

# Rangely Area Chamber of Commerce Board Meeting Minutes

## November 20, 2025 – 12:00pm

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1. Call to Order
  - The meeting was called to order at 12:07 PM and was presided over by Jessica Olivas, President.
2. Roll Call
  - Voting members present: Jessica Olivas, Hannah Black, Crandal Mergelman, and Kirstie Kilduff  
*Board Member Crandal Mergelman departed the meeting at 12:41 PM*  
*President Jessica Olivas departed the meeting at 12:55 PM*
  - Not in attendance: Nathan Hardin, Derek Nielsen and Candra Robie.
3. Others present: Emma Baker, Executive Director
4. Guests in attendance: – Nicole Ratclif, Town of Dinosaur Board Liaison, Chad Boren and Daren Christenson with Anarchy Offroad UTAH.
5. Public Attendance/Input – Presentation by Anarchy Offroad UTAH to add an OHV Shootout type event to the Rangely OHV Adventure Rally in partnership with Vernal's Outlaw Jamboree that will be doing a Shootout the end of May as well.
6. Changes to the Agenda – None
7. Minutes of Meeting
  - Discussion and approval of the October 16, 2025, meeting minutes.
    - Motion to approve the October 16, 2025 minutes by Hannah Black, seconded by Kirstie Kilduff, motion passes 4-0.
8. Financial Report
  - Discussion and approval of the financials for October 2025.
    - Motion to approve the October financials by Crandal Mergelman, seconded by Kirstie Kilduff, motion passes 4-0.
  - Discussion and approval of the check registry for October 2025.
    - Motion to approve the October financials by Hannah Black, seconded by Kirstie Kilduff, motion passes 4-0.
  - Discussion and approval of the credit card statement with payments made on 10/22/2025.
    - Motion to approve the credit card statement with payments made on 10/22/2025 by Crandal Mergelman, seconded by Kirstie Kilduff, motion passes 4-0.
9. Reports of Officers
10. Reports of Special Committees
11. Report of Director
  - 2025 Membership Report
  - Survey results
  - Chamber Awards
  - Training Boots Program
12. Old Business
13. New Business
  - a. Candra Robie, letter of resignation.
    - Motion to approve the letter of resignation of the RACC Board from Candra Robie by Kirstie Kilduff, seconded by Hannah Black, motion passes 4-0.
  - b. Bylaws update and approval.
    - Table to give time for some of the Board members to review the changes.
  - c. Set ROAR Dates.
  - d. Approve 2026 Membership Package.
14. Announcements
  - Next Board Meeting: December 18, 2025 – 12:00 PM



15. Adjournment

Meeting adjourned at 1:41 PM