

# Rangely Area Chamber of Commerce Board Meeting Minutes

## May 20, 2025 – 12:00pm

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1. Call to Order
  - Meeting was called to order at 12:13 pm and was presided over by Jessica Olivas, President.
2. Roll Call
  - Voting members present: Jessica Olivas, Norian Edwards, Hannah Black, Candra Robie and Crandal Mergelman.
  - Not in attendance: Nathan Hardin and Derek Neilsen.
3. Others present: Emma Baker, Executive Director and Ashley Terrin, Assistant Executive Director.
4. Guests in attendance: Kirstie Kilduff
5. Public Attendance/Input - None
6. Changes to the Agenda – None
7. Minutes of Meeting
  - Discussion and approval of the April 17, 2025 meeting minutes.
    - Motion to approve the April 17, 2025 minutes by Candra Robie, seconded by Crandal Mergelman, motion passes 5-0.
8. Financial Report
  - Discussion and approval of the financials for March and April 2025.
    - i. Motion to approve the March financials by Candra Robie, seconded by Norian Edwards, motion passes 5-0.
    - ii. Motion to approve the April financials by Candra Robie, seconded by Crandal Mergelman, motion passes 5-0.
  - Discussion and approval of the check registry for March and April 2025.
    - i. Motion to approve the March check registry by Candra Robie, seconded by Norian Edwards, motion passes 5-0.
    - ii. Motion to approve the April check registry with the stipulation that we will look into the late fee by Crandal Mergelman, seconded by Candra Robie, motion passes 5-0.
  - Discussion and approval of the credit card statement for March and April 2025.
    - i. Motion to approve the March credit card statement for Emma for March and April by Candra Robie, seconded by Norian Edwards. Discussion about March and April being together and that maybe we should approve Emma's and Ashley's together.
    - ii. Candra Robie withdraws motion, Norian Edwards withdraws second.
    - iii. Motion to approve Ashley and Emma's March and April statements by Candra Robie, seconded by Norian Edwards, motion passes 5-0.
9. Reports of Officers
10. Reports of Special Committees
  - *Butch Cassidy's Wild Bunch Days (August 21st-24th, 2025/ Rockin' Bulls (Aug 23<sup>rd</sup>, 2025)–* – Jessica Olivas, Derek Nielsen.
    - i. **June 4, 2025** – 1<sup>st</sup> meeting with the Committee for Butch Cassidy Days/Rockin' Bulls
  - *Oktoberfest (Oct 8<sup>th</sup>-11<sup>th</sup>, 2025)–*
  - *Polar Plunge (Nov 8<sup>th</sup>, 2025) –* Norian Edwards and Jessica Olivas
  - *Murder Mystery Dinner (Dec 6<sup>th</sup>, 2025)–* Norian Edwards
11. Report of Director
  - ROAR. Wrap Up
    - i. Discussed potentially adding multiple groups of rides (For Example: Morning and Afternoon rides).
    - ii. Discussed the feedback and suggestions from both volunteers and participants.

iii. Discussed the local economic impact of the tourists in Rangely and that the reports indicated about 500 more people in town.

iv. Discussion on using the Bigfoot cutout for fun events in town.

- Rally COLORADO - Meet & Greet July 18th, 2025 at Automotive Museum Parking Lot.

#### 12. Old Business

- Discussion and/or approval of Quarterly Budget Report (Q1) for next meeting (tabled from last meeting).
  - i. Motion to approve Q1 Budget Report by Candra Robie, seconded by Hannah Black, motion passes 5-0.

#### 13. New Business

- Discussion and/or approval of new direction for bookkeeping services in interest of keeping costs lower.
  - i. Motion to approve new direction for bookkeeping services away from ColoCPA to QuickBooks online and bookkeeping services from Amanda Froman, contingent on signed agreement to be released from the contract from ColoCPA by Candra Robie, seconded by Hannah Black, motion passes 5-0.

#### 14. Announcements

- Next meeting June 19, 2025 at 12:00 pm.
- Lunch & Learn w/Tim Redmond & Sasha Nelson with Northwest Colorado Development Council. May 22nd, 2025 at 12:00 PM at the Conference Room at Rangely District Hospital.
- Meeting adjourned at 1:30 pm