

**Buffalo Public Works Authority
Minutes of Regular Board Meeting
August 12, 2026**

The annual notice of the regular meetings of the Buffalo Public Works Authority having been filed with the town clerk-treasurer of the Town of Buffalo on or before December 15, 2025, and the agenda for this regular meeting having been posted more than 24 hours prior to the starting time of this meeting as required by the Oklahoma Open Meeting Act, the Buffalo Public Works Authority met for a regular meeting at 5:00 pm at the High Plains RC&D Building, 818 N. Hoy Street, Buffalo, Oklahoma.

Present: Paul McLain, Trust Chairman; Coleton Russell, Trust Vice Chairman; Clayton Drew, Trustee; Jake Collier, Trustee; Brock Jordan, Trustee; Linda Johnson, Secretary

The regular meeting was called to order by the chairman at 5:00 p.m. A quorum was present.

Discussion & possible action to approve the minutes of the July 8, 2026, regular meeting.

Russell, seconded by Collier, made the motion to approve the minutes of the July 8, 2026, regular meeting. The vote was McLain, aye; Russell, aye; Drew, aye; Jordan, aye; and Collier, aye.

Discussion & possible action to review and approve payment of FY26 PWA Fund purchase orders #1865 in the total amount of \$2,381.00; FY27 PWA Fund purchase orders #1856-1861, 1863, 1866, 1868-1869, 1871-1873, 1875-1876 in the total amount of \$59,769.50; Short-Lived Asset Fund purchase orders #1862, 1864, 1867 in the total amount of \$13,575.34.

McLain, seconded by Russell, made the motion to approve payment of FY26 PWA Fund purchase orders #1865 in the total amount of \$2,381.00; FY27 PWA Fund purchase orders #1856-1861, 1863, 1866, 1868-1869, 1871-1873, 1875-1876 in the total amount of \$59,769.50; Short-Lived Asset Fund purchase orders #1862, 1864, 1867 in the total amount of \$13,575.34. The vote was McLain, aye; Russell, aye; Jordan, aye; Collier, aye; and Drew, aye.

Discussion & possible action to approve Disbursement Request No. 13 which includes engineer's invoice from Parkhill in the amount of \$17,210 for Resident Project Representative (100% complete) and Construction Administration (100% complete) for the Buffalo 2022 OWRB ARPA Grant Water Storage Tank Project Grant No. ARP-23-0033-G and approve purchase order #1844 (Parkhill) to authorize payment when funds are received.

McLain, seconded by Drew, made the motion to approve Disbursement Request No. 13 which includes engineer's invoice from Parkhill in the amount of \$17,210 for Resident Project Representative (100% complete) and Construction Administration (100% complete) for the Buffalo 2022 OWRB ARPA Grant Water Storage Tank Project Grant No. ARP-23-0033-G and approve purchase order #1844 (Parkhill) to authorize payment when funds are received. The vote was McLain, aye; Drew, aye; Russell, aye; Jordan, aye; and Collier, aye.

Discussion & possible action to approve Disbursement Request No. 14 which includes the invoice from Worth Hydrochem of Oklahoma (Worth Hydro) in the amount of \$9,980 to provide programming services for integrating the new water storage tank into the existing Buffalo Water System Supervisory Control and Data Acquisition (SCADA) for the Buffalo

2022 OWRB ARPA Grant Water Storage Tank Project Grant No. ARP-23-0033-G and approve purchase order #1874 to authorize payment when funds are received.

Russell, seconded by Drew, made the motion to approve Disbursement Request No. 14 which includes the invoice from Worth Hydrochem of Oklahoma (Worth Hydro) in the amount of \$9,980 to provide programming services for integrating the new water storage tank into the existing Buffalo Water System Supervisory Control and Data Acquisition (SCADA) for the 2022 OWRB ARPA Grant Water Storage Tank Project Grant No. ARP-23-0033-G and approve purchase order #1874 to authorize payment when funds are received. The vote was Russell, aye; Drew, aye; McLain, aye; Collier, aye; and Jordan, aye.

Discussion & possible action to approve Disbursement Request No. 15 (final) which includes the invoice from Associated Supply Co., Inc. (ASCO) in the amount of \$86,013.48 to purchase a backhoe using the balance of grant funds from the Buffalo 2022 OWRB ARPA Grant Water Storage Tank Project Grant No. ARP-23-0033-G and approve purchase order #1877 to authorize payment when funds are received.

Jordan, seconded by Collier, made the motion to approve Disbursement Request No. 15 (final) which includes the invoice from Associated Supply Co., Inc. (ASCO) in the amount of \$86,013.48 to purchase a backhoe using the balance of grant funds from the Buffalo 2022 OWRB ARPA Grant Water Storage Tank Project Grant No. ARP-23-0033-G and approve purchase order #1877 to authorize payment when funds are received. The vote was Jordan, aye; Collier, aye; McLain, aye; Drew, aye; and Russell, aye.

Discussion & possible action to increase water meter installation fees to \$1,200 for a ¾", \$1,750 for a 1" and \$2,500 for a 2".

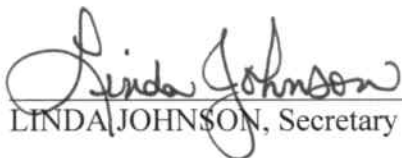
McLain, seconded by Jordan, made the motion to increase water meter installation fees to \$1,200 for a ¾", \$1,750 for a 1" and \$2,500 for a 2". The vote was McLain, aye; Jordan, aye; Drew, aye; Russell, aye; and Collier, aye.

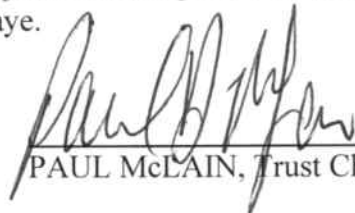
Appearances from the audience and/or remarks from the governing body on which no discussion can be held or action can be taken.

No one from the audience and no member of the governing body made any remarks.

Adjournment.

Drew, seconded by Collier, made the motion to adjourn at 5:06 p.m. The vote was McLain, aye; Drew, aye; Russell, aye; Jordan, aye; and Collier aye.


LINDA JOHNSON, Secretary


PAUL McLAIN, Trust Chairman