



Gananoque Police Services Board

340 Herbert Street
Gananoque, ON K7G 1R1
613-382-4422

A G E N D A

Police Services Board Meeting

Regular

Tuesday, July 21, 2026

5:30 pm

1. Call to order
2. Board Attendance/ Regrets
3. Declaration of Pecuniary interest/Conflict of interest
4. Approval of Agenda of Tuesday, July 21, 2026
5. Additions/Deletions to Agenda
6. Approval of Minutes of Tuesday, June 16, 2026
7. Community Concerns
8. Introduction – Special Constables
9. Correspondence - Inspectorate of Policing
- 10.PSB 2026-48 Community Service Update
- 11.PSB 2026-50 BackCheck
- 12.PSB 2026-51 Semi Annual Report on CSPA and LECA
- 13.PSB 2026-52 Statistical Report
- 14.Ontario Transfer Payment Agreement – YIPI
- 15.Special Olympics

16.YIPI - Email

17.Date & Time of Next Meeting

18.Adjournment

Gananoque Police Services Board

June 16, 2026

Regular Minutes

Board Attendance

Christine Milks
Dave Anderson
Matt Harper
John Beddows
Chief Rich Swann

Regrets

Meeting called to order at 17:33 hours

No Declarations of Pecuniary Interest/Conflict of Interest – none noted

Motion to accept agenda of June 16, 2026 with #12 added in agenda

Moved by: Matt Harper

Seconded by: Dave Anderson

All in Favour Carried

Additions/ Deletions – item 12

Motion to accept the minutes May 19, 2026

Moved by: Dave Anderson

Seconded by: John Beddows

All in favor Carried

Community Concerns- The issue of motorized scooters/ebikes. We have the option to opt in for a pilot project. Are they permissible in the Town of Gananoque. The HTA states helmets must be worn under the age of 16. Discussion on whether the Town can adopt a by-law to impose governance on escooters. They are able to go 32 km/h. You must be 16 years of age to ride one.

Member Anderson advised that the Ferncliffe cottage has been broke into 2 weeks ago. Cottage was sealed up and advised the owner. This B&E should have been reported to Police. Chief will generate an occurrence report and request extra patrol. Chief advised the importance of getting serial numbers from items.

Mustang has been parked left wheel to curb. Chief will look into occurrence.

PSB 2026-35 Statistical Report – Chief provided an overview of report.

PSB 2026-36 Backcheck Report - Provided as information

PSB 2026-37 Community Service Update – overview provided.

PSB 2026-42 MTO Blitz - provided as information. Cst. Peter Lorenz is the officer who facilitates the Blitz with the MTO. Cst Lorenz has a great relationship with the MTO. Another blitz is being planned for September/October.

PSB 2026-43 Under Section 4.1 *Change from one community member to at least one community member.* This plan can be amended at any given time. Would like Diversity Committee to be formed in September. Diversity Plan to be published on GPS website.

Youth in Policing – 4 students have been hired.

Fishing Derby – Chief has asked the PSB members to attend. Chief will ask Sgt. Driscoll to inform PSB members along with staff members.

Motion to accept the Diversity Plan as circulated with the one change.

Moved by: John Beddows

Seconded by: Matt Harper

All in Favour Carried

Motion to accept reports:

Moved by: Matt Harper

Seconded by: John Beddows

All in favour Carried

Strategic Plan - Plan needs to be finalized. Students that were working on it are now on summer break.

Date and time of next meeting.

Tuesday, July 21, 2026 5:30 pm

Meeting adjourned at 18:08



**Inspectorate
of Policing**

**Service d'inspection
des services policiers**

Office of the Inspector
General of Policing

777 Bay St.
7th Floor, Suite 701
Toronto ON M5G 2C8

Bureau de l'inspecteur général
des services policiers

777, rue Bay
7^e étage, bureau 701
Toronto ON M5G 2C8

July 10, 2026

Dear Chiefs of Police and Board Chairs,

In recent months, policing communities across Ontario and Canada have experienced a number of tragic line-of-duty deaths and serious injuries. While each loss has affected a family, a police service, and a community in a deeply personal way, their collective impact has been felt across the policing profession.

I have been moved by the compassion, professionalism, and care shown across the policing community as members, leaders, and police associations come together to stand alongside those affected by these tragedies. Moments like these remind us that loss is not experienced by individuals alone. It is shared by colleagues, organizations, and communities, and its effects are often felt long after public attention has moved on. The support, leadership, and commitment shown throughout this period have been a testament to the strength of Ontario's policing community.

As leaders, you are often called upon to support others while also navigating loss within your own organizations and communities. I want to acknowledge the emotional toll that recent events may have had on many within Ontario's policing community, including those in leadership roles.

On behalf of the Inspectorate of Policing, I extend my sincere condolences to all those affected by these recent tragedies. We remember those who have lost their lives, wish strength and recovery to those who have been injured, and recognize the lasting impact these events will continue to have on families, colleagues, and communities across the province.

Sincerely,

Ryan Teschner

Inspector General of Policing of Ontario



Gananoque Police Services Board – PSB-2026-48

Date: July 21st, 2026

☐ **IN CAMERA**

Subject: Community Service Update

Author: Chief Rich Swann

☒ **OPEN SESSION**

RECOMMENDATION: BE IT RESOLVED THAT THE GANANOQUE POLICE SERVICES BOARD RECEIVES FOR INFORMATION PSB-2026-48 **Community Service Update**

TACTICS/INDICATORS

- Continue engagement with community members when partaking in foot patrol initiatives
- Maintain adequate levels of foot patrol
- Continue school patrol hours (beginning and end of the regular school day) as requested

BACKGROUND: On June 1, 2021, officers were specifically assigned to participate in directed foot patrol with a focus of our main business core and waterfront area pending emergency calls for service.

SUMMARY: May 2026 - Community Service Occurrences (Sums don't add up as some occ's count in multiple categories) **56**

- Foot Patrol – BIA/School Visits – **33**
- School Zone Patrol – **16**
- Community Events – **11** (St. Joseph's School Event, Torch Run, Ribfest, R.I.D.E., School visits)

APPROVAL	Rich Swann – Chief of Police
	Christine Milks - Chair



Gananoque Police Services Board – PSB-2026-50

Date: July 21st, 2026

☐ **IN CAMERA**

Subject: Backcheck Update

Author: Chief Rich Swann

☒ **OPEN SESSION**

RECOMMENDATION:

BE IT RESOLVED THAT THE GANANOQUE POLICE SERVICES BOARD RECEIVES FOR INFORMATION PSB-2026-50 Backcheck Revenue Report

See attached Backcheck Revenue Report for June 2026.

APPROVAL	Rich Swann – Chief of Police
	Christine Milks - Chair

BackCheck

	2019	2020	2021	2022	2023	2024	2025	2026
January	\$45,730	\$53,186	\$36,821	\$47,965	\$62,045	\$72,093	\$80,407	\$69,663
February	\$47,341	\$47,406	\$44,385	\$53,014	\$58,704	\$81,795	\$74,113	\$72,158
March	\$55,169	\$45,171	\$56,156	\$64,305	\$74,159	\$85,436	\$82,888	\$84,320
April	\$74,185	\$42,075	\$54,896	\$74,011	\$71,892	\$92,343	\$83,714	\$80,452
May	\$67,222	\$36,208	\$49,838	\$79,152	\$67,172	\$94,874	\$71,432	\$74,098
June	\$53,667	\$30,107	\$46,719	\$84,416	\$62,073	\$85,725	\$76,093	\$75,357
July	\$51,163	\$40,771	\$47,868	\$69,824	\$52,610	\$82,285	\$83,238	
August	\$50,579	\$48,247	\$59,018	\$87,944	\$48,832	\$80,995	\$79,860	
September	\$55,639	\$50,607	\$73,230	\$90,915	\$50,681	\$81,786	\$82,529	
October	\$57,768	\$54,054	\$68,613	\$71,833	\$45,902	\$90,322	\$78,118	
November	\$54,249	\$46,635	\$68,239	\$67,756	\$48,062	\$80,424	\$61,780	
December	\$42,580	\$32,711	\$52,110	\$46,281	\$47,087	\$65,473	\$62,780	
	\$655,292	\$529,198	\$657,893	\$837,415	\$689,218	\$993,550	\$916,948	\$456,047



Gananoque Police Services Board – PSB-2026-51

Date: July 21st, 2026

☐ **IN CAMERA**

Subject: Semi-Annual Report on CSPA and LECA

Author: Chief Rich Swann

☒ **OPEN SESSION**

RECOMMENDATION:

BE IT RESOLVED THAT THE GANANOQUE POLICE SERVICES BOARD RECEIVES FOR INFORMATION PSB-2026-51 Semi-Annual Report on CSPA and LECA

See attached Semi-Annual Report on CSPA and LECA Report.

APPROVAL	Rich Swann – Chief of Police
	Christine Milks - Chair

MEMORANDUM



To: Chief Rich Swann
From: Sgt. Lynsay Dickson
Date: July 14th, 2026
Re: Report on Aggregate Discipline & Public Complaints,
January 1st – July 14th, 2026

In accordance with section 215 of the *Community Safety and Policing Act*, and O/Reg. 90/24, the Chief of Police must report the following information, regarding disciplinary measures and hearings, to the Police Service Board:

1. Each Provision of Ontario Regulation 407/23 (Code of Conduct for Police Officers) made under the Act under which a disciplinary measure was imposed, which type of measure was imposed, and the number of times each type of measure was imposed in relation to the provision:

Result: At the time of the report – none

2. The number of times a disciplinary measure was imposed:
 - i. Under section 200 of the Act (suspension, forfeit of pay, reprimands), without a hearing under section 201 of the Act,
 - ii. Under section 200 of the Act, following a hearing under section 201 of the Act, or
 - iii. Following a hearing under section 202 of the Act (termination or demotion).

Result: At this stage, no disciplinary measures were imposed

Note:

Section 200 allows a Chief of Police to impose a disciplinary measure, if an investigation under section 198 (Chief's Complaint) or under part X (Public Complaints) gives the Chief reasonable grounds that the officer engaged in conduct that constitutes misconduct or unsatisfactory work performance.

3. If a disciplinary measure referred to in paragraph 1, 2 or 3 of subsection 200(1) of the Act was imposed, for each paragraph:
 - i. The average number of days or hours, and
 - ii. The total number of days or hours.

Result: Does not apply at this time

4. Any imposition of a disciplinary measure under section 200 of the Act without a hearing under section 201 of the Act in a previous period that was upheld, varied or overturned following a hearing during the period covered by the report, and information respecting any consequent effect on information included in a previous report:

Result: Not Applicable

In addition, we have provided a semi-annual report on public complaints under Part X of the *Community Safety and Policing Act*.

During the period January 1st to July 14, 2026, there was **1 public complaint** received by Professional Standards.

1. Status of Investigations

The status of the complaint is as follows:

Resolved	Unsubstantiated	0
	Substantiated	0
	Screened out by LECA ¹ : not in the public interest / frivolous / over 6 months	0
	Informal Resolution (IR)	0
	Early Resolution (ER)	1
	Withdrawn/Terminated	0
Unresolved	Under investigation or not yet concluded	0
Total		0

2. Classification of Allegations

The classification² of the screened in public complaints received between January 1 and July 14, 2025, are detailed below:

1 It should be noted that if a complaint is screened out by LECA, the complaint will still be reviewed and may be investigated by the Gananoque Police if deemed necessary. Please see Appendix A for the LECA screening criteria, as available at www.leca.ca.

2 The primary substantive issue alleged in the complaint.

Interactions with the Public (CSPA)	0
Unnecessary Exercise of Authority / Use of Force	0
Neglect of Duty	0

3. Status of Investigations from 2026.

All 2026 public complaint investigations have been completed.

4. Local Response Summary Reports

Pursuant to section 197 of the CSPA local complaints must be reported to LECA.

A Local Response Summary report is filed when a complainant requests a local resolution, outside of the formal complaint process.

There were no Local Response Summary reports filed during the period January 1 to July 14th, 2026.

Sergeant Lynsay Dickson
Gananoque Police Service

Appendix A

LECA Screening

When LECA receives a complaint, our staff ensures the complaint form is complete and signed. If additional information is required before the complaint can be screened, a case coordinator will contact the complainant by phone or email before the complaint can proceed.

Our case coordinators examine each complaint to determine its type – conduct complaint.

All complaints are presumed to be screened in, unless there is a reason to screen out the complaint under s. 158 of the Community Safety and Policing Act, 2019.

Complaints Screened Out

A complaint may be screened out for one of these reasons:

Bad faith: Complaints where there is clear evidence that it was made for an improper purpose or motive. For example, a complaint made with the intention of deceiving LECA or police services.

Better dealt with under another act/law: Complaints that are better dealt with by another in another forum or venue. For example, a complaint that takes issue with the speed a person was travelling when they received a traffic ticket is better dealt with in court.

Frivolous: A complaint is frivolous when it does not reveal any allegation of misconduct or breach of the Code of Conduct, or is trivial, lacks substance or an air of reality.

No jurisdiction: The complaint is not about police conduct; the police officer the complaint is about does not fall under the jurisdiction of LECA; or the complainant is excluded from filing a complaint.

Not in the public interest: Under section 158 of the CSPA, the Complaints Director can screen out a complaint if “having regard to all the circumstances, dealing with the complaint is not in the public interest.”

Over six months: Under s. 158(1) of the CSPA, the Director may decide not to deal with a complaint if it is made more than six months from the date of the incident cited in the complaint or when the incident was discovered by the complainant. The “six months” is not a statutory deadline. In determining whether to deal with a complaint older than six

months, the Director may exercise his discretion and must consider the following criteria outlined in the act:

Whether the complainant is a minor or has a disability within the meaning of the Accessibility for Ontarians with Disabilities Act, 2005.

Whether the complainant is or was subject to criminal proceedings related to the events underlying the complaint.

Whether, having regard to all the circumstances, it is in the public interest for the complaint to be dealt with.

If a complaint is received after six months, LECA may ask the complainant to provide reasons for the delay in filing. The Director will also consider when the complainant first learned of the alleged misconduct. All circumstances, including the reason for delay and the severity of the complaint, are considered.

Not Affected by Conduct: The complainant was not affected by the conduct of the person who is the subject of the complaint. For the purpose of this part, only the following people are considered affected:

A person at whom the conduct was directed.

A person who saw or heard the conduct or its effects as a result of being physically present at the time and place that the conduct or its effects occurred.

A person who,

- i) was in a personal relationship with a person described in paragraph 1 at the time that the conduct occurred, and
- ii) suffered loss, damage, distress, danger or inconvenience as a result of the conduct.

Vexatious: A vexatious complaint may be one that was made out of anger or the desire to seek retribution. Vexatious complaints may lack a reasonable purpose or be made with the intention to harass or annoy and are often repetitive (filing the same complaint numerous times after the previous complaint was screened out or filing repeated complaints about the same officer).



Gananoque Police Services Board – PSB-2026-52

Date: July 21st, 2026

☐ **IN CAMERA**

Subject: June Statistics Report

Author: Chief Rich Swann

☒ **OPEN SESSION**

RECOMMENDATION:

BE IT RESOLVED THAT THE GANANOQUE POLICE SERVICES BOARD RECEIVES FOR INFORMATION
PSB-2026-52 June Statistics Report

See attached.

APPROVAL	Rich Swann – Chief of Police
	Christine Milks - Chair



Gananoque Police Service

2026 Statistics

TYPES	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	AVRG	TOTAL
Incidents														
	379	364	411	428	496	519								2597
Community Based Crime Prevention														
Community Service Incidents (patrol/presentations)	36	37	47	44	35	59								258
Community Patrol														
Foot Patrol by Uniformed Officers-Hours	13	20.5	15	20.5	14.5	19.5								103
Patrol by Uniform Officer- Hours														0
Paid Duty Hours (RIDE included)	60	8	6	6	12	0								92
Court Security/Officer														
Court Officer/Security Hours (S/Cst)	132.5	121.25	150.5	177.75	166.5	479.75								1228.3
Emergency Calls For Service														
Level 0-1- Immediate response	182	164	178	171	173	222								1090
Level 2 - Expedited response	42	40	37	43	61	67								290
Level 3 - Non-emergent response	146	153	182	194	247	216								1138
Level 4 - Alternative response	9	4	14	20	9	12								68
Youth Crime														
Charges Laid/Youth	0	0	2	7	0	2								11
Victim Assistance														
Repeat Offenders/DV/In past 12 Months	1	0	0	0	0	0								1
Incidents With Victim Services offered (domestic)	0	1	0	0	0	0								1
Criminal Investigations Services														
Criminal Charges Laid by CLB	2	0	5	3	0	1								11
Criminal Charges Laid by Patrol (includes CDSA)	22	15	36	11	10	28								122
Use of Force Reports	0	0	0	0	0	0								0
CIIC	0	0	0	0	0	0								0

2026 Statistics



TYPES	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	AVRG	TOTAL
Traffic Enforcement														
H.T.A. & related charges (CAIA included)	12	27	37	39	47	16								178
H.T.A. & related warnings (CAIA included)	19	33	39	46	75	39								251
By-Law Charges	40	24	30	0	0	0								94
Personnel Statistics														
Sick Time - uniform hours	24	0	72	48	12	22								178
Sick Time - short term-uniform hours	0	144	0	368	60	0								572
WSIB officers	336	336	336	336	336	336								2016

ONTARIO TRANSFER PAYMENT AGREEMENT

The Agreement is effective as of the 1 day of Apr, 2026

BETWEEN

His Majesty the King in right of Ontario
as represented by the Minister of Children, Community and Social Services
(the "Province")

- and -

Gananoque Police Services Board
(the "Recipient")

CONSIDERATION

In consideration of the mutual covenants and agreements contained in the Agreement and for other good and valuable consideration, the receipt and sufficiency of which are expressly acknowledged, the Province and the Recipient agree as follows:

1.0 ENTIRE AGREEMENT

1.1 The Agreement, together with:

Schedule "A" -	General Terms and Conditions
Schedule "B" -	Service Specific Information and Additional Provisions
Schedule "C" -	Service Description
Schedule "D" -	Budget
Schedule "E" -	Reports
Schedule "F" -	Service Data
Schedule "G" -	Officer's Annual Certificate

any amendment to the Agreement made pursuant to Article 4.0 and any document incorporated by reference into the Agreement, including the Service Objectives Document,

constitutes the entire agreement between the Parties with respect to the subject matter contained in the Agreement and supersedes all prior oral or written representations and agreements.

2.0 CONFLICT OR INCONSISTENCY

2.1 **Conflict or Inconsistency.** In the event of a conflict or inconsistency between the Additional Provisions and the provisions in Schedule "A", the following rules will apply:

- (a) the Parties will interpret any Additional Provisions in so far as possible, in a way that preserves the intention of the Parties as expressed in Schedule "A"; and
- (b) where it is not possible to interpret the Additional Provisions in a way that is consistent with the provisions in Schedule "A", the Additional Provisions will prevail over the provisions in Schedule "A" to the extent of the inconsistency.

3.0 COUNTERPARTS

- 3.1 The Agreement may be executed in any number of counterparts, each of which will be deemed an original, but all of which together will constitute one and the same instrument.

4.0 AMENDING THE AGREEMENT

- 4.1 The Agreement may only be amended by a written agreement duly executed by the Parties.
- 4.2 Notwithstanding the foregoing, the Province may, at any time, upon consultation with the Recipient, add a new Schedule or replace any or all of the following:
- (a) Schedule "B" (Service Specific Information and Additional Provisions);
 - (b) Schedule "C" (Service Description);
 - (c) Schedule "D" (Budget);
 - (d) Schedule "E" (Reports);
 - (e) Schedule "F" (Service Data); and,
 - (f) Schedule "G" (Officer's Annual Certificate).
- 4.3 If the Province adds or replaces a schedule in accordance with section 4.2, such schedule shall be deemed to be added to the Agreement or to replace the particular Schedule for the period of time to which it relates, provided that if the Recipient does not agree with any or all of the Schedules, the Recipient may terminate the Agreement pursuant to section A12.1.

5.0 ACKNOWLEDGEMENT

- 5.1 The Recipient acknowledges that:

- (a) by receiving Funds, it may become subject to legislation applicable to organizations that receive funding from the Government of Ontario, including *the Broader Public Sector Accountability Act, 2010* (Ontario), *the Public Sector Salary Disclosure Act, 1996* (Ontario), and *the Auditor General Act* (Ontario);
- (b) His Majesty the King in right of Ontario has issued expenses, perquisites, and procurement directives and guidelines pursuant to the *Broader Public Sector Accountability Act, 2010* (Ontario);
- (c) it has reviewed copies of all documents incorporated by reference, including the Service Objectives Document, and that it will review amendments to those documents as communicated by the Province;
- (d) the Funds are:
 - (i) to assist the Recipient to carry out each Service and not to provide goods or services to the Province;
 - (ii) funding for the purposes of the *Public Sector Salary Disclosure Act, 1996* (Ontario);
- (e) the Province is not responsible for carrying out the Services;
- (f) the Province is bound by the *Freedom of Information and Protection of Privacy Act* (Ontario) and that any information provided to the Province in connection with each Service or otherwise in connection with the Agreement may be subject to disclosure in accordance with

that Act; and

- (g) the Province is bound by the *Financial Administration Act* (Ontario) ("**FAA**") and, pursuant to subsection 11.3(2) of the FAA, payment by the Province of Funds under the Agreement will be subject to,
 - (i) an appropriation, as that term is defined in subsection 1(1) of the FAA, to which that payment can be charged being available in the Funding Year in which the payment becomes due; or
 - (ii) the payment having been charged to an appropriation for a previous fiscal year.

SCHEDULE "A" GENERAL TERMS AND CONDITIONS

A1.0 INTERPRETATION AND DEFINITIONS

A1.1 **Interpretation.** For the purposes of interpretation:

- (a) words in the singular include the plural and vice-versa;
- (b) words in one gender include all genders;
- (c) the headings do not form part of the Agreement; they are for reference only and will not affect the interpretation of the Agreement;
- (d) any reference to dollars or currency will be in Canadian dollars and currency; and
- (e) "include", "includes" and "including" denote that the subsequent list is not exhaustive.

A1.2 **Definitions.** In the Agreement, the following terms will have the following meanings:

"Additional Provisions" means, in respect of a Service, the terms and conditions set out in Schedule "B".

"Agreement" means this Agreement entered into between the Province and the Recipient, all of the Schedules listed in section 1.1, any amendments made pursuant to Article 4.0, and any document incorporated by reference into the Agreement, including the Service Objectives Document.

"Budget" means, a Component budget attached to the Agreement in Schedule "D".

"Business Day" means any working day, Monday to Friday inclusive, excluding statutory and other holidays, namely: New Year's Day; Family Day; Good Friday; Easter Monday; Victoria Day; Canada Day; Civic Holiday; Labour Day; Thanksgiving Day; Remembrance Day; Christmas Day; Boxing Day and any other day on which the Province has elected to be closed for business.

"Component" means the specific group of Services that are grouped together as set out in Schedule "C".

"Component Maximum Funds" means, in respect of a Component, the maximum Funds set out in Schedule "B".

"Effective Date" means the date set out at the top of the Agreement.

"Event of Default" has the meaning ascribed to it in section A13.1.

"Expiry Date" means the date set out in Schedule "B"

"Funding Year" means:

- (a) in the case of the first Funding Year, the period commencing on the Effective Date and ending on the following March 31; and
- (b) in the case of Funding Years subsequent to the first Funding Year, the period commencing on April 1 following the end of the previous Funding Year and ending on the following March 31.

"Funds" means the money the Province provides to the Recipient pursuant to the Agreement.

"Indemnified Parties" means His Majesty the King in right of Ontario, His ministers, agents, appointees, and employees.

"Maximum Funds" means the maximum amount of Funds payable under the Agreement as set out in Schedule "B".

"Notice" means any communication given or required to be given pursuant to the Agreement.

"Notice Period" means the period of time within which the Recipient is required to remedy an Event of Default pursuant to section A13.3(b), and includes any such period or periods of time by which the Province extends that time in accordance with section A13.4.

"Officer's Annual Certificate" means the certificate in the form set out in Schedule "G".

"Parties" means the Province and the Recipient.

"Party" means either the Province or the Recipient.

"Reports" means the reports described in Schedule "E".

"Service End Date" means, in respect of a Service, the date on which the Service will terminate as set out in Schedule "C".

"Service Objectives Document" means the service objectives content is located at <https://www.ontario.ca/MCCSSServiceObjectives>

"Services" means, collectively, the undertakings listed in Schedule "C" and further described in the Service Objectives Document as "Services Delivered". **"Service"** means any one of them.

A2.0 REPRESENTATIONS, WARRANTIES, AND COVENANTS

A2.1 General. The Recipient represents, warrants, and covenants that:

- (a) it is, and will continue to be, a validly existing legal entity with full power to fulfill its obligations under the Agreement;
- (b) it has, and will continue to have, the experience and expertise necessary to carry out the Services;
- (c) it is in compliance with, and will continue to comply with, all federal and provincial laws and regulations, all municipal by-laws, and any other orders, rules, and by-laws related to any aspect of the Services, the Funds, or both;
- (d) unless otherwise provided for in the Agreement, any information the Recipient provided to the Province in support of its request for funds (including information relating to any eligibility requirements) was true and complete at the time the Recipient provided it and will continue to be true and complete;
- (e) it has not, nor has any person on its behalf, offered or promised any bribe, gift or other inducement to any official or employee of the Province for or with a view to obtaining, amending or obtaining a benefit under the Agreement;
- (f) it and any person lobbying on its behalf to obtain [the Funds] has been, is, and will continue to remain in compliance with the Lobbyists Registration Act, 1998; and,
- (g) it has not and will not make any payment to any individual or entity that is in whole or in part contingent upon the solicitation of the Funds or the negotiating/signing of this Agreement or any amendment hereto.

- A2.2 **Execution of Agreement.** The Recipient represents and warrants that it has:
- (a) the full power and authority to enter into the Agreement; and
 - (b) taken all necessary actions to authorize the execution of the Agreement.
- A2.3 **Governance.** The Recipient represents, warrants, and covenants that it has, will maintain in writing, and will follow:
- (a) a code of conduct and ethical responsibilities for all persons at all levels of the Recipient's organization;
 - (b) procedures to enable the Recipient's ongoing effective functioning;
 - (c) decision-making mechanisms for the Recipient;
 - (d) procedures to enable the Recipient to manage Funds prudently and effectively;
 - (e) procedures to enable the Recipient to deliver each Service successfully;
 - (f) procedures to enable the Recipient to identify risks to the delivery of each Service and strategies to address the identified risks, all in a timely manner;
 - (g) procedures to enable the preparation and submission of all Reports required pursuant to Article A7.0;
 - (h) procedures to enable the Recipient to address such other matters as the Recipient considers necessary to enable the Recipient to carry out its obligations under the Agreement; and
 - (i) Procedures to ensure that any personal information, including personal health information, that is collected in the course of delivering Services is safeguarded and protected.
- A2.4 **Supporting Proof.** Upon the request of the Province, the Recipient will: provide the Province with proof of the matters referred to in Article A2.0.
- A2.5 **Risk Assessment Process.** The Recipient will:
- (a) Upon the request of the Province, comply with the Province's risk assessment business process
 - (b) submit to the Province any information required by the Province on all areas of risk set out in the risk assessment in accordance with the timelines and content requirements specified by the Province; and
 - (c) submit to the Province an action plan and any supplementary information required by the Province, in accordance with the timelines specified by the Province, that specifies how it will mitigate the risks identified during the risk assessment process according to specific timelines.
- A3.0 TERM OF THE AGREEMENT**
- A3.1 **Term.** The term of the Agreement will commence on the Effective Date and will expire on the Expiry Date unless terminated earlier pursuant to Article A12.0 or Article A13.0.
- A4.0 FUNDS AND CARRYING OUT THE SERVICE**

- A4.1 **Funds Provided.** The Province will:
- (a) provide the Recipient up to the Maximum Funds for the purpose of carrying out each Component;
 - (b) provide the Funds to the Recipient in such amounts and at such times as the Province determines; and
 - (c) deposit the Funds into an account designated by the Recipient provided that the account:
 - (i) resides at a Canadian financial institution; and
 - (ii) is in the name of the Recipient.
- A4.2 **Limitation on Payment of Funds.** Despite section A4.1:
- (a) the Province is not obligated to provide any Funds to the Recipient until the Recipient provides the certificates of insurance or other proof as the Province may request pursuant to section A11.2;
 - (b) the Province is not obligated to provide instalments of Funds until it is satisfied with the delivery of a Service;
 - (c) the Province may adjust the amount of Funds it provides to the Recipient in any Funding Year based upon the Province's assessment of the information the Recipient provides to the Province pursuant to section A7.1;
- A4.3 **Use of Funds and Carry Out the Service.** The Recipient will do all the following:
- (a) carry out each Service in accordance with:
 - (i) the Agreement;
 - (ii) the Service Objectives Document;
 - (iii) the policies, guidelines and requirements of the Province as communicated to it; and
 - (iv) best practices for the delivery of a Service.
 - (b) use the Funds only for the purposes of carrying out the Service;
 - (c) spend the Funds only in accordance with the Budget;
 - (d) not use the Funds to cover any cost that has or will be funded or reimbursed by one or more of any third party, ministry, agency, or organization of the Government of Ontario;
 - (e) comply with the Province's policies on the recovery of Funds and the treatment of revenues and expenditures and policies with respect to financial reporting which will be issued from time to time.
- A4.4 **Interest Bearing Account.** If the Province provides Funds before the Recipient's immediate need for the Funds, the Recipient will place the Funds in an interest-bearing account in the name of the Recipient at a Canadian financial institution.
- A4.5 **Interest.** If the Recipient earns any interest on the Funds, the Province may do either or both of the following:
- (a) deduct an amount equal to the interest from any further instalments of Funds;

- (b) demand from the Recipient the payment of an amount equal to the interest.
- A4.6 **Rebates, Credits, and Refunds.** The Province will calculate Funds based on the actual costs to the Recipient to carry out the Services, less any costs (including taxes) for which the Recipient has received, will receive, or is eligible to receive, a rebate, credit, or refund.
- A4.7 **Financial Flexibility.** Despite subsection A4.3(c), the Recipient may transfer Funds between Budget lines according to the parameters set out in the Province's "Financial Flexibility" Policy for Transfer Payment Recipients.
- A4.8 **Approved Budget.** The Parties agree that the approved Budget will be negotiated on or before the start of the applicable Funding Year while this Agreement is in force. In the event the Budget is not re-negotiated by that time, payments will continue to be made in accordance with the funding stipulated in the approved Budget for the immediately preceding Funding Year until such time as the Budget is re-negotiated or this Agreement is terminated.
- A5.0 **RECIPIENT'S ACQUISITION OF GOODS OR SERVICES, AND DISPOSAL OF ASSETS**
- A5.1 **Acquisition.** If the Recipient acquires goods, services, or both with the Funds, it will:
- (a) do so through a process that promotes the best value for money; and
 - (b) comply with the Broader Public Sector Accountability Act, 2010 (Ontario), including any procurement directive issued thereunder, to the extent applicable.
- A5.2 **Disposal.** The Recipient will not sell, change the use, or otherwise dispose, of any asset, item, furnishing or equipment purchased with the Funds without the prior written consent of the Province, unless such asset, item, furnishing or equipment is a moveable asset with negligible residual value of less than as provided for in Schedule "B"
- A6.0 **CONFLICT OF INTEREST**
- A6.1 **No Conflict of Interest.** The Recipient will carry out each Service and use the Funds without an actual, potential, or perceived conflict of interest.
- A6.2 **Conflict of Interest Includes.** For the purposes of Article A6.0, a conflict of interest includes any circumstances where:
- (a) the Recipient; or
 - (b) any person who has the capacity to influence the Recipient's decisions,
has outside commitments, relationships, or financial interests that could, or could be seen to, interfere with the Recipient's objective, unbiased, and impartial judgment relating to each Service, the use of the Funds, or both.
- A6.3 **Disclosure to Province.** The Recipient will:
- (a) disclose to the Province, without delay, any situation that a reasonable person would interpret as an actual, potential, or perceived conflict of interest; and
 - (b) comply with any terms and conditions that the Province may prescribe as a result of the disclosure.
- A7.0 **REPORTS, ACCOUNTING, AND REVIEW**

A7.1 Preparation and Submission. The Recipient will:

- (a) submit to the Province, according to the submission instructions provided by the Province, all Reports and the Officer's Annual Certificate, in accordance with the timelines and content requirements as provided for in Schedules "E" and "G" respectively, or in a form as specified by the Province from time to time;
- (b) submit to the Province, any other reports as may be requested by the Province in accordance with the timelines and content requirements specified by the Province;
- (c) ensure that all Reports and other reports are completed to the satisfaction of the Province; and
- (d) ensure that all Reports and other reports are signed on behalf of the Recipient by an authorized signing officer.

A7.2 Record Maintenance. The Recipient will keep and maintain for a minimum period of seven years from their creation:

- (a) all financial records (including invoices) relating to the Funds or otherwise to each Service in a manner consistent with generally accepted accounting principles; and
- (b) all non-financial documents and records relating to the Funds or otherwise to each Service.

A7.3 Inspection. The Province, any authorized representative, or any independent auditor identified by the Province may, at the Province's expense, upon twenty-four hours' Notice to the Recipient and during normal business hours, enter upon the Recipient's premises to review the progress of each Service and the Recipient's allocation and expenditure of the Funds and, for these purposes, the Province, any authorized representative, or any independent auditor identified by the Province may take one or more of the following actions:

- (a) inspect and copy the records and documents referred to in section A7.2;
- (b) remove any copies made pursuant to section A7.3(a) from the Recipient's premises; and
- (c) conduct an audit or investigation of the Recipient in respect of the expenditure of the Funds, any Services, or both.

A7.4 Disclosure. To assist in respect of the rights provided for in section A7.3, the Recipient will disclose any information requested by the Province, any authorized representatives, or any independent auditor identified by the Province, and will do so in the form requested by the Province, any authorized representative, or any independent auditor identified by the Province, as the case may be.

A7.5 No Control of Records. No provision of the Agreement will be construed so as to give the Province any control whatsoever over the Recipient's records.

A7.6 Auditor General. The Province's rights under Article A7.0 are in addition to any rights provided to the Auditor General pursuant to section 9.1 of the *Auditor General Act* (Ontario).

A8.0 COMMUNICATIONS REQUIREMENTS

A8.1 Acknowledge Support. Unless otherwise directed by the Province, the Recipient will:

- (a) acknowledge the support of the Province for the Services; and

- (b) ensure that the acknowledgement referred to in section A8.1(a) is in a form and manner as directed by the Province.

A8.2 **Publication.** Unless the Province directs the Recipient to do otherwise, the Recipient will indicate, in any of its Service-related publications, whether written, oral, or visual, that the views expressed in the publication are the views of the Recipient and do not necessarily reflect those of the Province. For greater certainty, this requirement applies to any of the Recipient's Service-related publications or weblinks thereto that are posted on social media.

A9.0 PROVISION OF FRENCH LANGUAGE SERVICES

A9.1 **Non-Designated Recipient.** If the Recipient is not a designated entity required to offer Services in French in areas designated under the *French Language Services Act* (Ontario) ("FLSA"), in addition to any requirements under the FLSA the Recipient is required to:

- (a) demonstrate capacity to deliver Services in French;
- (b) submit a completed Quality Improvement Plan in the form provided by the Province at the time of budget submission; and
- (c) participate in the validation process with respect to the Quality Improvement Plan with the Province.

A.9.2 **FLSA Designated Public Service Agency.** If the Recipient is an entity designated under the FLSA, it will, at the time of budget submission, submit a compliance attestation in the form provided by the Province affirming that it meets the Ministry of Francophone Affairs' requirements for designation of public service agencies.

A10.0 INDEMNITY

A10.1 **Indemnification.** The Recipient will indemnify and hold harmless the Indemnified Parties from and against any and all liability, loss, costs, damages, and expenses (including legal, expert and consultant fees), causes of action, actions, claims, demands, lawsuits, or other proceedings, by whomever made, sustained, incurred, brought, or prosecuted, in any way arising out of or in connection with any Service or otherwise in connection with the Agreement, unless solely caused by the negligence or wilful misconduct of the Indemnified Parties.

A11.0 INSURANCE

A11.1 **Recipient's Insurance.** The Recipient represents, warrants, and covenants that it has, and will maintain, at its own cost and expense, with insurers having a secure A.M. Best rating of B+ or greater, or the equivalent, all the necessary and appropriate insurance that a prudent person carrying out a service similar to the Services would maintain, including commercial general liability insurance on an occurrence basis for third party bodily injury, personal injury, and property damage, to an inclusive limit of not less than the amount provided for in Schedule "B" per occurrence. The insurance policy will include the following:

- (a) the Indemnified Parties as additional insureds with respect to liability arising in the course of performance of the Recipient's obligations under, or otherwise in connection with, the Agreement;
- (b) a cross-liability clause;
- (c) contractual liability coverage; and
- (d) a 30-day written notice of cancellation.

A11.2 **Proof of Insurance.** The Recipient will:

- (a) provide to the Province, either:
 - (i) certificates of insurance that confirm the insurance coverage as provided for in section A11.1; or
 - (ii) other proof that confirms the insurance coverage as provided for in section A11.1; and
- (b) upon the request of the Province, provide to the Province a copy of any insurance policy.

A12.0 TERMINATION ON NOTICE

A12.1 **Termination on Notice.** Either Party may terminate the Agreement, or any Service funded under the Agreement, at any time upon giving at least sixty (60) days' Notice to the other.

A12.2 **Consequences of Termination on Notice by the Province.** If the Province terminates the Agreement, or any Service funded under the Agreement, pursuant to section A12.1, the Province may take one or more of the following actions:

- (a) cancel further instalments of Funds;
- (b) demand from the Recipient the payment of any Funds remaining in the possession or under the control of the Recipient; and
- (c) determine the reasonable costs for the Recipient to wind down the Services, and do either or both of the following:
 - (i) permit the Recipient to offset such costs against the amount the Recipient owes pursuant to section A12.2(b); and
 - (ii) subject to section A4.1(a), provide Funds to the Recipient to cover such costs.

A12.3 **Consequences of Termination on Notice by the Recipient.** If the Recipient terminates the Agreement, or any Service funded under the Agreement, pursuant to section A12.1, the Province may take one or more of the following actions:

- (a) cancel further instalments of Funds;
- (b) demand from the Recipient the payment of any or all of the following amounts:
 - (i) an amount equal to any Funds remaining in the possession or under the control of the Recipient;
 - (ii) any amount equal to any Funds provided to the Recipient not used in accordance with the Agreement; and
 - (iii) any amount equal to any Funds the Province provided to the Recipient.

A13.0 EVENT OF DEFAULT, CORRECTIVE ACTION, AND TERMINATION FOR DEFAULT

A13.1 **Events of Default.** Each of the following events will constitute an Event of Default:

- (a) in the opinion of the Province, the Recipient breaches any representation, warranty, covenant, or other term of the Agreement, including failing to do any of the following in accordance with the terms and conditions of the Agreement:

- (i) carry out any Service;
 - (ii) achieve values to the level indicated in Schedule "F";
 - (iii) use or spend Funds; or
 - (iv) provide, in accordance with section A7.1, Reports or such other reports as may have been requested pursuant to section A7.1(b);
- (b) the Recipient's operations, its financial condition, or its organizational structure, changes such that it no longer meets one or more of the eligibility requirements under which the Province provides the Funds;
 - (c) the Recipient makes an assignment, proposal, compromise, or arrangement for the benefit of creditors, or a creditor makes an application for an order adjudging the Recipient bankrupt, or applies for the appointment of a receiver; or
 - (d) the Recipient ceases to operate.

A13.2 **Consequences of Events of Default and Corrective Action.** If an Event of Default occurs, the Province may, at any time, take one or more of the following actions:

- (a) initiate any action the Province considers necessary in order to facilitate the successful continuation or completion of any Service;
- (b) provide the Recipient with an opportunity to remedy the Event of Default;
- (c) suspend the payment of Funds for such period as the Province determines appropriate;
- (d) reduce the amount of the Funds;
- (e) cancel further instalments of Funds;
- (f) demand from the Recipient the payment of any Funds remaining in the possession or under the control of the Recipient;
- (g) demand from the Recipient the payment of an amount equal to any Funds the Recipient used, but did not use in accordance with the Agreement;
- (h) demand from the Recipient the payment of an amount equal to any Funds the Province provided to the Recipient; and
- (i) terminate the Agreement, or any Service funded under the Agreement, at any time, including immediately, without liability, penalty or costs to the Province upon giving Notice to the Recipient.

A13.3 **Opportunity to Remedy.** If, in accordance with section A13.2(b), the Province provides the Recipient with an opportunity to remedy the Event of Default, the Province will give Notice to the Recipient of:

- (a) the particulars of the Event of Default; and
- (b) the Notice Period.

A13.4 **Recipient not Remediating.** If the Province provided the Recipient with an opportunity to remedy the Event of Default pursuant to section A13.2(b), and:

- (a) the Recipient does not remedy the Event of Default within the Notice Period;
- (b) it becomes apparent to the Province that the Recipient cannot completely remedy the Event of Default within the Notice Period; or
- (c) the Recipient is not proceeding to remedy the Event of Default in a way that is satisfactory to the Province,

the Province may extend the Notice Period or initiate any one or more of the actions provided for in sections A13.2(a), (c), (d), (e), (f), (g), (h), and (i).

A13.5 When Termination Effective. Termination under Article A13.0 will take effect as provided for in the Notice.

A14.0 FUNDS AT THE END OF A FUNDING YEAR

A14.1 Funds at the End of a Funding Year. Without limiting any rights of the Province under Article A13.0, if the Recipient has not spent all of the Funds allocated for the Funding Year as provided for in the Budget, the Province may take one or both of the following actions:

- (a) demand from the Recipient payment of the unspent Funds; and
- (b) adjust the amount of any further instalments of Funds accordingly.

A15.0 FUNDS UPON SERVICE END DATE AND EXPIRY DATE

A15.1 Funds Upon Service End Date. In respect of each Service, the Recipient will, upon the Service End Date, return to the Province any Funds remaining in its possession or under its control, or both.

A15.2 Funds Upon Expiry Date. Upon expiry of the Agreement, the Recipient will pay to the Province any Funds remaining in its possession, under its control, or both.

A16.0 DEBT DUE AND PAYMENT

A16.1 Payment of Overpayment. If at any time the Province provides Funds in excess of the amount to which the Recipient is entitled under the Agreement, the Province may:

- (a) deduct an amount equal to the excess Funds from any further instalments of Funds; or
- (b) demand that the Recipient pay an amount equal to the excess Funds to the Province.

A16.2 Debt Due. If, pursuant to the Agreement:

- (a) the Province demands from the Recipient the payment of any Funds or an amount equal to any Funds; or
- (b) the Recipient owes any Funds or an amount equal to any Funds to the Province, whether or not the Province has demanded their payment,

such Funds or other amount will be deemed to be a debt due and owing to the Province by the Recipient, and the Recipient will pay the amount to the Province immediately, unless the Province directs otherwise.

A16.3 Interest Rate. The Province may charge the Recipient interest on any money owing by the Recipient at the then current interest rate charged by the Province of Ontario on accounts receivable.

A16.4 **Payment of Money to Province.** The Recipient will pay any money owing to the Province by cheque payable to the "Ontario Minister of Finance" and delivered to the Province as provided for in Schedule "B".

A16.5 **Fails to Pay.** Without limiting the application of section 43 of the *Financial Administration Act* (Ontario), if the Recipient fails to pay any amount owing under the Agreement, His Majesty the King in right of Ontario may deduct any unpaid amount from any money payable to the Recipient by His Majesty the King in right of Ontario.

A17.0 NOTICE

A17.1 **Notice in Writing and Addressed.** Notice will be in writing and will be delivered by email, or personal delivery, and will be addressed to the Province and the Recipient respectively as provided for Schedule "B", or as either Party later designates to the other by Notice.

A17.2 **Notice Given.** Notice will be deemed to have been given one Business Day after the Notice is delivered.

A18.0 CONSENT BY PROVINCE AND COMPLIANCE BY RECIPIENT

A18.1 **Consent.** When the Province provides its consent pursuant to the Agreement it may impose any terms and conditions on such consent and the Recipient will comply with such terms and conditions.

A19.0 SEVERABILITY OF PROVISIONS

A19.1 **Invalidity or Unenforceability of Any Provision.** The invalidity or unenforceability of any provision of the Agreement will not affect the validity or enforceability of any other provision of the Agreement. Any invalid or unenforceable provision will be deemed to be severed.

A20.0 WAIVER

A20.1 **Condonation not a waiver.** Failure or delay by either Party to exercise any of its rights, powers or remedies under the Agreement will not constitute a waiver of those rights, powers or remedies and the obligations of the Parties with respect to such rights, powers or remedies will continue in full force and effect.

A20.2 **Waiver.** Either Party may waive any of its rights, powers or remedies under the Agreement by providing Notice to the other Party. A waiver will apply only to the specific rights, powers or remedies identified in the Notice and the Party providing the waiver may attach terms and conditions to the waiver.

A21.0 INDEPENDENT PARTIES

A21.1 **Parties Independent.** The Recipient is not an agent, joint venturer, partner, or employee of the Province, and the Recipient will not represent itself in any way that might be taken by a reasonable person to suggest that it is, or take any actions that could establish or imply such a relationship.

A22.0 ASSIGNMENT OF AGREEMENT OR FUNDS

A22.1 **No Assignment.** The Recipient will not, without the prior written consent of the Province, assign any of its rights or obligations under the Agreement.

A22.2 **Agreement Binding.** All rights and obligations contained in the Agreement will extend to and be binding on the Parties' respective heirs, executors, administrators, successors, and

permitted assigns.

A23.0 GOVERNING LAW

A23.1 **Governing Law.** The Agreement and the rights, obligations, and relations of the Parties will be governed by and construed in accordance with the laws of the Province of Ontario and the applicable federal laws of Canada. Any actions or proceedings arising in connection with the Agreement will be conducted in the courts of Ontario, which will have exclusive jurisdiction over such proceedings.

A24.0 FURTHER ASSURANCES

A24.1 **Agreement into Effect.** The Recipient will provide such further assurances as the Province may request from time to time with respect to any matter to which the Agreement pertains and will otherwise do or cause to be done all acts or things necessary to implement and carry into effect the terms and conditions of the Agreement to their full extent.

A25.0 JOINT AND SEVERAL LIABILITY

A25.1 **Joint and Several Liability.** Where the Recipient is comprised of more than one entity, all such entities will be jointly and severally liable to the Province for the fulfillment of the obligations of the Recipient under the Agreement.

A26.0 RIGHTS AND REMEDIES CUMULATIVE

A26.1 **Rights and Remedies Cumulative.** The rights and remedies of the Province under the Agreement are cumulative and are in addition to, and not in substitution for, any of its rights and remedies provided by law or in equity.

A27.0 FAILURE TO COMPLY WITH OTHER AGREEMENTS

A27.1 **Other Agreements.** If the Recipient:

- (a) has failed to comply with any term, condition, or obligation under any other agreement with His Majesty the King in right of Ontario or one of His agencies (a "**Failure**");
- (b) has been provided with notice of such Failure in accordance with the requirements of such other agreement;
- (c) has, if applicable, failed to rectify such Failure in accordance with the requirements of such other agreement; and
- (d) such Failure is continuing,

the Province may suspend the payment of Funds for such period as the Province determines appropriate.

A.28.0 OPEN DATA

A.28.1 **Open Data.** The Province reserves the right to publish Agreement information as open data. This includes Recipient contact information, financial terms, key dates, and outcomes or outputs.

A 29.0 SURVIVAL

A29.1 **Survival.** The following Articles and sections, and all applicable cross-referenced sections and schedules, will continue in full force and effect for a period of seven years from the date of

termination of the Agreement, a Service End Date or the Expiry Date: Article 1.0 (Entire Agreement), Article 2.0 (Conflict or Inconsistency), Article A1.0 (Interpretation and Definitions) and any other applicable definitions, section A2.1(a) (Representations, Warranties and Covenants – General), sections A4.3(e), A4.4 (Interest Bearing Account), A4.5 (Interest), A4.6 (Rebates, Credits and Refunds), section A5.2 (Disposal), section A7.1 (Reports, Accounting and Review – Preparation and Submission) (to the extent that the Recipient has not provided the Reports or other reports as may have been requested to the satisfaction of the Province), sections A7.2 (Record Maintenance), A7.3 (Inspection), A7.4 (Disclosure), A7.5 (No Control of Records), A7.6, Article A8.0 (Communications Requirements), sections A9.1 (Non-Designated Recipient) and A9.2 (FLSA Designated Public Service Agency), Article A10.0 (Indemnity), section A12.2 (Consequences of Termination on Notice by the Province), section A12.3 (Consequences of Termination on Notice by the Recipient), sections A13.1 (Events of Default), A13.2 (a), (d), (e), (f), (g) and (h) (Consequences of Events of Default and Corrective Action), Article A14.0 (Funds at the End of a Funding Year), Article A15.0 (Funds Upon Service End Date and Expiry Date), Article A16.0 (Debt Due and Payment), Article A17.0 (Notice), Article A19.0 (Severability of Provisions), section A22.2 (Agreement Binding), Article A23.0 (Governing Law), Article A25.0 (Joint and Several Liability), Article A26.0 (Rights and Remedies Cumulative), Article A28.0 (Open Data), and Article A29.0 (Survival).

- END OF GENERAL TERMS AND CONDITIONS -

SCHEDULE "B"
SERVICE SPECIFIC INFORMATION AND ADDITIONAL PROVISIONS

Program: MCCSS Budget Package 2026-27

Component Name	Region / Branch	Component Maximum Funds
Community Partnerships	East Region	\$25,410

Maximum Funds	\$25,410.00	
Expiry Date	March 31, 2031	
Amount for the purposes of section 5.2 of Schedule "A"	\$5,000	
Insurance	\$2,000,000	
Ministry address for purposes of insurance pursuant to A.11.0	The Ministry of Children, Community and Social Services 7th Flr, 438 University Ave. Toronto, ON M5G 2K8	
Contact information for the purposes of Notice to the Province	Name:	Danny Powers
	Phone Number:	6132862309
	Email:	danny.powers@ontario.ca
Contact information for the purposes of Notice to the Recipient	Name:	Rich Swann
	Phone Number:	6133824509
	Email:	rswann@gananoquepolice.com
Contact information for the senior financial person in the Recipient organization (e.g. CFO, CAO) – to respond as required to requests from the Province related to the Agreement	Name:	Rich Swann
	Phone Number:	6133824509
	Email:	rswann@gananoquepolice.com

SCHEDULE "C"
SERVICE DESCRIPTION

Component: Community Partnerships (East Region)

Service Name	Start Date	End Date
Youth in Policing Initiative - Summer	April 1, 2026	March 31, 2027

Additional information regarding service descriptions is available in the Service Objectives Document.

SCHEDULE "D" BUDGET

Component: Community Partnerships (East Region)

Item	Description	Amount
Service Delivery Budget	Total service delivery budget by component.	\$25,410.00
Expenditure		\$25,410.00
Staffing	Total staffing expenditure for all services/program.	\$24,930.00
Salary	Total gross salary, wage and employee benefit payments of all service/program staff (full-time, part-time, temporary, etc.).	\$24,930.00
Staff Training	Total expenditure of training activities for all service/program staff.	\$0.00
# of FTE(s)	Number of full time service/program staff.	0.00
Building Occupancy	Total Building occupancy expenditures (e.g. rent, property tax, insurance, etc.) for all services/programs.	\$0.00
Travel & Communication	Total travel and communication expenses incurred conducting activities for all services/programs.	\$0.00
Allocated Central Administration	General administrative operating costs associated with delivering Ministry funded Programs. Do not include cost for service/program administrative expenses that directly supports clients.	\$480.00
ACA Offsetting Revenue	Revenues generated and applied to specifically offset the Allocated Central Administration for this Component. Please do not include these amounts in the Program Revenue section below.	\$0.00
Net ACA	Net general administrative operating costs associated with delivering Ministry funded Programs.	\$480.00
Allocated Central Administration Percentage	Net Allocated Central Administration expressed as a percentage.	1.89%
Supplies and Equipment	Expenditures directly related to supplies and equipment for all service/program delivery.	\$0.00
Other Program/ Service Expenditures	Other service/program expenditures from direct program/service provision that is not captured above.	\$0.00
Program Revenue		\$0.00
Federal Government Funding	Revenue received from the Government of Canada for all services/programs.	\$0.00
Other Provincial Government Funding	Revenue received from the Government of Ontario (other than MCCSS) for all services/programs.	\$0.00
Client Contribution Payments	Revenue received from clients for all services/programs.	\$0.00
Interest Earned	Interest earned from MCCSS funding for this Component.	\$0.00
Other Revenue	Other revenue received from sources not captured	\$0.00

	above, for all programs/services. Please provide a description of any amounts entered in the below field.	
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SCHEDULE "E" REPORTS

Reports

Report Type	Report Period Start	Report Period End	Due
Interim	April 1, 2026	September 30, 2026	December 12, 2026
Final	April 1, 2026	March 31, 2027	July 15, 2027
Annual Certificate	April 1, 2026	March 31, 2027	July 15, 2027
Audited Financial Statement	April 1, 2026	March 31, 2027	July 31, 2027

Other Reports

Report Type	Report Period Start	Report Period End	Due
N/A	N/A	N/A	N/A

SCHEDULE "F" SERVICE DATA

The Recipient will achieve the outputs at the values listed below:

Component: Community Partnerships (East Region)

Service Name	Service Data Name	Target
Youth in Policing Initiative - Summer	Ministry-funded expenditures: Youth in Policing Initiative: Summer	25,410
Youth in Policing Initiative - Summer	# of Youth: Participants in Summer YIPI Program	4
Youth in Policing Initiative - Summer	# of Youth: Applicants to Summer YIPI Program	15
Youth in Policing Initiative - Summer	# of Youth Participants – Under-represented groups: Summer YIPI Program	1
Youth in Policing Initiative - Summer	# of Youth: Completed Summer YIPI Program	4
Youth in Policing Initiative - Summer	# of YIPI graduate re-hire: Summer YIPI Program	0

Additional information regarding service data names is available in the Service Objectives Document.

SCHEDULE "G"
OFFICER'S ANNUAL CERTIFICATE

DATE: July 6, 2026

FUNDING YEAR: 2026

TO: Ministry of Children, Community and Social Services

RE: Ontario Transfer Payment Agreement between His Majesty the King in right of Ontario as represented by the Minister of Children, Community and Social Services
(the "Province") and _____ (the "Recipient")
effective _____ (the "Agreement")

Except as otherwise defined herein, all capitalized terms shall have the meanings given to them in the Agreement.

I, _____, *[insert name and title of senior officer or equivalent]* of the Recipient, on behalf of the Recipient, hereby certify without personal liability as follows:

1. There is no Event of Default from the terms of the Agreement
2. All representations, warranties and covenants contained in Articles A2.1, A2.2 and A2.3 of the Agreement are true and correct.

Per:

[insert name and title of senior officer of Recipient]



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What a great day for a run—and an even better day for a cause!

The Gananoque Police Service is proud to share that approximately \$700 was raised during this year's Law Enforcement Torch Run in support of Special Olympics Ontario, topping last year's total.

Thank you to everyone who helped make this event a success. Your support helps empower athletes and strengthen our community.

[Special Olympics Ontario](#) [Town of Gananoque](#)

[#TorchRunOntario](#) [#SpecialOlympicsOntario](#) [#GananoquePoliceService](#) [#CommunityStrong](#)



From: info@1000islandsfamilyribfest.ca <info@1000islandsfamilyribfest.ca>
Sent: Tuesday, 07 July 2026 07:51:15
To: Peter Lorenz <plorenz@gananoquepolice.com>
Subject: Ribfest 2026 - YIPs Thank You

Peter

I want to thank the YIPs for their hard work at the event. They were as always amazing and a credit to the Youth In Police Intuitive.

They worked hard when put to task and did so willingly and with energy and a smile. They were engaging, proactive, and fun to work with. The YIPs were of particular help in the Kids Zone area of the event and worked well with parents and children in that environment.

I particularly appreciate their hard work during clean up and setup. Both days were extremely hot, and they worked through it admirably with professionalism and without complaint.

They took to new tasks and skills well. For example, when packing up the tents I taught them how to use ratchet sets. During that brief demonstration they were attentive and asked appropriate questions. When performing the task for the first time with some basic guidance they demonstrated that they were able to perform the new task with relative ease.

It was a pleasure to work with each one of them and I wish them the very best in their future endeavours.

Jason Page, CD, BA, KStG

Captain Retired, Royal Canadian Artillery
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