

## McFarland Soccer Club Meeting Minutes

Date: October 15, 2025

Time: 7:00 pm

Location: McFarland Soccer Shelter

### ROLL CALL

#### Meeting Invitees Voting Members:

- Katie Cappozzo, President
- Steph Lovell, Vice President and Youth Coordinator
- Michelle Sampson, Treasurer
- Mike Ekedahl, Apparel Coordinator
- Deb Abel, Field Coordinator
- Eric Green, Equipment Coordinator
- ~~Aaron Ziegler, Camp Coordinator~~
- Rob Zietlow, Web/Tech
- Christine Buentello, Secretary/Volunteer Coordinator
- Matt Bottorff, Fundraising

#### Meeting Invitees Staff/Guests:

- ~~Andy Witt, Director of Coaching~~
- ~~Larry Gates, Past President~~
- ~~Doug Fischer, Fields~~

### Roll Call

- Katie called the meeting to order at 7:04p

### Reading and Approval of Minutes

- Link to [September 2025 Minutes](#)
- Matt motioned to approve the minutes, Mike and Eric seconded the motion

#### Michelle- Treasurer: Financials

- 2 board members sign off on September financials
  - Eric Green
  - Christine Buentello
- Tournament numbers ended up being very similar to 2024. Some sponsorships and kick backs from food trucks are still rolling in.
- Highline Accounting & Consulting, LLC has reviewed all financials and reconciled bank statements for the month of September prior to this meeting.

### **Katie - President**

- Katie provided an explanation of board structure changes leading up to now, and what is needed to aid in continuity of board / club going forward. The board reviewed a comparison chart showing the structure of several area clubs and what their admin costs are.
- Katie motioned that Steph and Michelle each get reimbursed for their efforts that were intended and budgeted for the executive director from July 1st through Dec 31, 2025. Michelle and Steph abstained. Mike seconded the motion.
- Katie motioned for the executive board to have the autonomy to pay the admin candidate not more than \$10,000 (already in the budget) for efforts to occur between January 1, 2026 and June 30, 2026. Mike seconded the motion. None opposed or abstained.

### **Steph - Fields:**

- Discuss process in place for board responsibility of fall rain check and closing fields. All dates are accounted for and the process seems to be working.

### **Tournament Software:**

- Steph and Katie had a call with PlayMetrics about the tournament software. There are pros and cons but we'll likely use PlayMetrics for next tournament.
- It is more expensive (\$18/team vs. \$4/team) but it seems the added expense is justified with the convenience of having MAYSA teams already in the system. The added expense will be passed on to teams at tournament registration. The increased registration fees would be \$380, \$430 and \$450.

### **Matt - Fund Raising:**

- Katie and Matt met with the prior organizer to evaluate the board effort needed and profit potential of hosting a Shake the Shelter event in spring of 2026.
- After reviewing and discussing the findings, the board decided not to host the event in the spring
- Instead, a Grand Opening event at the new fields will be considered next season.

**Christine** Volunteer Coordinator

- Fall Concessions are staffed with volunteers. Just need one board member to help close on October 25th. Rob, Mike and Matt are considering.
- Field Clean Up Day on November 9th from 12p - 2p. 7 of 8 volunteer spots filled. Steph will open, Christine will be present. Eric expects to stop in as well.

**Website/Tech:**

- The board should continue to share updates for social media and the website with Rob as they come up
- Rob will update the website with tournament sponsors (Kona Ice)

**Eric - Equipment:**

- New goals for the new fields have been ordered. A MAYSA grant and club discount lowered cost.
- The board will need to vote on purchasing more new goals in the spring

**Mike - Apparel:**

- No updates to the Fall 2026 Uniform Cycle Timeline

**Andy Witt DOC:**

- High School Boys tryouts November 11th - Email, FB and update on website
- Meeting on November 25th with board ELT and DOCs regarding end of fall season recap

**Village Updates:**

- The village reports that bids for the new building came back slightly under estimated construction costs and that the next step is to award a contract to the lowest bidder. The committee is expected to make a recommendation to the Village Board to move forward with construction. It's recommended that there is MSC Board support at both meetings.
  - 10/23 Parks & Recreation Meeting at 6:30PM [review and recommendation]
  - 10/28 Village Board Meeting at 7:00PM [contract approval]

Katie adjourned meeting at 8:30p