

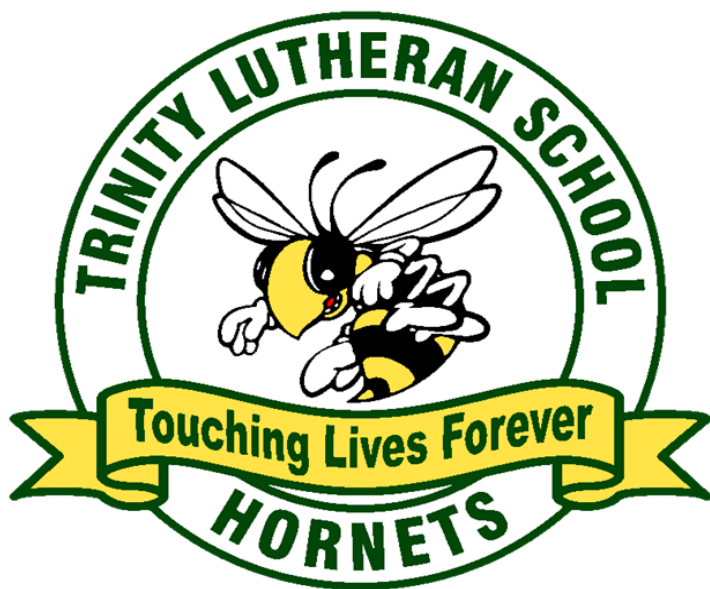
TRINITY

LUTHERAN SCHOOL

2668 Berkley Avenue • Mobile, Alabama 36617

Phone: (251) 456-7960 • Fax: (251) 456-7909

Email: school@trinitylutheranmobile.org



2025-2026

Preschool – 5th Grade

Student / Parent Handbook

Mission Statement

The mission of Trinity Lutheran School is to know and serve God, to promote justice, and to render service to the community by offering parents a choice of school, providing a safe, caring, and productive environment in which children are equipped for responsible citizenship.

Our Vision

A preschool – 5th grade family learning together, striving for excellence in Christian education at Trinity Lutheran Church and School.

Purpose

Our staff recognizes that our school is uniquely Lutheran. Our primary mission is developing faith and educating students and families. The Christian teachings and practice of Trinity Evangelical Lutheran Church and School are based upon our beliefs in the Triune God:

Father, Son, and Holy Spirit as revealed in the Scriptures. We accept the sixty-six canonical books of the Old and New Testaments as the inspired Word of God, and we accept Lutheran writings to be true and genuine expositions of the Bible's doctrine.

Trinity Evangelical Lutheran School, a coeducational Christian day school, encompasses preschool and kindergarten through grade seven. Our student body primarily comes from Central Mobile and Prichard, thus serving a typical cross section of our community. Students are selected and retained on the basis of their attitude and involvement in our mission, as well as our ability to meet their spiritual, academic, emotional, social, and physical needs. While we seek as many students and as wide a range of families as possible, we realize that we cannot serve every student who applies.

The faculty and staff of Trinity Lutheran strive to recreate a supportive Christian environment. Through our Christian example, instruction, and discipline, we strive to help students succeed in all aspects of their lives. We work to establish and maintain a partnership with legal guardians to involve students in school activities and decisions and to actively create open communication between home and school.

Non-Discriminatory Policy

USDA Nondiscrimination Statement

In accordance with federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, this institution is prohibited from discriminating on the basis of race, color, national origin, sex, disability, age, or reprisal or retaliation for prior civil rights activity.

Program information may be made available in languages other than English. Persons with disabilities who require alternative means of communication to obtain program information (e.g., Braille, large print, audiotope, American Sign Language), should contact the responsible state or local agency that administers the program or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339.

To file a program discrimination complaint, a Complainant should complete a Form AD-3027, USDA Program Discrimination Complaint Form which can be obtained online at:

[USDA Program Discrimination Complaint Form](#) from any USDA office, by calling (866) 632-9992, or by writing a letter addressed to USDA. The letter must contain the complainant's name, address, telephone number, and a written description of the alleged discriminatory action in sufficient detail to inform the Assistant Secretary for Civil Rights (ASCR) about the nature and date of an alleged civil rights violation. The completed AD-3027 form or letter must be submitted to USDA by:

1. Mail:

U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410; or

2. Fax: (833) 256-1665 or (202) 690-7442; or

3. Email: program.intake@usda.gov.

This institution is an equal opportunity provider.

USDA Non-Discrimination Spanish Translation

De acuerdo con la ley federal de derechos civiles y las normas y políticas de derechos civiles del Departamento de Agricultura de los Estados Unidos (USDA), esta entidad está prohibida de discriminar por motivos de raza, color, origen nacional, sexo, discapacidad, edad, o represalia o retorsión por actividades previas de derechos civiles.

La información sobre el programa puede estar disponible en otros idiomas que no sean el inglés. Las personas con discapacidades que requieren medios alternos de comunicación para obtener la información del programa (por ejemplo, Braille, letra grande, cinta de audio, lenguaje de señas americano (ASL), etc.) deben comunicarse con la agencia local o estatal responsable de administrar el programa o con el Centro TARGET del USDA al (202) 720-2600 (voz y TTY) o comuníquese con el USDA a través del Servicio Federal de Retransmisión al (800) 877-8339.

Para presentar una queja por discriminación en el programa, el reclamante debe llenar un formulario AD-3027, formulario de queja por discriminación en el programa del USDA, el cual puede obtenerse en línea en:

<https://www.usda.gov/sites/default/files/documents/ad-3027s.pdf>

de cualquier oficina de USDA, llamando al (866) 632-9992, o escribiendo una carta dirigida a USDA. La carta debe contener el nombre del demandante, la dirección, el número de teléfono y una descripción escrita de la acción discriminatoria alegada con suficiente detalle para informar al Subsecretario de Derechos Civiles (ASCR) sobre la naturaleza y fecha de una presunta violación de derechos civiles. El formulario AD-3027 completado o la carta debe presentarse a USDA por:

(1) correo: U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW

Washington, D.C. 20250-9410;

(2) fax: (833)256-1665 o (202) 690-7442; o

(3) correo electrónico: program.intake@usda.gov.

Esta institución es un proveedor que ofrece igualdad de oportunidades.

Tuition and Fees

Please refer to the table below for tuition rates per month for 10 months. A \$50.00 registration fee is due when applying and is non-refundable. Tuition must be paid on the 1st of every month and is considered late after the 5th of the month. Once your tuition is considered late there will be a \$25 late fee added onto your account. If payment is not received by the 6th of the month, your child will not be able to return until your account is in good standing. Child Care South is accepted. New rates as of July 01, 2019.

Tuition Rates Per Age Group

Age Group	Monthly Tuition
Infants – 2½ Years	\$600
3 Years – 5 years	\$500
School Age	\$460

We assess special fees for overdue accounts and bank-returned checks. An account with checks returned by the bank more than once will require you to make all future payments in cash, money order, or bank certified check. Otherwise, tuition is paid over 10 months. Fees are listed on a separate sheet. A graduation fee is collected for all Kindergarten students

Child Care South (GRCMA)

Some parents may have their child on the Child Care South (CCS) program. It is important to remember that CCS pays based on attendance, while Trinity Lutheran bills students on a per slot basis. Therefore, even though you are on CCS, you may still accrue a balance if your child is absent more than normal.

Grade School Curriculum

Trinity Lutheran curriculum is Christ-centered with the Bible as the prime guide for instruction. Religion is taught not only in a structured course of study but as the fountain and foundation of true knowledge and wisdom, religion is the permeating influence in all learning and in all disciplinary and administrative matters. The overall curriculum and course of studies of Trinity Lutheran School comply with the standards of the State of Alabama and Trinity Lutheran's Board of Christian Education.

After School Program Fees

There is a \$265.00 per month charge or \$66.25 per week charge for any students registered into the After School Program.

Students must be registered through our registration portal.

Those students who remain beyond the appointed dismissal time will be charged a daily fee of \$10.00.

Billing is done on a weekly basis. Statements are sent home via JupiterEd. Payment is due on Monday of each week and is considered late on Wednesday. Payments received on Wednesday have a late fee of \$10.00 attached to your student's balance. Students with delinquent accounts over 10 days past due, will not be allowed to attend these programs until payment is made to bring the account to a current status.

Daily Hours

All classes at Trinity Lutheran begin at 7:50 a.m. Students arriving for breakfast or before 7:50 a.m. must report to the cafeteria.

Dismissal time is each day at 3:00 p.m. All students should be picked up at 3:00 p.m., unless the child is enrolled in the After School Program.

Any student remaining after 3:15 p.m. will be admitted into our After School Program and will be charged accordingly.

School Closings and Class Cancellations

It is Trinity Lutheran's policy to cancel classes or close school when Mobile County Public Schools do so for weather conditions (storms, flood, extreme cold, etc.) or other problems that may affect the community in general. This applies to the cancellation of classes before the school day begins and cancellation (early dismissal) after the school day begins. If an official announcement is made about Mobile County Public Schools closing, Trinity Lutheran also closes.

School Calls

Parents wishing to speak with a teacher must leave a message with the school secretary. This is to minimize the amount of distractions in the classroom.

Students who need to use the school telephone can only do so in the event of an emergency.

If you are calling during non-business hours you may leave a message. The school secretary will appropriately route your call.

