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# NOTICE OF ANNUAL GENERAL MEETING 2024

## Empresaria Group plc

(Registered in England and Wales with company number 3743194)

**This notice of meeting is important and requires your immediate attention.**

If you are in any doubt as to the contents of this document and/or the action you should take, you are recommended to consult an independent adviser authorised under the Financial Services and Markets Act 2000.

If you have sold or transferred all of your shares in Empresaria Group plc ("**Company**"), please send this notice and all accompanying documents as soon as possible to the purchaser or transferee, or to the stockbroker, bank or other agent through or to whom the transfer was effected so that they can be passed on to the person who now holds the shares.

Shareholders are encouraged to submit their votes, in respect of the business to be discussed at the Annual General Meeting ("**AGM**"), via proxy as early as possible. You will not receive a Form of Proxy for the AGM in the post. Instead, you can submit your proxy vote online via Link Investor Centre at <https://investorcentre.linkgroup.co.uk/Login/Login>. Alternatively, you can vote via CREST. Proxy votes should be submitted as early as possible and, in any event, to be received by not later than 1.00 p.m. on Friday 17 May 2024.

Submission of a proxy appointment will not prevent you from attending and voting at the AGM in person should you wish to do so. In the event that you do require a hard copy proxy form, please contact our Registrars, Link Group, whose details can be found in the notes to this Notice.

Should any shareholders wish to attend the AGM in person, they should contact [companysec@empresaria.com](mailto:companysec@empresaria.com) to confirm attendance arrangements.

## Notice of Annual General Meeting

Notice is hereby given that the 2024 Annual General Meeting ("**AGM**") of Empresaria Group plc ("**Company**") will be held at the offices of Singer Capital Markets at 1 Bartholomew Lane, London EC2N 2AX on Tuesday 21 May 2024 at 1.00 p.m. Please refer to the first page of this notice for details on the arrangements for attending the AGM.

You will be asked to consider and, if thought fit, pass the following resolutions ("**Resolutions**"). Resolutions 1 to 12 will be proposed as ordinary resolutions and Resolutions 13 and 14 will be proposed as special resolutions.

### Ordinary Business

#### Resolution 1: Report and accounts

That the audited financial statements of the Company for the year ended 31 December 2023 together with the directors' report and the auditor's report on those financial statements be received.

#### Resolution 2: Directors' remuneration report

That the directors' remuneration report for the year ended 31 December 2023 be approved.

#### Resolution 3: Declaration of dividend

That a final dividend for the year ended 31 December 2023 of 1.0p per ordinary share of 5p each in the capital of the Company ("**Ordinary Share**") payable on 13 June 2024 to shareholders who are on the register of members of the Company on 24 May 2024 be declared.

#### Resolution 4: Re-election of director

That Penny Freer be re-elected as a director of the Company.

#### Resolution 5: Re-election of director

That Zach Miles be re-elected as a director of the Company.

#### Resolution 6: Re-election of director

That Steve Bellamy be re-elected as a director of the Company.

#### Resolution 7: Re-election of director

That Ranjit de Sousa be re-elected as a director of the Company.

#### Resolution 8: Re-election of director

That Rhona Driggs be re-elected as a director of the Company.

#### Resolution 9: Re-election of director

That Tim Anderson be re-elected as a director of the Company.

#### Resolution 10: Re-appointment of auditor

That CLA Evelyn Partners Limited be re-appointed as auditor of the Company to hold office from the conclusion of the AGM until the conclusion of the next general meeting of the Company at which accounts are laid before the Company.

#### Resolution 11: Remuneration of auditor

That the directors be authorised to determine the remuneration of the auditor.

### Special Business

#### Resolution 12: Directors' authority to allot securities

That, in substitution for any equivalent authorities and powers granted to the directors prior to the passing of this Resolution 12, the directors be and they are generally and unconditionally authorised pursuant to section 551 of the Companies Act 2006 ("**Act**"):

- (a) to exercise all powers of the Company to allot shares in the Company, and grant rights to subscribe for or to convert any security into shares of the Company (such shares, and rights to subscribe for or to convert any security into shares of the Company being "**relevant securities**") up to an aggregate nominal amount of £1,075,705 such amount to be reduced by the nominal amount of any allotments or grants made under paragraph (b) of this Resolution 12 in excess of £1,075,705; and further
- (b) to allot equity securities (as defined in section 560 of the Act) up to an aggregate nominal amount of £1,661,765 (such amount to be reduced by the nominal amount of any allotments or grants made under paragraph (a) of this Resolution 12) in connection with an offer by way of rights issue:
  - i. in favour of holders of Ordinary Shares, where the equity securities respectively attributable to the interests of all such holders are proportionate (as nearly as practicable) to the respective number of Ordinary Shares held by them; and
  - ii. to holders of any other equity securities as required by the rights of those securities or as the directors otherwise consider necessary.

but subject to such exclusions or other arrangements as the directors may deem necessary or expedient to deal with treasury shares, fractional entitlements or legal, regulatory or practical problems arising under the laws or requirements of any overseas territory or by virtue of shares being represented by depository receipts or the requirements of any regulatory body or stock exchange or any other matter whatsoever, provided that, unless previously revoked, varied or extended, this authority shall expire on the earlier of the close of business on 31 July 2025 and the conclusion of the next Annual General Meeting of the Company, except that the Company may at any time before such expiry make an offer or agreement which would or might require relevant securities to be allotted after such expiry and the directors may allot relevant securities in pursuance of such an offer or agreement as if this authority had not expired.

### Resolution 13: Disapplication of pre-emption rights

That, if Resolution 12 is passed, the directors be and they are empowered pursuant to section 570(1) of the Act to allot equity securities (as defined in section 560(1) of the Act) of the Company wholly for cash pursuant to the authority of the directors under section 551 of the Act conferred by Resolution 12, and/or by way of a sale of treasury shares for cash (by virtue of section 573 of the Act), in each case as if section 561(1) of the Act did not apply to such allotment provided that:

- (a) the power conferred by this Resolution 13 shall be limited to:
- (i) the allotment of equity securities and sale of treasury shares for cash in connection with an offer of, or invitation to apply for, equity securities (but in the case of the authority granted under paragraph (b) of Resolution 12, by way of a rights issue only):
    - A. in favour of holders of Ordinary Shares, where the equity securities respectively attributable to the interests of all such holders are proportionate (as nearly as practicable) to the respective number of Ordinary Shares held by them; and
    - B. to holders of any other equity securities as required by the rights of those securities or as the directors otherwise consider necessary,

but subject to such exclusions or other arrangements as the directors may deem necessary or expedient to deal with treasury shares, fractional entitlements or legal, regulatory or practical problems arising under the laws or requirements of any overseas territory or by virtue of shares being represented by depository receipts or the requirements of any regulatory body or stock exchange or any other matter whatsoever; and

- (ii) in the case of the authority granted under paragraph (a) of Resolution 12 and/or in the case of any sale of treasury shares for cash, the allotment, otherwise than pursuant to paragraph (a)(i) of this Resolution 13, of equity securities or sale of treasury shares up to an aggregate nominal value equal to £249,265 and
- (b) unless previously revoked, varied or extended, this power shall expire on the earlier of the close of business on 31 July 2025 and the conclusion of the next Annual General Meeting of the Company except that the Company may before the expiry of this power make an offer or agreement which would or might require equity securities to be allotted (and treasury shares to be sold) after such expiry and the directors may allot equity securities (and sell treasury shares) in pursuance of such an offer or agreement as if this power had not expired.

### Resolution 14: Authority to purchase shares (market purchases)

That in accordance with the Act the Company be and is generally and unconditionally authorised for the purposes of section 701 of the Act to make market purchases (within the meaning of section 693(4) of the Act) of Ordinary Shares on such terms and in such manner as the directors may from time to time determine, provided that:

- (a) the maximum number of Ordinary Shares authorised to be acquired is 2,492,600;
- (b) the minimum price which may be paid for each Ordinary Share is 5 pence (exclusive of all expenses);
- (c) the maximum price which may be paid for each Ordinary Share is the higher of the amount equal to 105 per cent of the average of the middle market quotations, or the market values, for an Ordinary Share as derived from the London Stock Exchange Daily Official List for the five business days immediately preceding the day on which the Ordinary Share is purchased and the amount stipulated by article 5(1) of the Buy-back and Stabilisation Regulation 2003 (in each case exclusive of expenses); and
- (d) the authority hereby conferred shall, unless previously revoked or varied, expire on the earlier of the close of business on 31 July 2025 and the conclusion of the next Annual General Meeting of the Company save in relation to purchases of Ordinary Shares the contract for which was concluded before the expiry of this authority and which will or may be executed wholly or partly after such expiry, where the Company may make a purchase of Ordinary Shares in pursuance of any such contract.

All previous unutilised authorities for the Company to make market purchases of Ordinary Shares are revoked, except in relation to the purchase of Ordinary Shares under a contract or contracts concluded before the date of this Resolution 14 and where such purchase has not yet been executed.

Registered Office:

Old Church House  
Sandy Lane  
Crawley Down  
Crawley  
West Sussex RH10 4HS

By order of the Board

**James Chapman**  
Company Secretary

11 April 2024

## Notes

### 1. Attendance and voting

- 1.1 Voting on all resolutions at the AGM will be conducted by way of a poll rather than a show of hands. This is a more transparent method of voting as members' votes are to be counted according to the number of shares held. As soon as practicable following the AGM, the results of the voting and the numbers of proxy votes cast for and against and the number of votes actively withheld in respect of each of the resolutions will be announced via a Regulatory Information Service and also placed on the Company's website at [www.empresaria.com](http://www.empresaria.com).
- 1.2 Please read the AGM arrangements set out on the cover page of this Notice of AGM.
- 1.3 Members are encouraged to submit their proxy vote electronically via Link Investor Centre at <https://investorcentre.linkgroup.co.uk/Login/Login>. Proxy votes should be submitted as early as possible and in any event to be received by not later than 1.00 p.m. on Friday 17 May 2024 (or 48 hours (excluding weekends and public holidays) before the time appointed for any adjournment of it).

### 2. Proxy appointments

- 2.1 All shareholders are encouraged to appoint the Chair of the meeting as their proxy.
- 2.2 To be effective, the proxy vote must be submitted via Link Investor Centre so as to have been received by the Company's Registrars by not later than 1.00 p.m. on Friday 17 May 2024 (or 48 hours (excluding weekends and public holidays) before the time appointed for any adjournment of it).
- 2.3 Any power of attorney or other authority under which the proxy is submitted must be sent to the Company's Registrars (Link Group, PXS1, Central Square, 29 Wellington Street, Leeds, LS1 4DL) so as to have been received by the Company's Registrars by not later than 1.00 p.m. on Friday 17 May 2024 (or 48 hours (excluding weekends and public holidays) before the time appointed for any adjournment of the AGM).
- 2.4 If a paper form of proxy is requested from the Company's Registrars, it must be completed and sent to the Company's Registrars (Link Group, PXS1, Central Square, 29 Wellington Street, Leeds, LS1 4DL) so as to have been received by the Company's Registrars by not later than 1.00 p.m. on Friday 17 May 2024 (or 48 hours (excluding weekends and public holidays) before the time appointed for any adjournment of the AGM).
- 2.5 If a member appoints more than one proxy to attend the meeting, each proxy must be appointed to exercise the rights attached to a different share or shares held by the member. If a member wishes to appoint more than one proxy they may do so using paper proxy forms, which can be requested by contacting the registrars' helpline between 9.00 a.m. – 5.30 p.m., Monday to Friday excluding public holidays in England and Wales on 0371 664 0300. Calls are charged at the standard geographic rate and will vary by provider. Calls outside the United Kingdom will be charged at the applicable international rate. You may request a paper proxy by email at [shareholderenquiries@linkgroup.co.uk](mailto:shareholderenquiries@linkgroup.co.uk).
- 2.6 Submission of a proxy vote shall not preclude a member from attending the meeting in respect of which the proxy is appointed or at any adjournment thereof. Unless otherwise indicated on the Form of Proxy, CREST or any other electronic voting instruction, the proxy will vote as they think fit or, at their discretion, withhold from voting.

### 3. Regulation 41 of the Uncertificated Securities Regulations 2001

The Company, pursuant to Regulation 41 of the Uncertificated Securities Regulations 2001, specifies that only those members registered in the register of members of the Company as at close of business on Friday 17 May 2024 (or, if the AGM is adjourned, two working days before the time fixed for the adjourned AGM) shall be entitled to attend or vote at the AGM in respect of the number of shares registered in their name at that time. Any changes to the register of members after such time shall be disregarded in determining the rights of any person to attend or vote at the AGM.

#### 4. Electronic proxy appointment through CREST

- 4.1 CREST members who wish to appoint a proxy or proxies through the CREST electronic proxy appointment service may do so for the AGM and any adjournment(s) thereof by using the procedures described in the CREST Manual. CREST personal members or other CREST sponsored members, and those CREST members who have appointed a voting service provider(s), should refer to their CREST sponsor or voting service provider(s), who will be able to take the appropriate action on their behalf.
- 4.2 In order for a proxy appointment or instruction made using the CREST service to be valid, the appropriate CREST message (a "**CREST Proxy Instruction**") must be properly authenticated in accordance with Euroclear UK & International Limited's ("**Euroclear**") specifications and must contain the information required for such instructions, as described in the CREST Manual. The message, regardless of whether it constitutes the appointment of a proxy or relates to an amendment to the instruction given to a previously appointed proxy must, in order to be valid, be transmitted so as to be received by the issuer's agent (ID RA10) by the latest time(s) for receipt of proxy appointments specified in this Notice of AGM. For this purpose, the time of receipt will be taken to be the time (as determined by the time stamp applied to the message by the CREST Applications Host) from which the issuer's agent is able to retrieve the message by enquiry to CREST in the manner prescribed by CREST. After this time any change of instructions to proxies appointed through CREST should be communicated to the appointee through other means.
- 4.3 CREST members and, where applicable, their CREST sponsors or voting service providers should note that Euroclear does not make available special procedures in CREST for any particular messages. Normal system timings and limitations will therefore apply in relation to the input of CREST Proxy Instructions. It is the responsibility of the CREST member concerned to take (or, if the CREST member is a CREST personal member or sponsored member or has appointed a voting service provider(s), to procure that his CREST sponsor or voting service provider(s) take(s)) such action as shall be necessary to ensure that a message is transmitted by means of the CREST system by any particular time. In this connection, CREST members and, where applicable, their CREST sponsors or voting service providers are referred in particular to those sections of the CREST Manual concerning practical limitations of the CREST system and timings.
- 4.4 The CREST Manual can be reviewed at [www.euroclear.com](http://www.euroclear.com).
- 4.5 The Company may treat as invalid a CREST Proxy Instruction in the circumstances set out in regulation 35(5)(a) of the Uncertificated Securities Regulations 2001.

#### 5. Corporate Representatives

A member which is a corporation or other organisation not having physical presence cannot attend in person but can appoint someone to represent it. This may be done in one of two ways: either by the appointment of a proxy (described in the notes above) or of a corporate representative. Members considering the appointment of a corporate representative should check their own legal position, the Company's articles of association and the relevant provisions of the Act.

#### 6. Joint Holders

In the case of joint holders of shares, the vote of the first named in the register of members who tenders a vote, whether in person or by proxy, shall be accepted to the exclusion of the votes of other joint holders.

#### 7. Total voting rights

As at 8 April 2024 (being the latest practicable date prior to publication of this Notice of AGM) the Company's issued share capital consists of 49,853,001 Ordinary Shares, carrying one vote each. No Ordinary Shares are held by the Company in treasury. Therefore, the total voting rights in the Company as at 8 April 2024 is 49,853,001.

#### 8. Documents on display

Copies of service contracts or letters of appointment between Directors and the Company or any of its subsidiaries are available for inspection at the Company's registered office during normal UK business hours (Saturdays, Sundays and public holidays excepted) and at the place of the AGM from 12.00pm on the day of the AGM until the end of the meeting.

## Explanatory Notes

### Resolution 1: Report and accounts

The directors will present the audited financial statements of the Company for the year ended 31 December 2023 (the "2023 Annual Report and Accounts"), together with the directors' report and the auditor's report on those financial statements.

### Resolution 2: Directors' remuneration report

The Board submits the directors' remuneration report for the year ended 31 December 2023 to a vote of the shareholders. Shareholders should note that the vote is advisory only and will be in respect of the content of the directors' remuneration report and not specific to any director's level or terms of remuneration. The directors' entitlement to remuneration is not conditional on Resolution 2 being passed. The directors' remuneration report can be found in the 2023 Annual Report and Accounts.

### Resolution 3: Declare a final dividend of 1p per share

A final dividend can only be paid after the shareholders at a general meeting have approved it. A final dividend for the financial year ended 31 December 2023 of 1p per Ordinary Share is recommended by the directors for payment to shareholders who are on the Company's register at the close of business on 24 May 2024. If approved, the date of payment of the final dividend will be 13 June 2024.

### Resolutions 4, 5, 6, 7, 8 and 9: Re-election of directors

The Board has adopted a practice of all directors retiring at each Annual General Meeting of the Company. Accordingly, all directors shall retire and all are proposed for re-election at the AGM.

Following performance evaluations and having considered the performances of and contributions made by each director, the Board remains satisfied that their performances continue to be effective and to demonstrate commitment to their roles and as such recommends them for re-election. The Board is satisfied that Penny Freer, Zach Miles, Steve Bellamy and Ranjit de Sousa (Non-Executive Directors) remain independent in character and judgment and that there are no relationships or circumstances which are likely to affect or could appear to affect their judgment.

Brief biographical details of all the directors appear in the 2023 Annual Report and Accounts and on the Company's website at [www.empresaria.com](http://www.empresaria.com).

### Resolutions 10 and 11: Appointment and remuneration of auditor

The Company is required to appoint an auditor at each Annual General Meeting of the Company at which accounts are laid before shareholders, to hold office until the next such meeting. These Resolutions propose that CLA Evelyn Partners Limited be appointed as auditor for the current year and that the directors be authorised to determine their remuneration.

### Resolution 12: Directors' authority to allot securities

As at close of business on 8 April 2024 (being the latest practicable date prior to publication of this Notice of AGM) there were 49,853,001 Ordinary Shares in issue and no Ordinary Shares were held by the Company in treasury.

The directors may only allot Ordinary Shares or grant rights over Ordinary Shares if authorised to do so by shareholders. The authority granted at the last Annual General Meeting of the Company to allot relevant securities is due to expire at the conclusion of the AGM. Accordingly, this Resolution seeks to grant a new authority under section 551 of the Act to authorise the directors to allot shares (including treasury shares) in the Company or grant rights to subscribe for, or convert any security into, shares in the Company and will expire at the conclusion of the next Annual General Meeting of the Company in 2024 or, if earlier, the close of business on 31 July 2025.

If passed, sub-paragraph (a) of Resolution 12 would give the directors authority to allot shares or grant rights to subscribe for, or convert any security into, shares in the Company up to an aggregate nominal value of £1,075,705 representing:

- (a) 16,617,600 Ordinary Shares being approximately one third (33.33%) of the Company's existing issued share capital (excluding shares held in treasury) and calculated as at 8 April 2024 (being the latest practicable date prior to publication of this Notice of AGM); and
- (b) 4,896,500 Ordinary Shares, being the maximum estimated number of Ordinary Shares which may be issued by the Company (based on the mid-market price of an Ordinary Share at the close of business on 8 April 2024, being the latest practicable date prior to publication of this Notice of AGM) pursuant to earn-out, deferred consideration and similar arrangements made by the Company in previous and anticipated acquisitions of shares in certain subsidiary companies and pursuant to the Company's Long Term Incentive Plan.

In accordance with the latest institutional guidelines issued by the Association of British Insurers, sub-paragraph (b) of Resolution 12, if passed, would give the directors authority to allot, including the shares referred to in sub-paragraph (a) of Resolution 12, further of the Company's shares in connection with a pre-emptive offer by way of a rights issue to shareholders up to a maximum nominal amount of £1,661,765, representing approximately two thirds (66.67%) of the Company's existing issued share capital (excluding shares held in treasury) and calculated as at 8 April 2024 (being the latest practicable date prior to publication of this Notice of AGM).

Save as referred to in paragraph (b) above, there is no present intention of exercising this authority. However, it is considered prudent to maintain the flexibility that this authority provides so that the Company can more readily take advantage of possible opportunities should they arise.

### Resolution 13: Disapplication of pre-emption rights

Under section 561(1) of the Act, if the directors wish to allot any of the unissued shares or grant rights over shares or sell treasury shares for cash (other than pursuant to an employee share scheme) they must in the first instance offer them to existing shareholders in proportion to their holdings. There may be occasions, however, when the directors will need the flexibility to finance business opportunities by the issue of shares without a pre-emptive offer to existing shareholders. This cannot be done under the Act unless the shareholders have first waived their pre-emption rights. Resolution 13 asks the shareholders to do this and, apart from rights issues or any other pre-emptive offer concerning equity securities, the authority will be limited to the issue of shares for cash up to a maximum aggregate nominal value of £249,265 (which includes the sale on a non pre-emptive basis of any shares held in treasury), which is equivalent to approximately 10 per cent of the Company's issued ordinary share capital as at 8 April 2024 (being the latest practicable date prior to publication of this Notice of AGM).

This Resolution also seeks a disapplication of the pre-emption rights on a rights issue so as to allow the directors to make exclusions or such other arrangements as may be appropriate to resolve legal or practical problems which, for example, might arise with overseas shareholders. If given, the authority will expire at the conclusion of the next Annual General Meeting of the Company in 2025 or, if earlier, the close of business on 31 July 2025. The directors intend to seek renewal of this authority at subsequent Annual General Meetings of the Company.

The Companies (Acquisition of Own Shares) (Treasury Shares) Regulations 2003 (as amended) ("**Treasury Shares Regulations**") give flexibility concerning what the Company can do with any of its Ordinary Shares that it may buy back. The Company may hold such shares "in treasury" and then sell them at a later date for cash rather than simply cancelling them. The Treasury Shares Regulations require such sales to be on a pre-emptive, pro-rata basis to existing shareholders unless shareholders agree by special resolution to disapply such pre-emption rights.

Accordingly, in addition to giving the directors power to allot unissued Ordinary Shares on a non pre-emptive basis, Resolution 13 will also give the directors power to sell Ordinary Shares held in treasury on a non pre-emptive basis, subject always to the limitations noted in Resolution 13.

### Resolution 14: Authority to purchase shares (market purchases)

In certain circumstances it may be advantageous for the Company to purchase its own shares and Resolution 14 seeks the authority from shareholders to continue to do so. Authority was given to the Company to make market purchases up to an aggregate of 2,492,600 of its Ordinary Shares at the Annual General Meeting of the Company held on 23 May 2023 (being equal to approximately 5 per cent of the Company's issued ordinary share capital as at 17 April 2023, the latest practicable date prior to the publication of the notice for the Annual General Meeting of the Company held on 23 May 2023). This authority is due to expire at the end of the AGM and it is proposed that the Company be authorised to continue to make market purchases up to an aggregate of approximately 5 per cent of the Company's issued ordinary share capital as further described below. The directors will exercise this power only when, in the light of market conditions prevailing at the time, they believe that the effect of such purchases will be to increase earnings per share and will be likely to promote the success of the Company for the benefit of its members as a whole. Other investment opportunities, appropriate gearing levels and the overall position of the Company will be taken into account when exercising this authority. Ordinary Shares purchased under this authority would be either cancelled or held in treasury.

On 17 June 2020, the Company announced a share buyback programme to spend up to £25,000 per month purchasing its own Ordinary Shares ("**Programme**"). All of the Ordinary Shares purchased under the Programme are held as treasury shares until they are transferred to the Empresaria Employee Benefit Trust ("**EBT**"), with the intention that they will be used to satisfy the exercise of options vested under the Company's Long Term Incentive Plan.

Between 23 May 2023 (being the date of the 2023 Annual General Meeting) and 8 April 2024 (being the latest practicable date prior to the publication of this Notice of AGM), the Company purchased 440,500 Ordinary Shares under the authority granted at the 2023 Annual General Meeting, all of which have been transferred to the EBT.

The proposed authority would be limited to purchases of up to 2,492,600 Ordinary Shares which is equal to approximately 5 per cent of the Company's issued ordinary share capital (excluding shares held in treasury) as at 8 April 2024 (being the latest practicable date prior to publication of this Notice of AGM). The Resolution specifies the maximum and minimum prices at which the Company's shares may be bought.

If given, this authority will expire at the conclusion of the next Annual General Meeting of the Company in 2025 or, if earlier, the close of business on 31 July 2025. The directors intend to seek renewal of this authority at subsequent Annual General Meetings of the Company.

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# Empresaria

Old Church House  
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RH10 4HS

[www.empresaria.com](http://www.empresaria.com)

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