21 **Community Service Update**

Community Service Update

TACTICS/INDICATORS

- Continue engagement with community members when partaking in foot patrol initiatives
- Maintain adequate levels of foot patrol
- Continue school patrol hours (beginning and end of the regular school day) as requested

BACKGROUND:

On June 1, 2021 officers were specifically assigned to participate in directed foot patrol with a focus of our main business core and waterfront area pending emergency calls for service.

SUMMARY:

December 2025 - 37 Community Service Occurrences

(Sums don't add up as some occ's count in multiple categories)

- Foot Patrol – BIA/School Visits – 19
- School Zone Patrol – 13
- Community Events – 10 (DARE, SPECIAL OLYMPICS, STATION TOURS)

APPROVAL	<hr/> Rich Swann – Chief of Police
	<hr/> Christine Milks - Chair

Ministry of the Attorney General
Victims and Vulnerable Persons Division

720 Bay Street, 5th Floor
Toronto, ON M7A 2S9

Ministère du Procureur général
Division des services aux victimes et aux
personnes vulnérables

720, rue Bay, 5^e étage
Toronto, ON M7A 2S9



March 6, 2026

Dear Applicant,

Re: 2026-28 Civil Remedies Grant Program – Results of Call for Applications

Thank you for applying to the 2026-28 Civil Remedies Grant Program. I regret to inform you that your proposal was not approved for funding.

The ministry received many strong proposals. The volume of applications significantly exceeded available funding, and, unfortunately, we cannot fund them all at this time.

All applications were reviewed carefully against the selection criteria in the Application Guidelines, and the ministry had to make difficult choices. Projects that best met the evaluation criteria were selected for funding. To ensure transparency and to maximize the impact of this funding, the ministry selected the highest-scoring projects. Efforts were also made to select a diverse range of projects and organizations, reflecting all regions of the province.

Your submission, along with the other proposals, demonstrated that there is outstanding commitment across the province to providing a high standard of service to victims of crime.

If you have any questions about your proposal, please contact Krista Dymond, Senior Manager, at Krista.Dymond@ontario.ca.

Your continued commitment to supporting victims in Ontario is much appreciated.

Sincerely,

A handwritten signature in black ink that reads "Olha Dobush".

Olha Dobush
Assistant Deputy Attorney General
Victims and Vulnerable Persons Division

c. Marie Campbell, Director, Divisional Corporate Support Branch
Jill Dubrick, Director, Ontario Victim Services

Lynsay Dickson - Gananoque Police Service



Award: Community Role Model
Year: 2026
Service: Gananoque Police Service

Sergeant Lynsay Dickson began her career with the Gananoque Police Service in 2009. Over the years, she has served in numerous roles, including Breath Technician, Sexual Assault Investigator, D.A.R.E. Instructor, YIPI (Youth in Policing Initiative) Supervisor, Sex Offender Registry Co-ordinator, and was promoted to Sergeant in 2023.

For more than 12 years, she has also served as the Community Liaison Officer — a role that reflects what has been evident since the start of her career: her deep connection to the Town of Gananoque.

Lynsay's greatest tool has always been her voice. She has an exceptional ability to build rapport with callers, victims, individuals in crisis, and even those under arrest. It is immediately clear when speaking with her that she is genuine, compassionate, and trustworthy. She leads with empathy and strength in equal measure. As both a supervisor and colleague, she is a steady source of knowledge and thoughtful guidance for those around her.

Sgt. Dickson has organized and led countless community initiatives, including the Special Olympics Polar Plunge, Cram-A-Cruiser, the School Breakfast Club, Berm Out, Choose to Include Special Olympics Donut Day, the Ontario Law Enforcement Torch Run, the painting of the Pride Crosswalk, the Annual Pride Parade, the In From the Cold Fundraiser, Coffee with a Cop, Fraud and Scam Awareness Information Sessions, and the YIPI Bottle and Penny Drives. She has devoted countless personal hours to causes that strengthen and support this community.

She serves as the primary point of contact for every school and group home in Gananoque and is deeply trusted by staff and students alike. She understands that in a small town, community policing is not optional — it is essential. At a time when public trust can waver, Lynsay demonstrates that connection, communication, and presence matter.

Her impact extends beyond community engagement. In 2014, Sgt. Dickson, alongside Sgt. Curtis Watson, entered a burning apartment building that claimed one life and assisted residents to safety before firefighters arrived.

In 2025, Sgt. Dickson and Constable Keelan Norton responded to a wellbeing check and located a resident suffering from multiple self-inflicted injuries. They immediately provided life-saving measures and assisted paramedics in safely extricating the individual from a difficult-to-access area. Due to their swift response and first aid efforts, the individual survived.

There are countless additional examples of Lynsay's dedication that could be shared. Her intelligence, wit, and unwavering commitment to the profession make her an exceptional colleague. Many would describe her as having the biggest heart — and it would be difficult to disagree. Her authenticity and presence are truly unmatched.



GANANOQUE POLICE SERVICE OFFICIAL PERSONNEL DOCUMENTATION

Date: March 11, 2026
Name: Communicator Shannon Licharson
Reported by: Rich Swann, Chief
Type: Commendation

I am writing to commend the outstanding job demonstrated by Shannon Licharson during the structure fire on March 2, 2026.

Shannon handled the fire call with complete professionalism, composure, and efficiency. From the moment the call was received, she maintained a calm and controlled demeanor, gathered critical information accurately, and ensured that all emergency responders were dispatched without delay.

It was high-stress situation that involved both Gananoque Fire and Leeds Fire, Gananoque Police and Ambulance but Shannon performed her duties with excellence.

I believe Shannon should be commended and recognized for a job exceptionally well done.

Note from Chief:

Communicator Licharson – these notes are so welcome to me. It's a true testament to the job you do to have you recognized for going above and beyond by your colleagues. Great work!!

Signature (Reporting Officer)

I certify that I have received a copy of this form.

Signature of Member

Date and Time Received

A handwritten signature in black ink, appearing to be the initials 'AL' or similar, written in a cursive style.

Signature of Chief

ORIGINAL TO PERSONNEL FILE



GANANOQUE POLICE SERVICE OFFICIAL PERSONNEL DOCUMENTATION

Date: March 11, 2026

Name: Constable Chris Murdock/Constable Keelan Norton

Reported by: Rich Swann, Chief

Type: Commendation (GP26000721 – B&E)

On February 27, 2026, Constable Murdock was working the night shift with Constable Norton. At approximately 3:57 a.m., the officers were on general patrol when they observed a vehicle on James Brennen Road and fresh footprints in the snow nearby.

Knowing the area to be an industrial zone prone to break-ins, and observing that the footprints appeared fresh, the officers suspected that a break and enter may have occurred. They contained the scene and requested the assistance of a K9 unit. Upon arrival, the K9 unit initiated a track; however, it was unsuccessful.

The officers contacted local taxi companies to determine whether the suspects may have attempted to flee the area by taxi. They were advised that two males had requested a ride from the local BMO branch, although taxis were not operating at that time.

Officers attended at the BMO and located two males who appeared to have been exposed to the elements for some time. Both individuals were arrested.

Further investigation resulted in the seizure of numerous tools, and it was determined that the males had committed a break and enter at a business located on James Brennen Road. The individuals were subsequently charged, and the recovered property was seized for return to the rightful owner.



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This incident is an excellent example of strong police instincts and effective investigative work. Both Constable Murdock and Constable Norton are to be commended for their efforts.

Signature (Reporting Officer)

I certify that I have received a copy of this form.

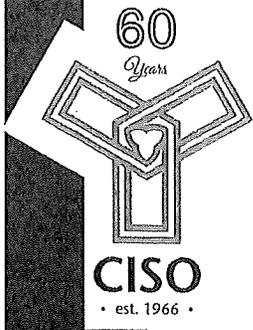
Signature of Member

Date and Time Received

A handwritten signature in black ink, appearing to be the initials 'ML' or similar, written in a cursive style.

Signature of Chief

ORIGINAL TO PERSONNEL FILE



Criminal Intelligence Service Ontario

25 Grosvenor Street, 12th Floor
Toronto, Ontario M7A 2G6
Tel: (416) 679-2100

February 12, 2026

Chief of Police Rich Swann
Gananoque Police Service
340 Herbert Street
Gananoque, ON K7G1R1

Dear Chief of Police Rich Swann,

Re: Grant Partial Approval Confirmation

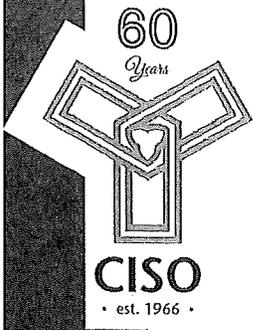
Thank you for your application. 2025-2026 saw an increase in strong applications for funding and reflects our collective commitment to combating serious and organized crime in communities across Ontario.

This is to inform you that the Proceeds of Crime Grant has been partially approved. The total amount partially approved is **\$54,989.00**.

Attached for your review is your Memorandum of Understanding (MOU) for these funds. Please have this agreement signed and sent back to finance@ontariocis.ca no later than **March 15, 2026**. As we are in our final quarter of our fiscal year, this date is *non-negotiable* as funds for your grant must be paid out in the fiscal year they are approved (March 2026).

As per the MOU the following are required by the same date above:

1. An Invoice (must be on official letter head) that references, "Funding to Support Local Efforts of [POLICE SERVICE] to address serious and organized crime". As well, the invoice will include expenditure details and cheque remittance payee and mailing address.
2. Certificate of Insurance (COI) - (note COI must be valid between April 1, 2025, and March 31, 2026. If your agency's COI expires as of December 31, 2025, you will also need to forward the new COI for the period January 1, 2026, to December 31, 2026.)
3. A final financial budget sheet outlining the final amounts that were spent, along with paid receipts for items listed in the budget sheet. *Note that the 'In-Kind Contribution column, is the amount that your agency put forward to the initiative and the 'ministry requested' is the amount that was approved by CISO towards the initiative.*



Criminal Intelligence Service Ontario

25 Grosvenor Street, 12th Floor
Toronto, Ontario M7A 2G6
Tel: (416) 679-2100

4. A full final report, (on official letterhead), that summarizes your initiative, that is dated and signed). This report ***must*** include the successes of your provincially and locally identified outcomes as well as *ACIIS contributions* for the period April 1, 2025 – March 31, 2026

We remain committed to partnering with police services to combat serious and organized crime, including inviting [insert service] to seek funding for items that were denied funding through future eligible opportunities. CISO's annual funding renews on April 1, 2026.

Should you have any questions or require further clarification, please contact Deputy Director Allie Cotter at allie.cotter@ontariocis.ca.

Yours truly,

A handwritten signature in black ink that reads 'Jim Walker'. The signature is written in a cursive, flowing style.

Jim Walker
Director
Criminal Intelligence Service Ontario

ONTARIO TRANSFER PAYMENT AGREEMENT

THE AGREEMENT is effective as of the 1st day of April 2025

B E T W E E N :

**His Majesty the King in right of Ontario
as represented by the Solicitor General**

(the "Province")

- and -

Gananoque Police Service

(the "Recipient")

WHEREAS in 1996, the Province of Ontario negotiated a Memorandum of Understanding (MOU) with the Federal Government to receive Proceeds of Crime (POC) assets and to direct monies to activities related to law enforcement (Ministry of the Solicitor General) and costs related to the administration of criminal justice in proceeds of crime cases (Ministry of the Attorney General);

AND WHEREAS the Province, through Criminal Intelligence Service Ontario (CISO), administers 50 percent of its allocation in Law Enforcement Grant Program to fund activities directed at organized and serious crime and proceeds of crime initiatives that are accessible to all Municipal and First Nation Police Services as well as Ontario Provincial Police (OPP);

AND WHEREAS the Recipient has, by written proposal, requested funding for support, to be used in the investigation of organized and serious crime;

AND WHEREAS the Province has agreed that it will provide funds for the said project, the description of which is attached as **Schedule C** ("Project").

CONSIDERATION

In consideration of the mutual covenants and agreements contained in this Agreement and for other good and valuable consideration, the receipt and sufficiency of which are expressly acknowledged, the Province and the Recipient agree as follows:

1.0 ENTIRE AGREEMENT

1.1 The agreement, together with:

- Schedule "A" - General Terms and Conditions
- Schedule "B" - Project Specific Information and Additional Provisions
- Schedule "C" - Project
- Schedule "D" - Budget
- Schedule "E" - Payment Plan
- Schedule "F" - Reports

and any amending agreement entered into as provided for in section 4.1, constitutes the entire agreement between the Parties with respect to the subject matter contained in the Agreement and supersedes all prior oral or written representations and agreements.

2.0 CONFLICT OR INCONSISTENCY

2.1 **Conflict or Inconsistency.** In the event of a conflict or inconsistency between the Additional Provisions and the provisions in Schedule "A", the following rules will apply:

- (a) the Parties will interpret any Additional Provisions in so far as possible, in a way that preserves the intention of the Parties as expressed in Schedule "A"; and
- (b) where it is not possible to interpret the Additional Provisions in a way that is consistent with the provisions in Schedule "A", the Additional Provisions will prevail over the provisions in Schedule "A" to the extent of the inconsistency.

3.0 COUNTERPARTS

3.1 The Agreement may be executed in any number of counterparts, each of which will be deemed an original, but all of which together will constitute one and the same instrument.

4.0 AMENDING THE AGREEMENT

4.1 The Agreement may only be amended by a written agreement duly executed by the Parties.

5.0 ACKNOWLEDGEMENT

5.1 The Recipient acknowledges that:

- (a) by receiving Funds it may become subject to legislation applicable to organizations that receive funding from the Government of Ontario, including the *Broader Public Sector Accountability Act, 2010* (Ontario), the *Public Sector Salary Disclosure Act, 1996* (Ontario), and the *Auditor General Act* (Ontario);
- (b) His Majesty the King in right of Ontario has issued expenses, perquisites, and procurement directives and guidelines pursuant to the *Broader Public Sector Accountability Act, 2010* (Ontario);
- (c) the Funds are:
 - (i) to assist the Recipient to carry out the Project and not to provide goods or services to the Province;
 - (ii) funding for the purposes of the *Public Sector Salary Disclosure Act, 1996* (Ontario);
- (d) the Province is not responsible for carrying out the Project; and
- (e) the Province is bound by the *Freedom of Information and Protection of Privacy Act* (Ontario) and that any information provided to the Province in connection with the Project or otherwise in connection with the Agreement may be subject to disclosure in accordance with that Act.

The Parties have executed the Agreement on the dates set out below.

**HIS MAJESTY THE KING IN RIGHT OF ONTARIO
as represented by the Solicitor General**

18-Feb-2026
Date



Name: Jim Walker
Title: Director, CISO

Date

Gananoque Police Service
Name: Rich Swann
Title: Chief of Police
I have authority to bind the Recipient.

Date

Name:
Title:
I have authority to bind the Recipient.

SCHEDULE "A"
GENERAL TERMS AND CONDITIONS

A1.0 INTERPRETATION AND DEFINITIONS

A1.1 **Interpretation.** For the purposes of interpretation:

- (a) words in the singular include the plural and vice-versa;
- (b) words in one gender include all genders;
- (c) the headings do not form part of the Agreement; they are for reference only and will not affect the interpretation of the Agreement;
- (d) any reference to dollars or currency will be in Canadian dollars and currency; and
- (e) "include", "includes" and "including" denote that the subsequent list is not exhaustive.

A1.2 **Definitions.** In the Agreement, the following terms will have the following meanings:

"Additional Provisions" means the terms and conditions set out in Schedule "B".

"Agreement" means this agreement entered into between the Province and the Recipient, all of the schedules listed in section 1.1, and any amending agreement entered into pursuant to section 4.1.

"Budget" means the budget attached to the Agreement as Schedule "D".

"Business Day" means any working day, Monday to Friday inclusive, excluding statutory and other holidays, namely: New Year's Day; Family Day; Good Friday; Easter Monday; Victoria Day; Canada Day; Civic Holiday; Labour Day; Thanksgiving Day; Remembrance Day; Christmas Day; Boxing Day and any other day on which the Province has elected to be closed for business.

"Effective Date" means the date set out at the top of the Agreement.

"Event of Default" has the meaning ascribed to it in section A13.1.

"Expiry Date" means the expiry date set out in Schedule "B".

"Funding Year" means:

- (a) in the case of the first Funding Year, the period commencing on the Effective Date and ending on the following March 31; and
- (b) in the case of Funding Years subsequent to the first Funding Year, the period commencing on April 1 following the end of the previous Funding Year and ending on the following March 31.

“Funds” means the money the Province provides to the Recipient pursuant to the Agreement.

“Indemnified Parties” means His Majesty the King in right of Ontario, His ministers, agents, appointees, and employees.

“Maximum Funds” means the maximum Funds set out in Schedule “B”.

“Notice” means any communication given or required to be given pursuant to the Agreement.

“Notice Period” means the period of time within which the Recipient is required to remedy an Event of Default pursuant to section A13.3(b) and includes any such period or periods of time by which the Province extends that time in accordance with section A13.4.

“Parties” means the Province and the Recipient.

“Party” means either the Province or the Recipient.

“Project” means the undertaking described in Schedule “C”.

“Reports” means the reports described in Schedule “F”.

A2.0 REPRESENTATIONS, WARRANTIES, AND COVENANTS

A2.1 General. The Recipient represents, warrants, and covenants that:

- (a) it is, and will continue to be, a validly existing legal entity with full power to fulfill its obligations under the Agreement;
- (b) it has, and will continue to have, the experience and expertise necessary to carry out the Project;
- (c) it is in compliance with, and will continue to comply with, all federal and provincial laws and regulations, all municipal by-laws, and any other orders, rules, and by-laws related to any aspect of the Project, the Funds, or both; and

- (d) unless otherwise provided for in the Agreement, any information the Recipient provided to the Province in support of its request for funds (including information relating to any eligibility requirements) was true and complete at the time the Recipient provided it and will continue to be true and complete.

A2.2 **Execution of Agreement.** The Recipient represents and warrants that it has:

- (a) the full power and authority to enter into the Agreement; and
- (b) taken all necessary actions to authorize the execution of the Agreement.

A2.3 **Governance.** The Recipient represents, warrants, and covenants that it has, will maintain in writing, and will follow:

- (a) a code of conduct and ethical responsibilities for all persons at all levels of the Recipient's organization;
- (b) procedures to enable the Recipient's ongoing effective functioning;
- (c) decision-making mechanisms for the Recipient;
- (d) procedures to enable the Recipient to manage Funds prudently and effectively;
- (e) procedures to enable the Recipient to complete the Project successfully;
- (f) procedures to enable the Recipient to identify risks to the completion of the Project and strategies to address the identified risks, all in a timely manner;
- (g) procedures to enable the preparation and submission of all Reports required pursuant to Article A7.0; and
- (h) procedures to enable the Recipient to address such other matters as the Recipient considers necessary to enable the Recipient to carry out its obligations under the Agreement.

A2.4 **Supporting Proof.** Upon the request of the Province, the Recipient will provide the Province with proof of the matters referred to in Article A2.0.

A3.0 **TERM OF THE AGREEMENT**

A3.1 **Term.** The term of the Agreement will commence on the Effective Date and will expire on the Expiry Date unless terminated earlier pursuant to Article A11.0, Article A12.0, or Article A13.0.

A4.0 FUNDS AND CARRYING OUT THE PROJECT

A4.1 Funds Provided. The Province will:

- (a) provide the Recipient up to the Maximum Funds for the purpose of carrying out the Project;

- (b) provide the Funds to the Recipient in accordance with the payment plan attached to the Agreement as Schedule "E"; and
- (c) deposit the Funds into an account designated by the Recipient provided that the account:
 - (i) resides at a Canadian financial institution; and
 - (ii) is in the name of the Recipient.

A4.2 Limitation on Payment of Funds. Despite section A4.1:

- (a) the Province is not obligated to provide any Funds to the Recipient until the Recipient provides the certificates of insurance or other proof as the Province may request pursuant to section A10.2;
- (b) the Province is not obligated to provide instalments of Funds until it is satisfied with the progress of the Project;
- (c) the Province may adjust the amount of Funds it provides to the Recipient in any Funding Year based upon the Province's assessment of the information the Recipient provides to the Province pursuant to section A7.1; or
- (d) if, pursuant to the *Financial Administration Act* (Ontario), the Province does not receive the necessary appropriation from the Ontario Legislature for payment under the Agreement, the Province is not obligated to make any such payment, and, as a consequence, the Province may:
 - (i) reduce the amount of Funds and, in consultation with the Recipient, change the Project; or
 - (ii) terminate the Agreement pursuant to section A12.1.

A4.3 Use of Funds and Carry Out the Project. The Recipient will do all of the following:

- (a) carry out the Project in accordance with the Agreement;
- (b) use the Funds only for the purpose of carrying out the Project;
- (c) spend the Funds only in accordance with the Budget;
- (d) not use the Funds to cover any cost that has or will be funded or reimbursed by one or more of any third party, ministry, agency, or organization of the Government of Ontario.

A4.4 **Interest Bearing Account.** If the Province provides Funds before the Recipient's immediate need for the Funds, the Recipient will place the Funds in an interest bearing account in the name of the Recipient at a Canadian financial institution.

A4.5 **Interest.** If the Recipient earns any interest on the Funds, the Province may:

- (a) deduct an amount equal to the interest from any further instalments of Funds; or
- (b) demand from the Recipient the payment of an amount equal to the interest.

A4.6 **Rebates, Credits, and Refunds.** The Ministry will calculate Funds based on the actual costs to the Recipient to carry out the Project, less any costs (including taxes) for which the Recipient has received, will receive, or is eligible to receive, a rebate, credit, or refund.

A5.0 **RECIPIENT'S ACQUISITION OF GOODS OR SERVICES, AND DISPOSAL OF ASSETS**

A5.1 **Acquisition.** If the Recipient acquires goods, services, or both with the Funds, it will:

- (a) do so through a process that promotes the best value for money; and
- (b) comply with the *Broader Public Sector Accountability Act, 2010* (Ontario), including any procurement directive issued thereunder, to the extent applicable.

A5.2 **Disposal.** The Recipient will not, without the Province's prior written consent, sell, lease, or otherwise dispose of any asset purchased or created with the Funds or for which Funds were provided, the cost of which exceeded the amount as provided for in Schedule "B" at the time of purchase.

A6.0 **CONFLICT OF INTEREST**

A6.1 **No Conflict of Interest.** The Recipient will carry out the Project and use the Funds without an actual, potential, or perceived conflict of interest.

A6.2 **Conflict of Interest Includes.** For the purposes of Article A6.0, a conflict of interest includes any circumstances where:

- (a) the Recipient; or
- (b) any person who has the capacity to influence the Recipient's decisions,

has outside commitments, relationships, or financial interests that could, or could be seen to, interfere with the Recipient's objective, unbiased, and impartial judgment relating to the Project, the use of the Funds, or both.

A6.3 Disclosure to Province. The Recipient will:

- (a) disclose to the Province, without delay, any situation that a reasonable person would interpret as an actual, potential, or perceived conflict of interest; and
- (b) comply with any terms and conditions that the Province may prescribe as a result of the disclosure.

A7.0 REPORTS, ACCOUNTING, AND REVIEW

A7.1 Preparation and Submission. The Recipient will:

- (a) submit to the Province at the address referred to in section A17.1, all Reports in accordance with the timelines and content requirements as provided for in Schedule "F", or in a form as specified by the Province from time to time;
- (b) submit to the Province at the address referred to in section A17.1, any other reports as may be requested by the Province in accordance with the timelines and content requirements specified by the Province;
- (c) ensure that all Reports and other reports are completed to the satisfaction of the Province; and
- (d) ensure that all Reports and other reports are signed on behalf of the Recipient by an authorized signing officer.

A7.2 Record Maintenance. The Recipient will keep and maintain:

- (a) all financial records (including invoices) relating to the Funds or otherwise to the Project in a manner consistent with generally accepted accounting principles; and
- (b) all non-financial documents and records relating to the Funds or otherwise to the Project.

A7.3 Inspection. The Province, its authorized representatives or an independent auditor identified by the Province may, at its own expense, upon twenty-four hours' Notice to the Recipient and during normal business hours, enter upon the Recipient's premises to review the progress of the Initiative and the Recipient's allocation and expenditure of the Funds and, for these purposes,

the Province, its authorized representatives or an independent auditor identified by the Province may take one or more of the following actions:

- (a) inspect and copy the records and documents referred to in section A7.2;
- (b) remove any copies made pursuant to section A7.3 from the Recipient's premises; and
- (c) conduct an audit or investigation of the Recipient in respect of the expenditure of the Funds, the Initiative, or both.

A7.4 **Disclosure.** To assist in respect of the rights provided for in section A7.3, the Recipient will disclose any information requested by the Province, any authorized representatives, or any independent auditor identified by the Province, and will do so in the form requested by the Province, any authorized representative, or any independent auditor identified by the Province, as the case may be.

A7.5 **No Control of Records.** No provision of the Agreement will be construed so as to give the Province any control whatsoever over the Recipient's records.

A7.6 **Auditor General.** The Province's rights under Article A7.0 are in addition to any rights provided to the Auditor General pursuant to section 9.1 of the *Auditor General Act* (Ontario).

A8.0 COMMUNICATIONS REQUIREMENTS

A8.1 **Acknowledge Support.** Unless otherwise directed by the Province, the Recipient will:

- (a) acknowledge the support of the Province for the Project; and
- (b) ensure that the acknowledgement referred to in section A8.1(a) is in a form and manner as directed by the Province.

A8.2 **Publication.** The Recipient will indicate, in any of its Project-related publications, whether written, oral, or visual, that the views expressed in the publication are the views of the Recipient and do not necessarily reflect those of the Province.

A9.0 INDEMNITY

A9.1 **Indemnification.** The Recipient will indemnify and hold harmless the Indemnified Parties from and against any and all liability, loss, costs, damages, and expenses (including legal, expert and consultant fees), causes of action, actions, claims, demands, lawsuits, or other proceedings, by whomever made, sustained, incurred, brought, or prosecuted, in any way arising out of or in connection with the Project or otherwise in connection with the Agreement,

unless solely caused by the negligence or wilful misconduct of the Indemnified Parties.

A10.0 INSURANCE

A10.1 Recipient's Insurance. The Recipient represents, warrants, and covenants that it has, and will maintain, at its own cost and expense, with insurers having a secure A.M. Best rating of B+ or greater, or the equivalent, all the necessary and appropriate insurance that a prudent person carrying out a project similar to the Project would maintain, including commercial general liability insurance on an occurrence basis for third party bodily injury, personal injury, and property damage, to an inclusive limit of not less than the amount provided for in Schedule "B" per occurrence. The insurance policy will include the following:

- (a) the Indemnified Parties as additional insureds with respect to liability arising in the course of performance of the Recipient's obligations under, or otherwise in connection with, the Agreement;
- (b) a cross-liability clause;
- (c) contractual liability coverage; and
- (d) a 30-day written notice of cancellation.

A10.2 Proof of Insurance. The Recipient will:

- (a) provide to the Province, either:
 - (i) certificates of insurance that confirm the insurance coverage as provided for in section A10.1; or
 - (ii) other proof that confirms the insurance coverage as provided for in section A10.1; and
- (b) upon the request of the Province, provide to the Province a copy of any insurance policy.

A11.0 TERMINATION ON NOTICE

A11.1 Termination on Notice. The Province may terminate the Agreement at any time without liability, penalty, or costs upon giving at least 30 days' Notice to the Recipient.

A11.2 Consequences of Termination on Notice by the Province. If the Province terminates the Agreement pursuant to section A11.1, the Province may take one or more of the following actions:

- (a) cancel further instalments of Funds;

- (b) demand from the Recipient the payment of any Funds remaining in the possession or under the control of the Recipient; and
- (c) determine the reasonable costs for the Recipient to wind down the Project, and do either or both of the following:
 - (i) permit the Recipient to offset such costs against the amount the Recipient owes pursuant to section A11.2(b); and
 - (ii) subject to section A4.1(a), provide Funds to the Recipient to cover such costs.

A12.0 TERMINATION WHERE NO APPROPRIATION

A12.1 Termination Where No Appropriation. If, as provided for in section A4.2(d), the Province does not receive the necessary appropriation from the Ontario Legislature for any payment the Province is to make pursuant to the Agreement, the Province may terminate the Agreement immediately without liability, penalty, or costs by giving Notice to the Recipient.

A12.2 Consequences of Termination Where No Appropriation. If the Province terminates the Agreement pursuant to section A12.1, the Province may take one or more of the following actions:

- (a) cancel further instalments of Funds;
- (b) demand from the Recipient the payment of any Funds remaining in the possession or under the control of the Recipient; and
- (c) determine the reasonable costs for the Recipient to wind down the Project and permit the Recipient to offset such costs against the amount owing pursuant to section A12.2(b).

A12.3 No Additional Funds. If, pursuant to section A12.2(c), the Province determines that the costs to wind down the Project exceed the Funds remaining in the possession or under the control of the Recipient, the Province will not provide additional Funds to the Recipient.

A13.0 EVENT OF DEFAULT, CORRECTIVE ACTION, AND TERMINATION FOR DEFAULT

A13.1 Events of Default. Each of the following events will constitute an Event of Default:

- (a) in the opinion of the Province, the Recipient breaches any representation, warranty, covenant, or other material term of the Agreement, including failing to do any of the following in accordance with the terms and

conditions of the Agreement:

- (i) carry out the Project;
 - (ii) use or spend Funds; or
 - (iii) provide, in accordance with section A7.1, Reports or such other reports as may have been requested pursuant to section A7.1(b);
- (b) the Recipient's operations, its financial condition, or its organizational structure, changes such that it no longer meets one or more of the eligibility requirements of the program under which the Province provides the Funds;
 - (c) the Recipient makes an assignment, proposal, compromise, or arrangement for the benefit of creditors, or a creditor makes an application for an order adjudging the Recipient bankrupt, or applies for the appointment of a receiver; or
 - (d) the Recipient ceases to operate.

A13.2 Consequences of Events of Default and Corrective Action. If an Event of Default occurs, the Province may, at any time, take one or more of the following actions:

- (a) initiate any action the Province considers necessary in order to facilitate the successful continuation or completion of the Project;
- (b) provide the Recipient with an opportunity to remedy the Event of Default;
- (c) suspend the payment of Funds for such period as the Province determines appropriate;
- (d) reduce the amount of the Funds;
- (e) cancel further instalments of Funds;
- (f) demand from the Recipient the payment of any Funds remaining in the possession or under the control of the Recipient;
- (g) demand from the Recipient the payment of an amount equal to any Funds the Recipient used, but did not use in accordance with the Agreement;
- (h) demand from the Recipient the payment of an amount equal to any Funds the Province provided to the Recipient; and

- (i) terminate the Agreement at any time, including immediately, without liability, penalty or costs to the Province upon giving Notice to the Recipient.

A13.3 **Opportunity to Remedy.** If, in accordance with section A13.2(b), the Province provides the Recipient with an opportunity to remedy the Event of Default, the Province will give Notice to the Recipient of:

- (a) the particulars of the Event of Default; and
- (b) the Notice Period.

A13.4 **Recipient not Remediating.** If the Province provided the Recipient with an opportunity to remedy the Event of Default pursuant to section A13.2(b), and:

- (a) the Recipient does not remedy the Event of Default within the Notice Period;
- (b) it becomes apparent to the Province that the Recipient cannot completely remedy the Event of Default within the Notice Period; or
- (c) the Recipient is not proceeding to remedy the Event of Default in a way that is satisfactory to the Province,

the Province may extend the Notice Period or initiate any one or more of the actions provided for in sections A13.2(a), (c), (d), (e), (f), (g), (h), and (i).

A13.5 **When Termination Effective.** Termination under Article will take effect as provided for in the Notice.

A14.0 FUNDS AT THE END OF A FUNDING YEAR

A14.1 **Funds at the End of a Funding Year.** Without limiting any rights of the Province under Article A13.0, if the Recipient has not spent all of the Funds allocated for the Funding Year as provided for in the Budget, the Province may take one or both of the following actions:

- (a) demand from the Recipient payment of the unspent Funds; and
- (b) adjust the amount of any further instalments of Funds accordingly.

A15.0 FUNDS UPON EXPIRY

A15.1 **Funds Upon Expiry.** The Recipient will, upon expiry of the Agreement, pay to the Province any Funds remaining in its possession or under its control.

A16.0 DEBT DUE AND PAYMENT

A16.1 **Payment of Overpayment.** If at any time the Province provides Funds in excess of the amount to which the Recipient is entitled under the Agreement,

the Province may:

- (a) deduct an amount equal to the excess Funds from any further instalments of Funds; or
- (b) demand that the Recipient pay an amount equal to the excess Funds to the Province.

A16.2 **Debt Due.** If, pursuant to the Agreement:

- (a) the Province demands from the Recipient the payment of any Funds or an amount equal to any Funds; or
- (b) the Recipient owes any Funds or an amount equal to any Funds to the Province, whether or not the Province has demanded their payment,

such Funds or other amount will be deemed to be a debt due and owing to the Province by the Recipient, and the Recipient will pay the amount to the Province immediately, unless the Province directs otherwise.

A16.3 **Interest Rate.** The Province may charge the Recipient interest on any money owing by the Recipient at the then current interest rate charged by the Province of Ontario on accounts receivable.

A16.4 **Payment of Money to Province.** The Recipient will pay any money owing to the Province by cheque payable to the "Ontario Minister of Finance" and delivered to the Province as provided for in Schedule "B".

A16.5 **Fails to Pay.** Without limiting the application of section 43 of the *Financial Administration Act* (Ontario), if the Recipient fails to pay any amount owing under the Agreement, His Majesty the King in right of Ontario may deduct any unpaid amount from any money payable to the Recipient by His Majesty the King in right of Ontario.

A17.0 NOTICE

A17.1 **Notice in Writing and Addressed.** Notice will be in writing and will be delivered by email, postage-prepaid mail, personal delivery, or fax, and will be addressed to the Province and the Recipient respectively as provided for Schedule "B", or as either Party later designates to the other by Notice.

A17.2 **Notice Given.** Notice will be deemed to have been given:

- (a) in the case of postage-prepaid mail, five Business Days after the Notice is mailed; or

- (b) in the case of email, personal delivery, or fax, one Business Day after the Notice is delivered.

A17.3 **Postal Disruption.** Despite section A17.2(a), in the event of a postal disruption:

- (a) Notice by postage-prepaid mail will not be deemed to be given; and
- (b) the Party giving Notice will give Notice by email, personal delivery, or fax.

A18.0 CONSENT BY PROVINCE AND COMPLIANCE BY RECIPIENT

A18.1 **Consent.** When the Province provides its consent pursuant to the Agreement, it may impose any terms and conditions on such consent and the Recipient will comply with such terms and conditions.

A19.0 SEVERABILITY OF PROVISIONS

A19.1 **Invalidity or Unenforceability of Any Provision.** The invalidity or unenforceability of any provision of the Agreement will not affect the validity or enforceability of any other provision of the Agreement. Any invalid or unenforceable provision will be deemed to be severed.

A20.0 WAIVER

A20.1 **Waiver Request.** Either Party may, in accordance with the Notice provision set out in Article A17.0, ask the other Party to waive an obligation under the Agreement.

A20.2 **Waiver Applies.** Any waiver a Party grants in response to a request made pursuant to section A20.1 will:

- (a) be valid only if the Party granting the waiver provides it in writing; and
- (b) apply only to the specific obligation referred to in the waiver.

A21.0 INDEPENDENT PARTIES

A21.1 **Parties Independent.** The Recipient is not an agent, joint venturer, partner, or employee of the Province, and the Recipient will not represent itself in any way that might be taken by a reasonable person to suggest that it is, or take any actions that could establish or imply such a relationship.

A22.0 ASSIGNMENT OF AGREEMENT OR FUNDS

A22.1 **No Assignment.** The Recipient will not, without the prior written consent of the

Province, assign any of its rights or obligations under the Agreement.

A22.2 **Agreement Binding.** All rights and obligations contained in the Agreement will extend to and be binding on the Parties' respective heirs, executors, administrators, successors, and permitted assigns.

A23.0 GOVERNING LAW

A23.1 **Governing Law.** The Agreement and the rights, obligations, and relations of the Parties will be governed by and construed in accordance with the laws of the Province of Ontario and the applicable federal laws of Canada. Any actions or proceedings arising in connection with the Agreement will be conducted in the courts of Ontario, which will have exclusive jurisdiction over such proceedings.

A24.0 FURTHER ASSURANCES

A24.1 **Agreement into Effect.** The Recipient will provide such further assurances as the Province may request from time to time with respect to any matter to which the Agreement pertains, and will otherwise do or cause to be done all acts or things necessary to implement and carry into effect the terms and conditions of the Agreement to their full extent.

A25.0 JOINT AND SEVERAL LIABILITY

A25.1 **Joint and Several Liability.** Where the Recipient is comprised of more than one entity, all such entities will be jointly and severally liable to the Province for the fulfillment of the obligations of the Recipient under the Agreement.

A26.0 RIGHTS AND REMEDIES CUMULATIVE

A26.1 **Rights and Remedies Cumulative.** The rights and remedies of the Province under the Agreement are cumulative and are in addition to, and not in substitution for, any of its rights and remedies provided by law or in equity.

A27.0 FAILURE TO COMPLY WITH OTHER AGREEMENTS

A27.1 **Other Agreements.** If the Recipient:

- (a) has failed to comply with any term, condition, or obligation under any other agreement with His Majesty the King in right of Ontario or one of Her agencies (a "**Failure**");
- (b) has been provided with notice of such Failure in accordance with the requirements of such other agreement;
- (c) has, if applicable, failed to rectify such Failure in accordance with the requirements of such other agreement; and
- (d) such Failure is continuing,

the Province may suspend the payment of Funds for such period as the

Province determines appropriate.

A28.0 SURVIVAL

A28.1 Survival. The following Articles and sections, and all applicable cross-referenced sections and schedules, will continue in full force and effect for a period of seven years from the date of expiry or termination of the Agreement: Article 1.0, Article 3.0, Article A1.0 and any other applicable definitions, section A2.1(a), sections A4.2(d), A4.5, section A5.2, section A7.1 (to the extent that the Recipient has not provided the Reports or other reports as may have been requested to the satisfaction of the Province), sections A7.2, A7.3, A7.4, A7.5, A7.6, Article A8.0, Article A9.0, section A11.2, sections A12.2, A12.3, sections A13.1, A13.2(d), (e), (f), (g) and (h), Article A15.0, Article A16.0, Article A17.0, Article A19.0, section A22.2, Article A23.0, Article A25.0, Article A26.0, Article A27.0 and Article A28.0.

- END OF GENERAL TERMS AND CONDITIONS -

SCHEDULE "B"
PROJECT SPECIFIC INFORMATION AND ADDITIONAL PROVISIONS

Maximum Funds	\$54,989.00
Expiry Date	March 31, 2026
Amount for the purposes of section A5.2 (Disposal) of Schedule "A"	\$54,989.00
Insurance	\$ 2,000,000
Contact information for the purposes of Notice to the Province	<p>Position: Director, Jim Walker CISO</p> <p>Address: Ministry of the Solicitor General 25 Grosvenor Street 12th Floor Toronto, ON M7H 2J3</p> <p>Email: finance@ontariocis.ca</p>
Contact information for the purposes of Notice to the Recipient	<p>Position: Chief of Police Rich Swann</p> <p>Address: Gananoque Police Service 340 Herbert Street Gananoque, Ontario K7G1R1</p> <p>Phone: (613) 382-4509</p> <p>Email: rswann@gananoquepolice.com</p>
Contact information for the senior financial person in the Recipient organization (e.g., CFO, CAO) – to respond as required to requests from the Province related to the Agreement	<p>Position:</p> <p>Address:</p> <p>Phone:</p> <p>Email:</p>

SCHEDULE "C" PROJECT

PROJECT DESCRIPTION AND TIMELINES

Scope of the Project

Our proposal is based on the real need to dedicate one assigned (seconded) Detective Constable D/Cst) to address the urgency and the workload associated with combatting organized crime, notably outlaw motorcycle gangs, in our community and broader Province of Ontario (we refer this D/Cst as "D/Cst MB". Our project would request financial resources to support 30.6% of the yearly wages and benefits of D/Cst MB while D/Cst MB is seconded into the CIB (GPS) and the Provincial Biker Enforcement Unit.

As part of the efforts and contributions of D/Cst MB, the unit requires a more specialized surveillance equipment to sharpen their capacity to monitor organized crime elements.

Timelines

Funding must be utilized by March 15, 2026.

Background

Proceeds of Crime Law Enforcement Grant¹ was created by the Ministry of the Solicitor General ('SOLGEN') in order to reinvest the illicit profits of criminal activities obtained through assets forfeited in successful criminal prosecutions², back into police initiatives intended to contain serious and profit-motivated crime through investigations, investigative supports, and education.

¹ Ministry of the Solicitor General has a formal agreement with the Ministry of the Attorney General (MAG) to share (60% and 40% respectively) provincially-generated proceeds of crime pursuant to s. 14.6(3)(b) of the *Crown Attorneys Act* (R.S.O. 1990, c. C-49, as amended). A Memorandum of Understanding between the Province and the Federal Government provides that forfeited assets are used for crime prevention, law enforcement and the administration of criminal justice. These funds are shared between the Ministry of the Solicitor General (75%) and MAG (25%).

² Conducted by the Province, and/or the Federal Government

SCHEDULE "D"

BUDGET

The Budget Sheet below was submitted with the application form, however the approved funding amount for the application was reduced to \$54,989.00 from \$69,891.11

Item Name *	Ministry Request *	In-Kind Contribution *	Total
Personnel (Secondment)- Secondment to the Provincial Biker Enforcement Unit (BEU) minimum 4 days per month over year (4 days per month = 13.3% of yearly salary and MERC = \$27,560.)	27,560.00	0.00	27,560.00
Personnel (Secondment)- Secondment to the Friday 13th Outlaw gang events (coordination of policing activities, public safety operations etc). (seconded 3 week per event x 3 events = 9 weeks over year (17.3% of yearly salary and MERC = \$35,849)	35,849.00	0.00	35,849.00
Equipment: In-vehicle rapid deployment observation kit (HD autofocus IP camera cellular streaming kit) (\$4420 plus net tax payable by GPS)	4,497.79	0.00	4,497.79
Equipment : Synology 2-bay disk station DS725+ (diskless) - 2.6 GHz R1600 Dual core 4GB Network Storage Server - Desktop (\$1950 plus net tax payable by GPS)	1,984.32	0.00	1,984.32
	0.00	0.00	0.00
	0.00	0.00	0.00
	0.00	0.00	0.00
	0.00	0.00	0.00
	0.00	0.00	0.00
	0.00	0.00	0.00
Total	69,891.11	0.00	69,891.11

SCHEDULE "E"
PAYMENT PLAN

PAYMENT DATE OR MILESTONE	AMOUNT
Upon return of signed Agreement	\$54,989.00
On submission of invoice(s) by the Recipient	
Insurance certificate or other proof as the Province may request pursuant to section A4.2	

1. An Invoice (*must be on official letter head*) that references, "*Funding to Support Local Efforts of Gananoque Police Service to address serious and organized crime*". As well, the invoice will include expenditure details and cheque remittance payee and mailing address.

2. Certificate of Insurance (COI) - (*note COI must be valid between April 1, 2025, and March 31, 2026. If your agency's COI expires as of December 31, 2025, you will need to forward the new COI as of January 1, 2026.*)

**SCHEDULE "F"
REPORTS**

A final report submitted to CISO, by **April 15, 2026**, to include reporting on your agency's Provincially Identified Outcomes and Locally Identified Outcomes as outlined in the Proceeds of Crime Law Enforcement Grant 2025/26 Application.

Name of Report	Due Date
Final Financial Statement (budget sheet) April 2025 – March 2026	April 15, 2026
Provincially/Locally Identified Outcomes	April 15, 2026

Report Details

Final accounting of funds expended, including copies of paid invoices. This must include a completed budget sheet.

Provincially/Locally Identified Outcomes as outlined in the original application form.

7 - Performance Measures		
Identified Outcomes	Add	Remove
Priority *		
Organized Crime ▼		
Priority - Other: (please explain where Priority was captured as Other)		
Expected Outcome: *		
Increase flow of intelligence ▼		
Expected Outcome - Other: (please explain where Performance Indicator was captured as Other)		
Performance Indicator *		
Increasing seized assets/proceeds of crime ▼		
Performance Indicator - Other: (please explain where Performance Indicator was captured as Other)		
Increasing external service commitment for Friday 13th events		
Input your target/goals for the entire grant cycle from April 1, 2025, to March 31, 2026. Undertake enhanced Friday 13th event surveillance and policing activities during the months of June 2025, February 2026 and March 2026. Contribute to the Provincial Biker Enforcement Unit.		

GENERAL INSTRUCTIONS

Completing the Report

- Police service members must complete all fields that are applicable and those identified as mandatory by an asterisk (*).
- For the purposes of this report, police services including First Nations police services that opt-in to the *Community Safety and Policing Act, 2019* (CSPA) are to identify the number of major cases, as defined in Ontario Regulation 394/23 (Major Case Management and Approved Software Requirements) made under the CSPA, investigated by the police service in the year.
- The Annual Report reflects major case investigations that were initiated within the calendar year, not when the investigations were entered into the RMS or PowerCase.
- Including both RMS and PowerCase numbers provide police services with the opportunity to reconcile discrepancies.
- Police services shall report those discrepancies to the Ministry of the Solicitor General in Part C of this form.
- Major cases are separated into two classifications: Threshold and Non-Threshold (See Definitions).
- To use drop down lists, type the first letter of your response to go directly to that option and use arrow keys to navigate up and down.
- Information provided in this report should be supported by information contained within police services records management systems and the PowerCase software application.
- Police services are required to submit the completed form by **February 28th** to the Serial Predator Crime Investigations Coordinator (SPCIC), Ontario Major Case Management, at SPCIC@ontario.ca.
- If you have any questions with respect to completing this report, please contact the SPCIC at SPCIC@ontario.ca.

Definitions – Threshold Major Cases

Abduction and/or Kidnapping: within the meaning of section 279, 280 or 281 of the *Criminal Code (Canada)*, where the victim and offender are not in a familial relationship, or an attempt thereof.

Found Human Remains: An occurrence involving found human remains that is suspected to be homicide.

Homicide: within the meaning of subsection 222 (4) of the *Criminal Code (Canada)* or attempted homicide within the meaning of section 239 of the *Criminal Code (Canada)*.

Missing Person: if there is a strong possibility that the missing person has been the victim of homicide, an assault causing serious bodily harm, abduction, or kidnapping.

Sexual Assault or Attempted Sexual Assault: i) within the meaning of sections 271 to 273 of the *Criminal Code (Canada)*. Sexual interference within the meaning of section 151 of the *Criminal Code (Canada)*. ii) Sexual exploitation within the meaning of sections 153 and 153.1 of the *Criminal Code (Canada)*. iii) Invitation to sexual touching within the meaning of section 152 of the *Criminal Code (Canada)*.

Sexual assault, attempted sexual assault, sexual interference, sexual exploitation or invitation to sexual touching, if, in relation to these offences, both of the following criteria are met:

- i. The offender is believed to have done one or more of the following:
 - A. Carried, used or threatened to use a weapon or an imitation weapon.
 - B. Threatened to cause bodily harm to a person other than the victim.
 - C. Caused bodily harm to the victim.
 - D. Been a party to the offence with any other person.
 - E. Committed an aggravated sexual assault within the meaning of subsection 273 (1) of the *Criminal Code (Canada)*.
 - F. Tortured the victim.
 - G. Used restraints, bondage or a disguise.
 - H. Used photographic, video or audio equipment to record the offence.
 - I. Removed a personal item of the victim from the location of the offence.
 - J. Told the victim what to say or how to speak during their interaction.
 - K. Used a deception, trick or ruse to lure the victim.
 - L. Committed an offence for the purpose of facilitating an offence listed in this definition.

- ii. None of the following circumstances apply:
- A. The victim and offender have or had a familial relationship or any other kind of personal relationship.
 - B. The offence being investigated occurred more than one year prior to the commencement of the investigation.
 - C. Within 14 days after the commencement of the investigation into the offence, the offender is identified, whether or not they are arrested or charged, or the offender is deceased.

Definitions – Non-Threshold Major Cases

Criminal Harassment: within the meaning of section 264 of the *Criminal Code (Canada)* where the harasser is not known to the victim and there is reason to believe the harassment is for a sexual purpose.

Missing Person: if the person cannot be located or contacted by a member of a police service for 30 days after being reported missing.

Sexual Assault or Attempted Sexual Assault: i) within the meaning of sections 271 to 273 of the *Criminal Code (Canada)*. Sexual interference within the meaning of section 151 of the *Criminal Code (Canada)*. ii) Sexual exploitation within the meaning of sections 153 and 153.1 of the *Criminal Code (Canada)*. iii) Invitation to sexual touching within the meaning of section 152 of the *Criminal Code (Canada)*.

Sexual assault, attempted sexual assault, sexual interference, sexual exploitation or invitation to sexual touching, if, in relation to these offences, any of the following criteria are met:

- A. The victim and offender have or had a familial relationship or any other kind of personal relationship.
- B. The offence being investigated occurred more than one year prior to the commencement of the investigation.
- C. Within 14 days after the commencement of the investigation into the offence, the offender is identified, whether or not they are arrested or charged, or the offender is deceased.
- D. The offender is not believed to have done any of the following:
 - a) Carried, used or threatened to use a weapon or an imitation weapon.
 - b) Threatened to cause bodily harm to a person other than the victim.
 - c) Caused bodily harm to the victim.
 - d) Been a party to the offence with any other person.
 - e) Committed an aggravated sexual assault within the meaning of subsection 273 (1) of the *Criminal Code (Canada)*.
 - f) Tortured the victim.
 - g) Used restraints, bondage or a disguise.
 - h) Used photographic, video or audio equipment to record the offence.
 - i) Removed a personal item of the victim from the location of the offence.
 - j) Told the victim what to say or how to speak during their interaction.
 - k) Used a deception, trick or ruse to lure the victim.
 - l) Committed an offence for the purpose of facilitating an offence listed in this definition.

Trafficking in Persons: within the meaning of section 279.01 of the *Criminal Code (Canada)* or trafficking in persons under the age of 18 years within the meaning of section 279.011 of the *Criminal Code (Canada)*, or an attempt thereof.

Saving and Reviewing the Report

- Members completing this report will be alerted to any missing or incorrect fields, and a visual indicator (e.g., red highlighted border) may appear.
- The form should be saved in the following naming convention "YYYY-Annual Report-[Name of Police Service]".
- Once completed, the police service member shall submit the form to the Serial Predator Crime Investigations Coordinator, Ontario Major Case Management, Ministry of the Solicitor General, at SPCIC@ontario.ca.

REPORTING REQUIREMENTS

Every chief of police is required to provide to the Solicitor General an annual report setting out the number of major cases as defined in O. Reg. 394/23 investigated by the police service in the year, pursuant to s. 6 (1) of O. Reg. 90/24. Additionally, the Minister requires this form to be used for the annual report submission, pursuant to s. 261 (6) of the CSPA.

Fields marked with an asterisk (*) are mandatory.

Select Police Service * (select only one)

Calendar Year *

2025

- Municipal Police Service
- Ontario Provincial Police
- First Nations Police Service

PART A: Threshold Major Cases *		
	RMS	PowerCase
Abduction and/or Kidnapping	0	0
Found Human Remains	0	0
Homicide	0	0
Missing Person	0	0
Sexual Assault or Attempted Sexual Assault	0	0
TOTAL Threshold Cases:	0	0

PART B: Non-Threshold Major Cases *		
	RMS	PowerCase
Criminal Harassment	0	0
Missing Person	3	3
Sexual Assault or Attempted Sexual Assault	5	5
Trafficking in Persons	0	0
TOTAL Non-Threshold Cases:	8	8

PART C: Rationale for Discrepancies

If there are any discrepancies between RMS and PowerCase numbers, provide rationale below:

PART D: Notifications to the Serial Predator Crime Investigations Coordinator (SPCIC) *

Does your police service have a process in place to notify the SPCIC within seven days when there are unsolved linked major cases?

PART E: Contact Information *

Sworn Police Officer

Civilian

Name:	Rich Swann
Email Address:	rswann@gananoquepolice.com
Branch/Unit:	
Date (yyyy/mm/dd):	2026/02/20



Gananoque Police Services Board – PSB-2026-20

Date: March 17, 2026

IN CAMERA

Subject: Statistics Report

Author: Chief Rich Swann

OPEN SESSION

RECOMMENDATION:

BE IT RESOLVED THAT THE GANANOQUE POLICE SERVICES BOARD RECEIVES FOR INFORMATION PSB-2026-20 Statistics Report

- See Report

APPROVAL	<hr/> <p>Rich Swann – Chief of Police</p> <hr/> <p>Christine Milks - Chair</p>
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Community Satisfaction													
Citizens Complaints against members of Police Service											0	0	0
Partnership Building													
Referrals to Victim Services											0	1	1
Meetings on domestic violence Attended											0	0	0
Referrals to Mental Health											0	3	3
Communications													
Dispatch hours (full time)											504	456	960
Dispatch hours (part time)											943.25	348.75	1294.00
Screening/FOI													
Background Checks (local)											22	14	36.00
Background Checks 3rd Party (backcheck)											21655	22651	44306
Staff Hours (backcheck clerks)											518.50	444.50	963.00
FOI Requests											3	2	5.00
Training/Awareness Education													
Hrs of vic. service training complete average by each officer											0	0	0

BackCheck

	2019	2020	2021	2022	2023	2024	2025	2026
January	\$45,730	\$53,186	\$36,821	\$47,965	\$62,045	\$72,093	\$80,407	\$69,663
February	\$47,341	\$47,406	\$44,385	\$53,014	\$58,704	\$81,795	\$74,113	\$72,158
March	\$55,169	\$45,171	\$56,156	\$64,305	\$74,159	\$85,436	\$82,888	
April	\$74,185	\$42,075	\$54,896	\$74,011	\$71,892	\$92,343	\$83,714	
May	\$67,222	\$36,208	\$49,838	\$79,152	\$67,172	\$94,874	\$71,432	
June	\$53,667	\$30,107	\$46,719	\$84,416	\$62,073	\$85,725	\$76,093	
July	\$51,163	\$40,771	\$47,868	\$69,824	\$52,610	\$82,285	\$83,238	
August	\$50,579	\$48,247	\$59,018	\$87,944	\$48,832	\$80,995	\$79,860	
September	\$55,639	\$50,607	\$73,230	\$90,915	\$50,681	\$81,786	\$82,529	
October	\$57,768	\$54,054	\$68,613	\$71,833	\$45,902	\$90,322	\$78,118	
November	\$54,249	\$46,635	\$68,239	\$67,756	\$48,062	\$80,424	\$61,780	
December	\$42,580	\$32,711	\$52,110	\$46,281	\$47,087	\$65,473	\$62,780	
	\$655,292	\$529,198	\$657,893	\$837,415	\$689,218	\$993,550	\$916,948	