

Rangely Area Chamber of Commerce Board Meeting Minutes

August 14, 2025 – 12:00pm

1. Call to Order
 - Meeting was called to order at 12:09 PM and was presided over by Jessica Olivas, President.
2. Roll Call
 - Voting members present: Jessica Olivas, Nathin Hardin, Norian Edwards, Hannah Black and Candra Robie by phone.
 - Not in attendance: Crandal Mergelman and Derek Nielsen.
3. Others present: Emma Baker, Executive Director.
4. Guests in attendance: – None
5. Public Attendance/Input – None
6. Changes to the Agenda – None
7. Minutes of Meeting
 - Discussion and approval of the June 19, 2025, meeting minutes.
 - Motion to approve the May 20, 2025 minutes by Candra Robie, seconded by Hannah Black, motion passes 5-0.
8. Financial Report
 - Discussion and approval of the financials for May 2025.
 - Motion to approve the May financials by Candra Robie, seconded by Derek Nielsen, motion passes 5-0.
 - Discussion and approval of the check registry for May 2025.
 - Motion to approve the May check registry by Norian Edwards, seconded by Hannah Black, motion passes 5-0.
 - Discussion and approval of the credit card statement for May 2025.
 - Motion to table the May credit card statement by Candra Robie, seconded by Norian Edwards, motion passes 5-0.
9. Reports of Officers
10. Reports of Special Committees
 - *Finance & Budget* – Jessica Olivas
 - *Kid-trepreneur Korner* – Hannah Black and Crandal Mergelman – No additional updates.
 - *Crab Crack (Feb 22, 2025)*– Jessica Olivas – No additional updates.
 - *R.O.A.R. (April 24th-27th, 2025)*– Norian Edwards and Jessica Olivas, Candra Robie. – No additional updates.
 - *Butch Cassidy's Wild Bunch Days (August 21st-24th, 2025)*– Jessica Olivas, Derek Nielsen. Discussion held on moving the event to August to better space it from ROAR and other multi-day events. Proposal to merge with Rockin' Bull and host both together.
 - *Rockin' Bull (Aug 23rd, 2025)*– Norian Edwards, Candra Robie. – Planning ongoing.
 - *Oktoberfest (Oct 8th-11th, 2025)*– [No report provided]
 - *Polar Plunge (Nov 8th, 2025)* – Norian Edwards and Jessica Olivas. – No additional updates.
 - *Murder Mystery Dinner (Dec 6th, 2025)*– Norian Edwards. – No additional updates.
11. Report of Director
 - Bookkeeping Update: [Discussion recorded under Old Business]
 - Main Street Revival Market Update: Powell Liquor obtained liquor license; live music and beer garden planned at Rangely Auto Museum. Twelve vendors confirmed. Brick-and-mortar businesses may set up outside their storefronts.

- Butch Cassidy Update: Agenda finalized; Elks Lodge will sell beer at Rockin' Bull; ambulance and entertainment arranged. Additional community volunteers will be needed due to limited board availability on Saturday of the event.

12. Old Business

- **Bookkeeping Services Contract:** Discussion held with Amanda Froman regarding services and potential trial period.
 - Motion by Candra Robie to approve contract contingent on changing terms to month-to-month at \$65/month; seconded by Derek Nielsen. Motion passed 5-0.

13. New Business

- Public Relations Consultant: Discussion initiated with Sasha Nelson regarding potential consultation with a PR professional.

14. Announcements

- Next Board Meeting: July 17, 2025 – 12:00 PM
- Main Street Market: June 20, 2025 – 4:00–8:00 PM
- Social Media Training – Lunch & Learn: July 24, 2025 – Time TBD
- Ribbon Cutting Ceremony – Tractor Supply: July 5, 2025 – Time TBD

15. Adjournment

Meeting adjourned at 1:15 PM