



Keynsham Archers Safeguarding Policy

Note: The terms ‘child’ and ‘young person’ describe any person under the age of 18. References to ‘parents’ should be read as parents and carers inclusively.

Policy Statement

Keynsham Archers (herein known as “the Club”) acknowledges a legal and moral duty of care to safeguard and promote the welfare of children and is committed to ensuring safeguarding practice reflects statutory responsibilities, government guidance and complies with best practice and **Archery GB** requirements.

The policy recognises that the welfare and interests of children are paramount in all circumstances. It aims to ensure that regardless of age, ability or disability, gender reassignment, race, religion or belief, sex or sexual orientation, socio-economic background, all children:

- ✓ have a positive and enjoyable experience of sport at **Keynsham Archers** in a safe and child centred environment
- ✓ are protected from abuse whilst participating in archery or outside of the activity

The Club acknowledges that some children, including disabled children and young people or those from ethnic minority communities, can be particularly vulnerable to abuse and accepts responsibility to take reasonable steps to ensure their welfare. Everyone involved in providing archery for children will be given access to appropriate learning opportunities to recognise, identify and respond to signs of abuse, neglect and other safeguarding concerns relating to children and young people.

Contact Details

Concerned about a Child or a Member of the Club?

Should you have any concerns regarding the Safeguarding of any child or club member then the following people can be contacted confidentially.

Our Safeguarding/Welfare Officer

Name: Simon Shorland

Tel: 07954 998267

Email: simon.shorland@gmail.com

Our Deputy Safeguarding/Welfare Officer

Name: Neil Paramor

Tel: 07767 668287

Email: neilparamor@hotmail.com

Gloucestershire Archery Society Designated Safeguarding Officer *(County Governing Body)*

Name: Miss V Ellis

Email: vje74uk@hotmail.com

Child Exploitation and Online Protection Command *(Part of UK's National Crime Agency)*

www.ceop.police.uk

Childline *(Part of National Society for the Prevention of Cruelty to Children)*

www.childline.org.uk

Tel: 0800 1111

**In a safeguarding emergency,
where a young person is at immediate risk of harm, call 999.**

Our Policy Commitments

What we'll do

As part of our safeguarding policy we will:

- ✓ promote and prioritise the safety and wellbeing of children and young people
- ✓ value, listen to and respect children
- ✓ ensure robust safeguarding arrangements and procedures are in operation
- ✓ adopt safeguarding best practice through our policies, procedures and Club Rules for archers and coaches. The Club is also required to follow and implement Archery GB's safeguarding policies, procedures and Code of Conduct
- ✓ ensure everyone understands their roles and responsibilities in respect of safeguarding and is provided with appropriate learning opportunities through Archery GB and its partners to recognise, identify and respond to signs of abuse, neglect and other safeguarding concerns relating to children and young people
- ✓ actively promote this policy and its processes to all club members, coaches, volunteers, parents and the Club Committee to ensure they know what to do if an issue arises
- ✓ ensure appropriate action is taken in the event of incidents or concerns of abuse and support provided to the individual(s) who raise or disclose the concern
- ✓ ensure that confidential, detailed and accurate records of all safeguarding concerns are maintained and securely stored
- ✓ record and store information securely, in line with data protection legislation and guidance [more information about this is available from the Information Commissioner's Office]
- ✓ prevent the employment or deployment of unsuitable individuals by recruiting and selecting volunteers safely, ensuring all necessary checks are made
- ✓ appoint a nominated Club Welfare Officer along with a deputy
- ✓ make sure that children, young people and their parents/guardians know where to go for help if they have a concern

This policy and procedure will be widely promoted and is mandatory for everyone involved in **Keynsham Archers**. Failure to comply with the policy and procedures will be addressed without delay and may ultimately result in dismissal or exclusion from the Club.

Monitoring

This policy will be reviewed a year after development and then every three years, or in the following circumstances:

- ✓ changes in legislation and/or government guidance
- ✓ as required by the local safeguarding partnership, UK Sport and/or home country sports councils and **Archery GB**
- ✓ as a result of any other significant change or event

This policy was last reviewed on: 20th May 2025

Previous Revisions: Feb 2024, Feb 2025,

Signed: *N Paramor*

Name: N Paramor

Person responsible for safeguarding within Keynsham Archers.