



Gananoque Police Services Board

340 Herbert Street
Gananoque, ON K7G 1R1
613-382-4422

A G E N D A

Police Services Board Meeting

In Camera

Tuesday, May 13, 2025

5:00 pm

1. Call to order
2. Board Attendance/ Regrets
3. Declaration of Pecuniary interest/Conflict of interest
4. Approval of Agenda of Tuesday, May 13, 2025
5. Additions/Deletions to Agenda
6. Approval of Minutes of Thursday, March 27, 2025
7. PSB 2025-22 - Operations/Staffing Update
8. PSB 2025 -23 - Operations
9. PSB 2025-24 - Operations
10. Date & Time of Next Meeting
11. Adjournment



Gananoque Police Services Board

340 Herbert Street
Gananoque, ON K7G 1R1
613-382-4422

A G E N D A

Police Services Board Meeting

Regular

Tuesday, May 13, 2025

5:30 pm

1. Call to order
2. Board Attendance/ Regrets
3. Declaration of Pecuniary interest/Conflict of interest
4. Approval of Agenda of Tuesday, May 13, 2025
5. Additions/Deletions to Agenda
6. Approval of Minutes Thursday, March 27, 2025
7. Community Concerns
8. Swearing In – Chief Rich Swann
9. PSB 2025-20 – Community Service Update
10. PSB 2025-21 – BackCheck Revenue
11. Correspondence – NG 9-1-1
12. Correspondence – IOP – Response Time Research and Consultation
13. Monthly Statistics

14. Date & Time of Next Meeting

15. Adjournment

Gananoque Police Services Board

March 27, 2025

Regular Minutes

Board Attendance

David Anderson

Christine Milks

Matt Harper

A/Chief Rich Swann

Guest David Osmond

Regrets

Meeting called to order at 17:41 hours

No Declarations of Pecuniary Interest/Conflict of Interest

Motion to accept agenda of March 27, 2025

Moved by: Dave Anderson

Seconded by: Matt Harper

All in Favour Carried

Additions or deletions –Vicky Leahey and Policies

Motion to accept the minutes February 27, 2025

Moved by: Matt Harper

Seconded by: Dave Anderson

All in Favour Carried

David Osmond welcomed to meeting

Community Concerns – none noted

Swearing in of Member Dave Osmond

PSB 2025-14 Be it resolved that the Gananoque Police Services Board receives Report 2025-14 for direction relating to vehicle repair costs from reserve funds

Moved by: Matt Harper

Seconded by: Dave Anderson

All in Favour Carried

PSB 2025-16 Chief provided a verbal update. He has emphasized the importance of foot patrol. Will be seeing an increase in hours.

PSB 2025-18 BackCheck Revenue update provided

Monthly Statistical Report - Provided as information

Vickey Leakey - She has concerns about homelessness. She would like to find some way of raising funds. The Police Service has vouchers from the County but they are to be used only for special circumstances.

Policies – Five policies provided

Motion to accept Policies

Moved by: Matt Harper

Seconded by Dave Anderson

All in Favour Carried

Motion to Accept Reports PSB 2025-16,18

Moved by: Matt Harper

Seconded by: Dave Anderson

All in Favour Carried

Date and time of next meeting is Wednesday, April 30, 2025

17:00 In Camera

17:30 Regular

Motion to Adjourn: Time 18:18

Moved by: Dave Anderson

Seconded by: Matt Harper

All in Favour Carried



Gananoque Police Services Board – PSB-2025-20

Date: May 13th, 2025

☐ **IN CAMERA**

Subject: Community Service

Update Author: Chief Rich Swann

☒ **OPEN SESSION**

RECOMMENDATION:

BE IT RESOLVED THAT THE GANANOQUE POLICE SERVICES BOARD RECEIVES REPORT PSB-2025-20 FOR INFORMATION IN RELATION TO PROACTIVE COMMUNITY ENGAGEMENT AND EDUCATION FROM THE 2022-2025 GANANOQUE POLICE SERVICE STRATEGIC PLAN – Page 16

TACTICS/INDICATORS

- "Continue engagement with community members when partaking in foot patrol initiatives"
- "Maintain adequate levels of foot patrol"
- "Continue school patrol hours (beginning and end of the regular school day) as requested."

BACKGROUND:

On June 1, 2021 officers were specifically assigned to participate in directed foot patrol with a focus of our main business core and waterfront area pending emergency calls for service.

SUMMARY:

April 2025 - 65 Community Service Occurrences

- Foot Patrol – BIA/Schools - 32
- School Zone Patrol - 27
- School's – 4

APPROVAL	<hr/> _ Rich Swann – Chief of Police
	<hr/> Christine Milks - Chair



Gananoque Police Services Board – PSB-2025-21

Date: May 13th, 2025

☐ **IN CAMERA**

Subject: Backcheck Revenue

Update Author: Chief Rich Swann

☒ **OPEN SESSION**

RECOMMENDATION:

BE IT RESOLVED THAT THE GANANOQUE POLICE SERVICES BOARD RECEIVES FOR INFORMATION PSB-2025-21 BACKCHECK REVENUE UPDATE.

SUMMARY:

See attached Backcheck Revenue statement for March and April 2025.

APPROVAL	<hr/>
	<hr/>

Rich Swann – Chief of Police

Christine Milks - Chair

BackCheck

	2019	2020	2021	2022	2023	2024	2025	
January	\$45,730	\$53,186	\$36,821	\$47,965	\$62,045	\$72,093	\$80,407	
February	\$47,341	\$47,406	\$44,385	\$53,014	\$58,704	\$81,795	\$74,113	
March	\$55,169	\$45,171	\$56,156	\$64,305	\$74,159	\$85,436	\$82,888	
April	\$74,185	\$42,075	\$54,896	\$74,011	\$71,892	\$92,343	\$83,714	
May	\$67,222	\$36,208	\$49,838	\$79,152	\$67,172	\$94,874		
June	\$53,667	\$30,107	\$46,719	\$84,416	\$62,073	\$85,725		
July	\$51,163	\$40,771	\$47,868	\$69,824	\$52,610	\$82,285		
August	\$50,579	\$48,247	\$59,018	\$87,944	\$48,832	\$80,995		
September	\$55,639	\$50,607	\$73,230	\$90,915	\$50,681	\$81,786		
October	\$57,768	\$54,054	\$68,613	\$71,833	\$45,902	\$90,322		
November	\$54,249	\$46,635	\$68,239	\$67,756	\$48,062	\$80,424		
December	\$42,580	\$32,711	\$52,110	\$46,281	\$47,087	\$65,473		
	\$655,292	\$529,198	\$657,893	\$837,415	\$689,218	\$993,550	\$321,121	

Ministry of the Solicitor General

Ministère du Solliciteur Général



Emergency Services
Telecommunications Division

Division des télécommunications des
services d'urgence

21 College Street
Suite 301
Toronto ON M5G 2B3

21, rue College
Bureau 301
Toronto ON M5G 2B3

April 1, 2025

The Town of Gananoque / Gananoque Police Service
30 King Street East
Town of Gananoque, ON
K7G1E9

Dear Mr. Scott Gee,

Re: Notice of consent to exceed budget items within the 2024-25 Transfer Payment Agreement

On November 21, 2025, the Ministry of the Solicitor General (the Ministry) was pleased to provide your municipality/PSAP with a Transfer Payment Agreement (TPA) for the 2024-25 NG9-1-1 Transition Funding Support program which has been executed.

As part of the terms of the TPA set out in Schedule "F" Reports, the Ministry requires a Financial Report (including accounting in detail for expected and actual expense amounts, invoices, and receipts for eligible costs in accordance with the budget set out in Schedule "D") and a status update on the key milestones due by June 30, 2025.

The Ministry has received a Budget Change Request Form from your municipality/PSAP to spend more on an approved budget item than the maximum amount specified for that item in Schedule "D" of your executed TPA. The change request is approved, however, once you file your program report back, you may have ineligible expenses not accounted for.

This notice is providing consent to exceed the maximum amount(s) set out in Schedule "D" as per your change request. For those items identified in your change request, the province consents to your municipality/PSAP exceeding the maximum in Schedule "D" and additional spending up to the maximum identified in Appendix A. For your convenience, Appendix A also identifies the maximums identified in Schedule "D" that are not affected by the current consent. You may wish to make use of Appendix A when preparing your report back. Please note, however, that Appendix A does not form part of your TPA.

Sincerely,

A handwritten signature in black ink, appearing to read "Joy Stevenson", with a long horizontal stroke extending to the right.

Joy Stevenson
Assistant Deputy Minister
Emergency Services Telecommunications

c Eric DeCou, Senior Manager, NG9-1-1, Ministry of the Solicitor General

Appendix A

Item	Description	Maximum Amount
NG9-1-1 Technology Upgrades		
NG9-1-1 hardware		\$23,949
Radio system NG9-1-1 integrations		\$27,987
Project management required to implement NG9-1-1		\$243,227
Training (may include technical and operational training required to support all members with the PSAPs transition to NG9-1-1)	Training has not been rolled out or outlined and much of the estimate cannot be spent by deadline.	\$32,390
Dedicated NG9-1-1 project resources (technical and operational resources)		\$95,115
Consultants (pertaining to NG9-1-1)		\$12,211
NG9-1-1 Infrastructure Requirements		
Physical site/facilities upgrades required to support NG9-1-1 technology such as heating, cooling, power, NG9-1-1 system		\$28,492
NG9-1-1 network requirements		\$22,203
NG9-1-1 server racks, cabling		\$5,815
Total Amount		\$491,389



**Inspectorate
of Policing**

777 Bay Street
7th Floor
Toronto ON M5G 2C8

**Service d'inspection
des services policiers**

777, rue Bay
7e étage
Toronto ON M5G 2C8

March 27, 2025

Response Time Research and Consultation

Dear Chief Rich Swann,

Thank you for agreeing to participate in the Inspectorate of Policing's (IoP) research related to police response time. The IoP's work on police response time in Ontario reflects our commitment to meeting the needs of the public and using our oversight capacity to address pressing challenges impacting police service delivery. Your police service's expertise, experiences and insights will be valuable as the IoP works with the policing sector to address these challenges.

Police response time has been identified as a critical issue for police services, police service boards, and communities across the province. In only our first year of operations, the IoP has seen the importance of this issue manifest in several areas already. This includes in responses we have received from police chiefs and police service boards in the IoP's first *Insight Statement*, as well as in complaints we have received from members of the public about adequate and effective police service delivery. There is a public interest in examining the issue of response time more closely.

We are grateful that your service has volunteered to be part of a select group of municipal police services and the Ontario Provincial Police (OPP) that we will consult to gain first-hand knowledge on response time and fill in any gaps in our research. This select group has been assembled to be representative of the Ontario landscape as it relates to size of service (small, medium, and large municipal police services), population served, population densities and geographic characteristics (i.e., urban, and rural).

As part of our ongoing collaboration with the Ontario Association of Chiefs of Police (OACP) and the Ontario Association of Police Service Boards (OAPSB), the IoP has also engaged with both organizations to emphasize and continue this important work on response time. The IoP greatly appreciates the OACP's and OAPSB's support and ongoing commitment to improving policing in Ontario.

Led by members of the IoP's Measurement, Research and Reporting Unit, with support from members of the IoP's Analytics Unit and Inspections Unit, these consultations will:

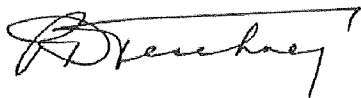
- Identify variations in police response time approaches and processes.
- Facilitate a better understanding of the challenges related to response time measurement and reporting from the local perspective and context of individual services, while identifying issues that are common across the province.
- Gather information to support scoping a future IoP thematic inspection on response time in Ontario.
- Identify leading practices and opportunities for supporting continuous improvement in police response time approaches and processes.

Consultation sessions will be held on site, and we believe a maximum of three hours of your time would be sufficient to respond to our research questions at this stage. Our team will be in contact with you to provide a guide in advance that outlines our approach and the questions that will be asked during the consultation so that you and your team can prepare in advance. Your Service will also be able to review any information collected for completeness and accuracy following the consultations.

As the next step to schedule our consultation, please provide the contact information for a member of your team by **April 4, 2025** to the IoP's Measurement, Research and Reporting Unit Manager, **Danny Marafioti** at IoPAnalytics@ontario.ca, or if you any questions, please address them to Mr. Marafioti, as well.

Thank you once again for your time and willingness to participate in this important undertaking.

Sincerely,

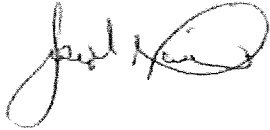


Ryan Teschner
Inspector General of Policing of Ontario



Rekha Chetlur

Executive Data Officer

A handwritten signature in black ink, appearing to read "Joseph Maiorano". The signature is fluid and cursive, with the first name "Joseph" written in a larger, more prominent script than the last name "Maiorano".

Joseph Maiorano

Deputy Inspector General of Policing

cc. Chair Ms. Christine Milks



Gananoque Police Service

2025 Statistics

TYPES	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	AVRG	TOTAL
Incidents														
	446	411	441	412									427.50	1710
Community Based Crime Prevention														
Community Service Incidents (patrol/presentations)	68	56	45	59									57.00	228
Community Patrol														
Foot Patrol by Uniformed Officers-Hours	33.25	18.75	14.5	24.75									22.81	91.25
Patrol by Uniform Officer- Hours	586	437.75	548.5	611.75									546.00	2184
Paid Duty Hours (RIDE included)	0	37	6	0									10.75	43
Court Security/Officer														
Court Officer/Security Hours (S/Cst)	204	433	297	224									289.50	1158
Emergency Calls For Service														
Level 0-1- Immediate response	166	160	184	185									173.75	695
Level 2 - Expedited response	43	35	48	38									41.00	164
Level 3 - Non-emergent response	246	209	204	183									210.50	842
Level 4 - Alternative response	2	7	5	5									4.75	19
Youth Crime														
Charges Laid /Youth	0	4	4	6									3.50	14
Victim Assistance														
Repeat Offenders/DV/In past 12 Months	0	0	0	0									0.00	0
Incidents With Victim Services offered (domestic)	0	0	0	0									0.00	0
Criminal Investigations Services														
Criminal Charges Laid by CIB	0	0	0	13									3.25	13
Criminal Charges Laid by Patrol (includes CDSA)	25	13	26	12									19.00	76
Use of Force Reports	0	0	0	0									0.00	0
CIICC	0	0	0	0									0.00	0



2025 Statistics

