

Rangely Area Chamber of Commerce Board Meeting Minutes

June 19, 2025 – 12:00pm

1. Call to Order
 - Meeting was called to order at 12:16 pm and was presided over by Jessica Olivas, President.
2. Roll Call
 - Voting members present: Jessica Olivas, Norian Edwards, Hannah Black, Candra Robie, and Derek Nielsen.
 - Not in attendance: Crandal Mergelman and Nathan Hardin.
3. Others present: Emma Baker, Executive Director and Ashley Terrin, Assistant Executive Director.
4. Guests in attendance: Sasha Nelson with Northwest Colorado Development Council and Economic Recovery Corps Fellow.
5. Public Attendance/Input – Sasha Nelson shared that she is working on building business resiliency and economic development in the area. She will be collaborating with Emma Baker over the next year to provide free resources, training, and support to local businesses.
6. Changes to the Agenda – None
7. Minutes of Meeting
 - Discussion and approval of the May 20, 2025, meeting minutes.
 - Motion to approve the May 20, 2025 minutes by Candra Robie, seconded by Hannah Black, motion passes 5-0.
8. Financial Report
 - Discussion and approval of the financials for May 2025.
 - Motion to approve the May financials by Candra Robie, seconded by Derek Nielsen, motion passes 5-0.
 - Discussion and approval of the check registry for May 2025.
 - Motion to approve the May check registry by Norian Edwards, seconded by Hannah Black, motion passes 5-0.
 - Discussion and approval of the credit card statement for May 2025.
 - Motion to table the May credit card statement by Candra Robie, seconded by Norian Edwards, motion passes 5-0.
9. Reports of Officers
10. Reports of Special Committees
 - *Finance & Budget* – Jessica Olivas
 - *Kid-trepreneur Korner* – Hannah Black and Crandal Mergelman – No additional updates.
 - *Crab Crack (Feb 22, 2025)*– Jessica Olivas – No additional updates.
 - *R.O.A.R. (April 24th-27th, 2025)*– Norian Edwards and Jessica Olivas, Candra Robie. – No additional updates.
 - *Butch Cassidy's Wild Bunch Days (August 21st-24th, 2025)*– Jessica Olivas, Derek Nielsen. Discussion held on moving the event to August to better space it from ROAR and other multi-day events. Proposal to merge with Rockin' Bull and host both together.
 - *Rockin' Bull (Aug 23rd, 2025)*– Norian Edwards, Candra Robie. – Planning ongoing.
 - *Oktoberfest (Oct 8th-11th, 2025)*– [No report provided]
 - *Polar Plunge (Nov 8th, 2025)* – Norian Edwards and Jessica Olivas. – No additional updates.
 - *Murder Mystery Dinner (Dec 6th, 2025)*– Norian Edwards. – No additional updates.
11. Report of Director
 - Bookkeeping Update: [Discussion recorded under Old Business]

- Main Street Revival Market Update: Powell Liquor obtained liquor license; live music and beer garden planned at Rangely Auto Museum. Twelve vendors confirmed. Brick-and-mortar businesses may set up outside their storefronts.
- Butch Cassidy Update: Agenda finalized; Elks Lodge will sell beer at Rockin' Bull; ambulance and entertainment arranged. Additional community volunteers will be needed due to limited board availability on Saturday of the event.

12. Old Business

- **Bookkeeping Services Contract:** Discussion held with Amanda Froman regarding services and potential trial period.
 - Motion by Candra Robie to approve contract contingent on changing terms to month-to-month at \$65/month; seconded by Derek Nielsen. Motion passed 5-0.

13. New Business

- Public Relations Consultant: Discussion initiated with Sasha Nelson regarding potential consultation with a PR professional.

14. Announcements

- Next Board Meeting: July 17, 2025 – 12:00 PM
- Main Street Market: June 20, 2025 – 4:00–8:00 PM
- Social Media Training – Lunch & Learn: July 24, 2025 – Time TBD
- Ribbon Cutting Ceremony – Tractor Supply: July 5, 2025 – Time TBD

15. Adjournment

Meeting adjourned at 1:15 PM