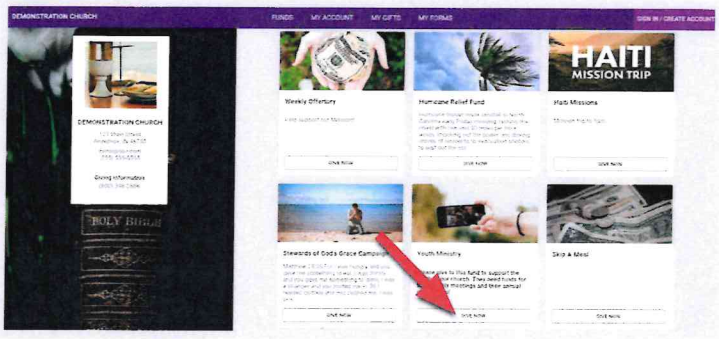
DONOR INSTRUCTIONS

ONLINE GIVING

1. Select Fund

On the **Giving page**, click on the **Fund** that you would like to donate to.



2. Configure Gift

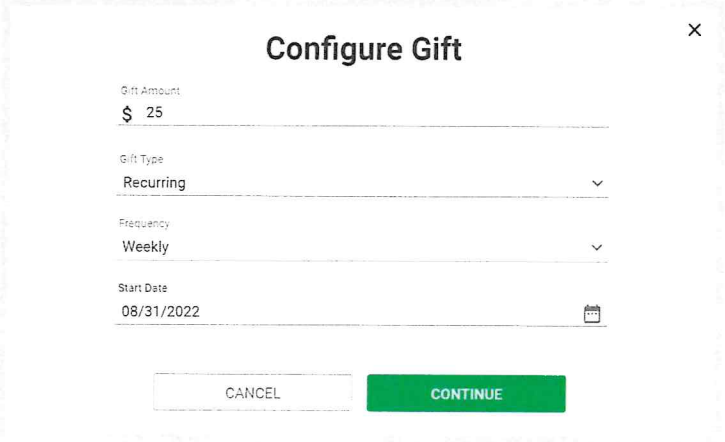
a. Enter Amount

b. Gift Type - Recurring or One Time

c. If Recurring - Select Frequency

d. Start Date

e. Click Continue



3. Fill in Your Information

a. Email (if you already have an account with this email address, it will ask you to login)

b. Name - First and Last

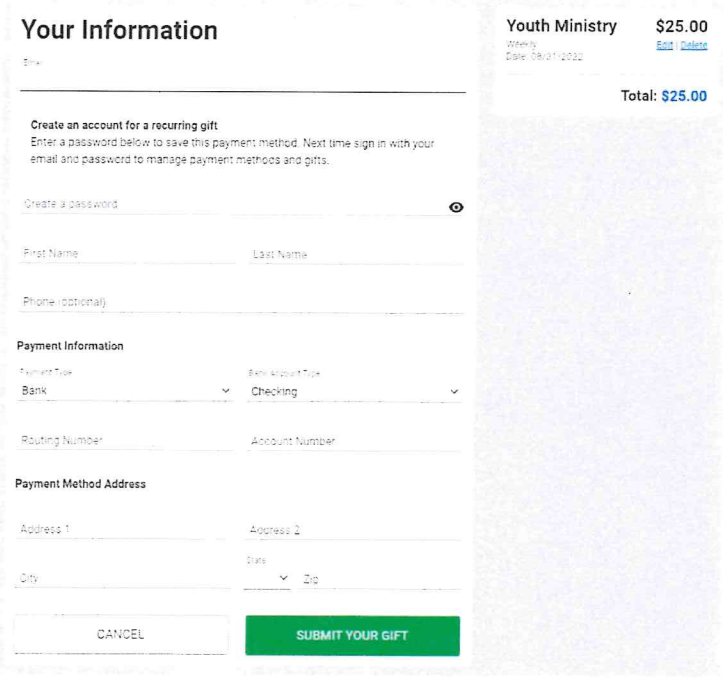
c. Payment Information

i. Checking
ii. Savings
iii. Credit Card - if your organization is accepting credit cards

d. New Password

i. If you want to create an account to setup a recurring donation or if you are doing a one-time donation and want to create an account to make donating in the future quicker, enter a password.

e. Submit Your Gift!



READY. SET. GIVE!