

AUSTINTOWN TOWNSHIP

MAHONING COUNTY, OHIO
82 OHLTOWN ROAD
AUSTINTOWN, OH 44515

PUBLIC STAFF MEETING OF DECEMBER 15, 2025

The Public Staff Meeting of the Board of Trustees of Austintown Township was held Monday, December 15, 2025, at Town Hall, 82 Ohltown Road, Austintown, Ohio.

The meeting opened at 9:30 am with a salute to the flag led by Chairperson Bruce Shepas.

Roll Call was as follows: Mrs. Deavers, present; Mr. Shepas, present; and Mr. Santos, present.

Assistant Fiscal Officer, Amy O'Brien, will serve as the Fiscal Officer for purposes of this meeting pursuant to Ohio Revised Code 507.021

Discussion and presentation from KO Consulting, LLC Ty Beatty regarding grants that they have applied for on behalf of the Senior Center. Also discussed additional avenues available for other departments within the Township.

Trustees Shepas, Santos and Deavers agreed with Administrator Mark D'Apolito to change the Township's O.T.A.R.M.A. representative to Stan McCamon.

Police Matters with Chief Valorie Delmont:

- Dispatch Supervisor Steve Sinn discussed the cost of dispatching, the COG and the Justice Tax. Steve Sinn was directed by the Trustees, Mark D'Apolito and Chief Delmont to give tours of the Austintown Communications Department but not advocate for the COG.

RESOLUTION #25-12-15-01: Motion by Mrs. Deavers to approve the purchase and upfit of three cruisers, not to exceed \$64,000.00 each (the best Quote of three bids) from StateWide Ford in VanWert, OH.

Mr. Shepas seconded the motion. Roll Call Vote: Mr. Santos, yes; Mr. Shepas, yes; and Mrs. Deavers, yes.

RESOLUTION #25-12-15-02: Motion by Mrs. Deavers to allow Administrator Mark D'Apolito to trade-in four stripped down Police vehicles for \$6,000.00 each to lower

the purchase price of the 3 new vehicles.

Mr. Shepas seconded the motion. Roll Call Vote: Mr. Santos, yes; Mr. Shepas, yes; and Mrs. Deavers, yes.

- Chief Delmont had a discussion with Trustees about the events over the past several years at Chipper's Bar.

RESOLUTION #25-12-15-03: Motion by Mr. Shepas to go into Executive Session at 10:57 am to discuss personnel matters. Also in attendance were Chief Delmont, Mark D'Apolito and Amy O'Brien.

Mrs. Deavers seconded the motion. Roll Call Vote: Mr. Santos, yes; Mr. Shepas, yes; and Mrs. Deavers, yes.

RESOLUTION #25-12-15-04: Motion by Mr. Shepas to return from executive session at 11:20 am.

Mrs. Deavers seconded the motion. Roll Call Vote: Mrs. Deavers, yes; Mr. Shepas, yes; and Mr. Santos, yes.

Trustees discussed personnel matters with Administrator after Executive Session.

Senior Center Matters with Director Brittney Koch:

RESOLUTION #25-12-15-05: Motion by Mr. Shepas to go into Executive Session at 11:26 am to discuss personnel matters. Also in attendance were Brittney Koch, Mark D'Apolito and Amy O'Brien.

Mrs. Deavers seconded the motion. Roll Call Vote: Mr. Santos, yes; Mr. Shepas, yes; and Mrs. Deavers, yes.

RESOLUTION #25-12-15-06: Motion by Mr. Shepas to return from Executive Session at 12:19 pm.

Mrs. Deavers seconded the motion. Roll Call Vote: Mrs. Deavers, yes; Mr. Shepas, yes; and Mr. Santos, yes.

RESOLUTION #25-12-15-07: Motion by Mr. Shepas to pay-out Senior Center employee Jessica Ricker all of her Comp Time with next Payroll.

Mrs. Deavers seconded the motion. Roll Call Vote: Mrs. Deavers, yes; Mr. Shepas, yes; and Mr. Santos, yes.

RESOLUTION #25-12-15-08: Motion by Mr. Santos to approve a written request from Senior Center employee Linda Beilby to move from full-time to part-time effective

January 1, 2026.

Mr. Shepas seconded the motion. Roll Call Vote: Mr. Santos, yes; Mr. Shepas, yes; and Mrs. Deavers, yes.

RESOLUTION #25-12-15-09: Motion by Mr. Santos to approve the Austintown Senior Center Fitness Proposal and the fee of \$5.00 per month.

Mr. Shepas seconded the motion. Roll Call Vote: Mr. Santos, yes; Mr. Shepas, yes; and Mrs. Deavers, yes.

RESOLUTION #25-12-15-10: Motion by Mr. Santos to approve the Austintown Senior Center Non-Resident Fee Proposal and set the Non-Resident fee at \$75.00 per year.

Mr. Shepas seconded the motion. Roll Call Vote: Mr. Santos, yes; Mr. Shepas, yes; and Mrs. Deavers, yes.

RESOLUTION #25-12-15-11: Motion by Mr. Santos to approve the Austintown Senior Center Senior Resources Fair Proposal and set the vendor fee at \$100.00 per table space.

Mr. Shepas seconded the motion. Roll Call Vote: Mr. Santos, yes; Mr. Shepas, yes; and Mrs. Deavers, yes.

Fire Matters with Chief David Schertzer:

RESOLUTION #25-12-15-12: Motion by Mrs. Deavers to accept the retirement letter, received November 25, 2025, from Part-Time Firefighter Captain Richard Beard, effective December 31, 2025.

Mr. Shepas seconded the motion. Roll Call Vote: Mr. Santos, yes; Mr. Shepas, yes; and Mrs. Deavers, yes.

RESOLUTION #25-12-15-13: Motion by Mrs. Deavers to promote Part-Time Firefighter, Lieutenant Edward Ricker, to Part-Time Captain, effective December 21, 2025.

Mr. Shepas seconded the motion. Roll Call Vote: Mr. Santos, yes; Mr. Shepas, yes; and Mrs. Deavers, yes.

RESOLUTION #25-12-15-14: Motion by Mr. Shepas to go into Executive Session at 12:23 pm to discuss personnel matters. Also in attendance were Chief Schertzer, Mark D'Apolito and Amy O'Brien.

Mrs. Deavers seconded the motion. Roll Call Vote: Mr. Santos, yes; Mr. Shepas, yes; and Mrs. Deavers, yes.

RESOLUTION #25-12-15-15: Motion by Mr. Shepas to return from executive session at 12:34 pm.

Mrs. Deavers seconded the motion. Roll Call Vote: Mrs. Deavers, yes; Mr. Shepas, yes; and Mr. Santos, yes.

RESOLUTION #25-12-15-16: Motion by Mr. Shepas to approve a Memorandum of Understanding between the Township and International Association of Fire Fighters Local #3356 in reference to Article 19: Salaries and Compensation for positions of Fire Inspector and Maintenance.

Mrs. Deavers seconded the motion. Roll Call Vote: Mrs. Deavers, yes; Mr. Shepas, yes; and Mr. Santos, yes.

RESOLUTION #25-12-15-17: Motion by Mr. Shepas at 12:40 pm to recess for lunch.

Mrs. Deavers seconded the motion. Roll Call Vote: Mr. Santos, yes; Mr. Shepas, yes; and Mrs. Deavers, yes.

RESOLUTION #25-12-15-18: Motion by Mr. Shepas to return to open session at 12:50 pm.

Mrs. Deavers seconded the motion. Roll Call Vote: Mrs. Deavers, yes; Mr. Shepas, yes; and Mr. Santos, yes.

Zoning Nuisances with Darren Crivelli and Dominic Moltchan:

RESOLUTION #25-12-15-19: Motion by Mr. Shepas to adopt the Resolution attached and made part of the Minutes of the meeting pursuant to Ohio Revised Code 505.86 for the removal (DEMOLITION) of the single-family dwelling located at 153 North Raccoon Road, said property being further described as Parcel 48-025-0-005.00-0, Lot 1357, Wickliffe Plat, based on the structure being declared unfit for human habitation and condemned as dangerous to life or health by the Mahoning County Board of Health.

Mrs. Deavers seconded the motion. Roll Call Vote: Mr. Santos, yes; Mr. Shepas, yes; and Mrs. Deavers, yes.

RESOLUTION #25-12-15-20: Motion by Mr. Shepas to determine that the below listed properties constitute and are declared a public nuisance pursuant to ORC 505.87:

123 North Edgehill
Parcel 48-025-0-336.00-0
Junk and trash stored in an exposed manner near curb;

285 South Inglewood Avenue
Parcel 48-097-0-016.00-0

Junk and debris, including tires stored in an exposed manner, on south side of garage.
Broken window on south side of garage also in need of repair or securing.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Austintown Township that the above referenced properties constitute a public nuisance and the property owners are hereby **ORDERED** to abate, control, or remove said nuisances. If said nuisances are not abated, controlled or provision for abatement, control, or removal is not made within **SEVEN (7) DAYS** or **FOUR (4) DAYS** for a repeat violation within 12 calendar months from the below date of adoption, the **BOARD OF TRUSTEES** will provide for the abatement, control, or removal, and any expenses incurred-**\$500 minimum**-by the Board of Trustees in performing that task will be entered upon the tax duplicate and will be a lien upon the land from the date of entry.

Mrs. Deavers seconded the motion. Roll Call Vote: Mr. Shepas, yes; Mrs. Deavers, yes; and Mr. Santos, yes.

RESOLUTION #25-12-15-21: Mr. Santos made a motion to approve the minutes of the public hearing held on December 8, 2025 for Amendment 2025-02-Z-Trustees-Zodiac.

Mrs. Deavers seconded the motion. Roll Call Vote: Mr. Santos, yes; Mr. Shepas, yes; and Mrs. Deavers, yes.

RESOLUTION #25-12-15-22: Motion by Mr. Santos to schedule a Trustees Public Hearing for final determination of Amendment 2025-03-Z on Monday, January 5, 2026 at 7:00 pm pursuant to the Letter of Certification dated December 5, 2025 from the Austintown Township Zoning Commission.

Mr. Santos seconded the motion. Roll Call Vote: Mr. Santos, yes; Mr. Shepas, yes; and Mrs. Deavers, yes.

RESOLUTION #25-12-15-23: Motion by Mr. Santos reappoint Joseph Koch to a five (5) year term on the Austintown Township Board of Appeals beginning January 1, 2026 and expiring December 31, 2030.

Mrs. Deavers seconded the motion. Roll Call Vote: Mr. Santos, yes; Mr. Shepas, yes; and Mrs. Deavers, yes.

RESOLUTION #25-12-15-24: Motion by Mr. Santos to reappoint Douglass McGlynn to a two (2) year alternate term on the Austintown Township Board of Appeals beginning January 1, 2026 and expiring December 31, 2027.

Mrs. Deavers seconded the motion. Roll Call Vote: Mr. Santos, yes; Mr. Shepas, yes; and Mrs. Deavers, yes.

RESOLUTION #25-12-15-25: Motion by Mr. Santos to reappoint William Clipse to a two (2) year alternate term on the Austintown Township Board of Appeals beginning January 1, 2026 and expiring December 31, 2027.

Mrs. Deavers seconded the motion. Roll Call Vote: Mr. Santos, yes; Mr. Shepas, yes; and Mrs. Deavers, yes.

RESOLUTION #25-12-15-26: Motion by Mrs. Deavers to appoint Atty. Jason Rebraca to a five (5) year term on the Austintown Township Zoning Commission beginning January 1, 2026 and expiring December 31, 2030.

Mr. Santos seconded the motion. Roll Call Vote: Mr. Santos, yes; Mr. Shepas, yes; and Mrs. Deavers, yes.

RESOLUTION #25-12-15-27: Motion by Mrs. Deavers reappoint Jamie Ciccone to a two (2) year alternate term on the Austintown Township Zoning Commission beginning January 1, 2026 and expiring December 31, 2027.

Mr. Santos seconded the motion. Roll Call Vote: Mr. Santos, yes; Mr. Shepas, yes; and Mrs. Deavers, yes.

Road Matters with Administrator/Road Superintendent Mark D'Apolito:

RESOLUTION #25-12-15-28: Motion by Mr. Santos to go into Executive Session at 1:15 pm to discuss personnel matters. Also in attendance were Mark D'Apolito and Amy O'Brien.

Mr. Shepas seconded the motion. Roll Call Vote: Mr. Santos, yes; Mr. Shepas, yes; and Mrs. Deavers, yes.

RESOLUTION #25-12-15-29: Motion by Mr. Santos to return from executive session at 1:36 pm.

Mr. Shepas seconded the motion. Roll Call Vote: Mrs. Deavers, yes; Mr. Shepas, yes; and Mr. Santos, yes.

- Mr. D'Apolito stated that the Charleston, Yorktown, Country Green, etc. Street Resurfacing will be advertised December 29, 2025 and is expected to begin on or after May 1, 2026.

RESOLUTION #25-12-15-30: Motion by Mr. Shepas to go into Executive Session at 1:40 pm to discuss personnel matters. Also in attendance were Mark D'Apolito and Amy O'Brien and Harrison Spalding.

Mrs. Deavers seconded the motion. Roll Call Vote: Mr. Santos, yes; Mr. Shepas, yes; and Mrs. Deavers, yes.

RESOLUTION #25-12-15-31: Motion by Mr. Shepas to return from Executive Session at 1:52 pm.

Mrs. Deavers seconded the motion. Roll Call Vote: Mrs. Deavers, yes; Mr. Shepas, yes; and Mr. Santos, yes.

RESOLUTION #25-12-15-32: Motion by Mr. Shepas to hire Harrison Spalding as a Truck Driver in the Road Department.

Mr. Santos seconded the motion. Roll Call Vote: Mr. Santos, yes; Mr. Shepas, yes; and Mrs. Deavers, yes.

RESOLUTION #25-12-15-33: Motion by Mr. Santos declaring it necessary to levy a tax in excess of the ten-mill limitation for the purpose of general construction, reconstruction, resurfacing, and repair of streets, roads, and bridges, and requesting certification from the Mahoning County Auditor. This tax is a RENEWAL TAX.

Mrs. Deavers seconded the motion. Roll Call Vote: Mrs. Deavers, yes; Mr. Shepas, yes; and Mr. Santos, yes.

RESOLUTION #25-12-15-34: Motion by Mr. Santos declaring it necessary to levy a tax in excess of the ten-mill limitation for the purpose of resurfacing and repair of roads, and requesting certification from the Mahoning County Auditor. This tax is a RENEWAL TAX.

Mrs. Deavers seconded the motion. Roll Call Vote: Mrs. Deavers, yes; Mr. Shepas, yes; and Mr. Santos, yes.

RESOLUTION #25-12-15-35: Motion by Mr. Santos to accept the resignation/retirement of Paul Sosnowski from the Road Department effective December 31, 2025

Mrs. Deavers seconded the motion. Roll Call Vote: Mrs. Deavers, yes; Mr. Shepas, yes; and Mr. Santos, yes.

Park Matters with Administrator/Road Superintendent Mark D'Apolito:

RESOLUTION #25-12-15-36: Motion by Mr. Santos to go into Executive Session at 1:57 pm to discuss personnel. Also in attendance were Mark D'Apolito and Amy O'Brien.

Mrs. Deavers seconded the motion. Roll Call Vote: Mr. Santos, yes; Mr. Shepas, yes; and Mrs. Deavers, yes.

RESOLUTION #25-12-15-37: Motion by Mr. Santos to return from Executive Session at 2:25 pm.

Mrs. Deavers seconded the motion. Roll Call Vote: Mrs. Deavers, yes; Mr. Shepas, yes; and Mr. Santos, yes.

RESOLUTION #25-12-15-38: Motion by Mr. Santos for all Park Conversions to be reduced at a 2-to-1 rate at time of Conversion to ensure that no employee receives more through retirement than had the employee not elected to do a Conversion, and ensure that the leave is properly subtracted from the employee's final Severance. The leave reduction will be retroactive for all current Park employees who have previously converted Sick Leave.

Mrs. Deavers seconded the motion. Roll Call Vote: Mrs. Deavers, yes; Mr. Shepas, yes; and Mr. Santos, yes.

Budget Session & Fiscal Officer Report with Administrator Mark D'Apolito and Assistant Fiscal Officer Amy O'Brien:

RESOLUTION #25-12-15-39: Motion by Mrs. Deavers to approve 2026 Temporary Appropriations – as per attached.

Mr. Santos seconded the motion. Roll Call Vote: Mr. Santos, yes; Mr. Shepas, yes; and Mrs. Deavers, yes.

- November Payment Listing over \$10,000.00
 - i. Police:
 - David C. Kriebel - \$29,087.20 Severance
#25-11-10-07
 - Christopher J. Collins - \$56,046.32 Severance
#25-10-06-03
 - ii. Dispatch:
 - Gina Little - \$11,312.75 Severance
#25-10-06-05
 - iii. Fire:
 - Timothy Heitzer - \$40,838.86 Severance
#25-09-15-04
 - iv. Westchester:
 - Gault Heating, Inc. - \$39,408.40-Four HVAC units for the Westchester Building-Reference Resolution #25-10-06-06

RESOLUTION #25-12-15-40: Motion by Mrs. Deavers to approve purchase of an 8 ½ foot power angle snow plow with a stainless-steel salt box & spreader for the 2026 Chevy 3500 HD Dump Truck, not to exceed \$4,000.00.

Mr. Santos seconded the motion. Roll Call Vote: Mr. Santos, yes; Mr. Shepas, yes; and Mrs. Deavers, yes.

OHIO DIVISION OF LIQUOR CONTROL

RESOLUTION #25-12-15-41: Motion by Mrs. Deavers not to request a hearing on Notice to Legislative Authority on the new Liquor Permit to SOPEL, LLC, Juny Café, 5865 Mahoning Avenue, Youngstown, OH 44515. Permit No. 10010941-1; Permit Class D-3.

Mr. Santos seconded the motion. Roll Call Vote: Mr. Santos, yes; Mr. Shepas, yes; and Mrs. Deavers, yes.

NEW BUSINESS

RESOLUTION #25-12-15-42: Motion by Mrs. Deavers to approve the sale of real property located at 4430 Nantucket, in exchange for the amount of \$20,500.00 and to authorize Mark D'Apolito, Township Administrator, to execute all necessary documents to effectuate said sale.

Mr. Shepas seconded the motion. Roll Call Vote: Mr. Santos, yes; Mr. Shepas, yes; and Mrs. Deavers, yes.

RESOLUTION #25-12-15-43: Motion by Mrs. Deavers to renew the Township Administrator's contract on the current terms for two additional years; modifying 2% in paragraph 6 to 0%.

Mr. Shepas seconded the motion. Roll Call Vote: Mr. Santos, yes; Mr. Shepas, yes; and Mrs. Deavers, yes.

RESOLUTION #25-12-15-44: Motion by Mrs. Deavers to set the date and time of Halloween for Saturday, October 31, 2026 from 5:30 pm–7:30 pm.

Mr. Shepas seconded the motion. Roll Call Vote: Mr. Santos, yes; Mr. Shepas, yes; and Mrs. Deavers, yes.

RESOLUTION #25-12-15-45: Motion by Mrs. Deavers to approve the 2026 Employee Holidays – as per attached.

Mr. Shepas seconded the motion. Roll Call Vote: Mr. Santos, yes; Mr. Shepas, yes; and Mrs. Deavers, yes.

RESOLUTION #25-12-15-46: Motion by Mrs. Deavers to approve the **Regular** and **Public Staff Meeting** dates and times for 2026. **Regular Meetings** will be the First Monday of every month in Township Hall, 82 Ohlton Road, Austintown at 5:30 pm.

If the First Monday is a holiday, the meeting will be the second Monday at 5:30 in Township Hall. ***The Public Staff Meetings*** will be the Third Monday of every month in Township Hall at 9:30 am. If the Third Monday is a holiday, the meeting will be the Fourth Monday in Township Hall at 9:30 am.

Mr. Shepas seconded the motion. Roll Call Vote: Mr. Santos, yes; Mr. Shepas, yes; and Mrs. Deavers, yes.

RESOLUTION #25-12-15-47: Motion by Mrs. Deavers to approve the Austintown Township Electric Resolution joining NOPEC and approving by-laws.

Mr. Shepas seconded the motion. Roll Call Vote: Mr. Santos, yes; Mr. Shepas, yes; and Mrs. Deavers, yes.

RESOLUTION #25-12-15-48: Motion by Mrs. Deavers to approve the Austintown Township Electric Resolution approving NOPEC Electric Plan of Operation and Governance.

Mr. Shepas seconded the motion. Roll Call Vote: Mr. Santos, yes; Mr. Shepas, yes; and Mrs. Deavers, yes.

- Discussion between Trustees and Administrator Mark D'Apolito whether to continue with Austintown Community Television (ACTV) or to get quotes for Polycom equipment.

Senior Center Matters with Brittney Koch, Jessica Ricker and Linda Bielby:

RESOLUTION #25-12-15-49: Motion by Mr. Santos to go into Executive Session at 3:03 pm to discuss personnel matters. Also in attendance were Brittney Koch, Mark D'Apolito, Amy O'Brien, Jessica Ricker and Linda Bielby.

Mrs. Deavers seconded the motion. Roll Call Vote: Mr. Santos, yes; Mr. Shepas, yes; and Mrs. Deavers, yes.

RESOLUTION #25-12-15-50: Motion by Mr. Shepas to return from Executive Session at 3:43 pm.

Mrs. Deavers seconded the motion. Roll Call Vote: Mrs. Deavers, yes; Mr. Shepas, yes; and Mr. Santos, yes.

Trustee Santos had to exit the meeting. The meeting continued with a quorum present consisting of Trustee Shepas and Trustee Deavers.

RESOLUTION #25-12-15-51: Motion by Mr. Shepas to approve the Sick Leave pay-out upon expiration of full-time employment at 50% for Senior Center employee Linda Bielby.

Mrs. Deavers seconded the motion. Roll Call Vote: Mrs. Deavers, yes; Mr. Shepas, yes; and Mr. Santos, absent.

RESOLUTION #25-12-15-52: Motion by Mrs. Deavers to adjourn meeting at 3:52 pm.

Mr. Shepas seconded the motion. Roll Call Vote: Mrs. Deavers, yes; Mr. Shepas, yes; and Mr. Santos, absent.

This is to certify that the foregoing is an accurate record of the proceedings of the board of township trustees at its meeting held on the date listed above.

Date: 1/26/2026

Amy O'Brien
Amy O'Brien, Assistant Fiscal Officer

Approved:

Bruce Shepas
Bruce Shepas, Chairperson Board of Trustees