



CENTRAL COAST CRICKET ZONE REPRESENTATIVE POLICY

Representative Committee

The representative committee is appointed each year by the CCCA Executive.

It is responsible for all matters relating to both senior and junior representative cricket and upholding the Representative Policy.

Expressions of Interest are to be called for this position on an annual basis.

Zone Administrator

Is appointed by Cricket NSW.

Is responsible for fulfilling all duties as provided for in the Job Description issued by Cricket NSW.

An honorarium is paid for this position as determined by Cricket NSW.

This position is appointed onto the Representative Committee

Junior Representative Co-Ordinator

Is appointed each year by the CCCA Executive.

Is responsible for fulfilling all administrative tasks relating to junior representative cricket as per the Job Description issued by CCCA.

Expressions of Interest are to be called for this position on an annual basis. An Honorarium is paid for this position as determined by CCCA Executive.

This position is appointed onto the Representative Committee

Representative Teams

Central Coast will field a team in all Country Cricket NSW Championships which currently includes:

- Open Men's Open
- Open Women's
- Country Colts Under 19's
- Female Under 19's
- Bradman Cup (Under 16's)
- Female Under 16's

Central Coast will field one (1) team in an approved Cricket NSW competition for the following age groups:

- Boys Under 17's
- Boys Under 15's
- Girls Under 15's
- Boys Under 14's
- Boys Under 13's
- Girls Under 13's



CENTRAL COAST CRICKET ZONE REPRESENTATIVE POLICY

- Boys Under 12's

Central Coast will field one (1) team in a January carnival for the following age groups:

- Under 15's Boys
- Under 14's Boys
- Under 13's Boys
- Under 12's Boys
- Under 11's Boys

Representative Coaches

Representative Coaches will be appointed by the Representative Chairman and endorsed by the CCCA Executive.

A coach is to be appointed to all representative teams.

Expressions of Interest are to be called for all positions on an annual basis.

It is preferred that Coaches are not appointed to teams in which their sons/daughters are not a member of. This preference however is not to be to the detriment of enabling the best coach to be appointed to the position. The exception to this requirement is for the January Carnival where in most cases it is practical to have a parent as a coach.

Coaches are to advise the representative committee of any players in their team whom they undertake private coaching with.

Coaches are required to stay with the team where overnight accommodation is provided for the team. CCCA will provide coaching equipment as required.

Coaches of all Country Cricket Carnivals and Cricket NSW competitions are to provide a written report following the completion of the carnival/competition. The report is to include feedback on each individual player. A template will be provided to you from the Zone Administrator.

Requirements

- All Coaches must hold as a minimum a Cricket Australia Community Level 1 Coaching Accreditation.
- Coaches are required to attend trainings and matchdays.
- Provide a current Working with Children Check
- Read and understand the "Safeguarding Child & Young People Policy"
- Complete and sign the "Member Protection Declaration".
- Complete and sign the CCCA Coaches agreement



CENTRAL COAST CRICKET ZONE REPRESENTATIVE POLICY

Honorarium

Coaches of teams who participate in Country Cricket NSW Carnivals and Cricket NSW competitions are to be paid an Honorarium of \$250.00 per matchday up to a maximum of \$1,000.00. The coach will be paid on the following scale (including Youth Championship coaches):

Coaches – paid \$250 per day up to a max of 4 days.

Carnival days 4 or more - \$1000

Carnival days 3 - \$750

Carnival days 2 - \$500

This Honorarium will be paid following the completion of the coaches written report and return of any coaching equipment provided.

Coaches that attend Cricket NSW competition carnivals will receive a \$700 allowance to cover out of pocket expenses which includes accommodation, meals and travel expenses.

Representative Assistant Coach

Representative Assistant Coach will be appointed by the Representative Chairman and endorsed by the CCCA Executive.

An assistant coach is to be appointed to only a select few representative teams, at the discretion of the CCCA Executive Committee. This appointment will be distributed through the Zone Administrator.

It is preferred that Assistant Coaches are not appointed to teams in which their sons/daughters are not a member of. This preference however is not to be to the detriment of enabling the best assistant coach to be appointed to the position.

Assistant Coaches are to advise the representative committee of any players in their team whom they undertake private coaching with.

Assistant Coaches are required to stay with the team where overnight accommodation is provided for the team. CCCA will provide coaching equipment as required.

Honorarium

Coaches of teams who participate in Country Cricket NSW Carnivals and Cricket NSW competitions are to be paid an Honorarium of \$125.00 per matchday up to a maximum of \$500. The assistant coach will be paid on the following scale:

Assistant Coach - \$125 per day

Carnival days 4 or more - \$500

Carnival days 3 - \$375

Carnival days 2 - \$250

**Assistant coach payments will only apply to Country Cricket NSW Carnivals.*



CENTRAL COAST CRICKET ZONE REPRESENTATIVE POLICY

Representative Managers

Representative Managers will be appointed by the Representative Chairman and endorsed by the CCCA Executive.

A manager is to be appointed to all representative teams. It is preferred that a female manager be appointed for underage female teams especially if overnight accommodation has been provided for the team.

Expressions of Interest are to be called for all positions on an annual basis.

The manager is required to complete the administrative and logistical duties as required and provide support for the coach.

Managers are required to stay with the team where overnight accommodation is provided for the team.

Managers of all Country Cricket Carnivals and Cricket NSW competitions are to provide a written report following the completion of the carnival/competition. A template will be provided to you from the Zone Administrator.

Requirements

- Managers are required to attend trainings and matchdays.
- Provide a current Working with Children Check
- Assist with the CCCA Social Media posts
- Read and understand the Safeguarding Children and Young Policy Policy.
- Complete and sign the "Member Protection Declaration"
- Complete and sign the CCCA Managers agreement

Honorarium

Managers of teams who participate in Country Cricket NSW Carnivals and Cricket NSW competitions are to be paid an Honorarium of \$75.00 per matchday up to a maximum of \$300.00. The manager will be paid on the following scale for Under 16s and above:

Manager - \$75 per day

Carnival days 4 or more - \$300

Carnival days 3 - \$225

Carnival days 2 - \$150

For Youth Championship teams, the following scale applies:

Manager - \$125 per day

Carnival days 4 or more - \$500

Carnival days 3 - \$375

Carnival days 2 - \$250

This Honorarium will be paid following the completion of the Manager's written report



CENTRAL COAST CRICKET ZONE REPRESENTATIVE POLICY

Representative Selectors

Representative selectors will be appointed by the Representative Chairman and endorsed by the CCCA Executive.

Selectors will be appointed as follows and responsible for the following age groups:

Boys: U11 – U15

Girls: U13 & U15

Male: Opens, Colts & Bradman Cup

Female: Opens, U19 Country Champs, U16 Country Champs

Up to three (3) selectors can be appointed per group, listed above.

Expressions of Interest are to be called for all positions on an annual basis.

Selectors must be able to demonstrate a strong working knowledge of the players and the competition the squad is being selected for.

The coaches are not required to be included on the selection panels.

Representative Selections Boys/Girls Selections (U11 – U16)

Players must be a registered player with a CCCA club to be eligible to be selected in a CCCA Representative side.

Male/Female Selections (U16, U19 & Opens)

Players must meet one of the following to be eligible for selection:

- a. Be a registered player with the CCCA to be eligible for selection
- b. Qualify under the rules outlines by CNSW and/or Country Cricket NSW. (Refer Annexure A)

Players must be available to attend all Matchdays to be selected in a CCCA representative side unless special consideration granted by the Representative Chairman

For Cricket NSW competitions and Junior Carnivals, players can only be selected in their own age group. (i.e. A player eligible to play in the U11's cannot be selected in an U12 side). The exception to this is where the age groups are not continuous. (ie, U15 Girls Youth Championships)

A maximum of 13 players are to be selected for each squad, with 3 reserves also to be selected. The Representative Committee upon application can permit more than 13 players to be selected.

Junior Boys U12, U13, U14 & U15 selections will involve the selection of a 26 player squad. A minimum of two selection trials are to be held. From the squad of 26 players, 12 players will be placed in the Cricket NSW Youth Championships Competition team and the other 12 players will make up the Junior Carnival team. The remaining 2 players will become the reserves. Boys



CENTRAL COAST CRICKET ZONE REPRESENTATIVE POLICY

U11 Junior Carnival team is an exception with 13 players being selected from one (1) trial. If insufficient numbers attend the trials the requirement to hold a trial match can be cancelled. Players will be requested to register to attend the trials. Whilst players are requested to attend the selection trials, it is not a requirement to attend to be eligible for selection.

Junior Girls – U13 & U15: An EOI is to be issued. Based on numbers, trials can be used for selection of teams.

Details of trial dates are to be sent to clubs as well as being placed on CCCA Website and Facebook.

Criteria used in the selection of the Representative squads are to include but not limited to:

- Performance at selection trials and academy programs, if applicable
- Previous seasons performance at both club and representative level
- Current seasons performance at club level
- For female selections, performances in female competitions is to be used when analysing current and previous years performances.

All selected squads are to be sent to the Representative Chairman for verification prior to being announced.

All squads will be announced via CCCA Website and Facebook.

Players will be advised of their selection in writing and requested to complete on-line form to accept their position in the squad. Should any player withdraw from the squad his replacement is to come from the list of reserve players.

Exemptions

Any exemptions to the above is to be made to the CCCA Chairman, via the respective Chairman of Selectors, for his/her consideration.

Complaints

Any complaints regarding selections are to be made in writing to either the Zone Administrator or Junior Representative Co-ordinator who in turn will investigate your complaint and provide a response in writing within seven (7) days.

Representative Fees

The following representative fees will be due and payable prior to the commencement of the competition:

Country Cricket NSW Carnivals - U19 and above

No charge as these carnivals are funded by Country Cricket NSW.

Cricket NSW Competitions & U16 Bradman & U16 Female

A one-off fee will be applicable. This fee will be advised at the time of selection.



CENTRAL COAST CRICKET ZONE REPRESENTATIVE POLICY

Junior Carnivals

The fee for these carnivals will vary per age group depending on the entry fee for the carnivals. The entry fee will be distributed evenly amongst the squad members. This fee will be advised at the time of selection.

Travel

On most occasions, a bus and bus driver will be provided for all away Country Cricket NSW carnivals. Players will be told at the time of their selection if a bus will be available.

It is expected that all players, Coach and Manager will travel to and from the carnival on bus. Should players wish to return from the carnivals with their parents, a request is to be made to the Team Manager for approval to do so.

There will be no cost associated with bus travel.

Should a bus not be available, players will be required to make their own travel arrangements.

For home Country Cricket NSW Carnivals, Cricket NSW Competitions and Junior Carnivals players are to make their own travel arrangements.

Accommodation

For all away Country Cricket NSW carnivals accommodation will be provided by Country Cricket NSW for the team.

Coach, Manager and Players are required to stay at the team accommodation.

For Cricket NSW Competitions and Junior Carnivals players are required to make their own accommodation arrangements.

Carnivals – Long Distance

For Country Cricket NSW Carnivals which are played at a location which is further than six (6) hours travel distance away from the Central Coast an extra nights accommodation will be provided.

This provision may include staying the night at the carnival location or travelling to a location which is closer to home. Please note the location closer to home must be no further than two (2) hours from the carnival location.

Players will still have the option of returning home with their parents.

Youth Championship coaches also gain access to accommodation allowance of \$700.

This relates to U13, U14, U15 Boys and U15 Girls.



CENTRAL COAST CRICKET ZONE REPRESENTATIVE POLICY

Meal Allowance

For all away Country Cricket NSW carnivals, where meals are not provided by the CCCA each Coach, Manager and Player will be provided with a meal allowance of \$20 for dinner and \$15 for breakfast for each match day they are away.

Players are to cover the cost of all meals whilst in transit to and from the carnivals.

Representative Attire

All Coaches, Managers and Players are required to wear CCCA approved attire.

For Country Cricket NSW carnivals the attire will be provided as this is funded by Country Cricket NSW. For players who have played in carnivals previously attire will only be replaced when old or faded.

For Cricket NSW Competitions and Junior Carnivals players are required to purchase their attire. Previous years attire can be worn provided it is of satisfactory condition. All new attire purchases are to be paid for prior to the commencement of the competitions. Attire will be provided for Coaches and Managers.

Available attire includes:

Required

Coloured Playing Pants & Shirt
Navy Training Shirt Training Shorts Baseball Cap
Navy Blue Cap

Optional

White/Blue Sun Hat
Hoodies – Can only be purchased i.e. not provided to any team Polo Shirt
Helmet Cover

Country Cricket NSW Carnival teams from U19's and older will be provided with coloured clothing, if required, which are required to be returned to the CCCA following completion of the carnivals. Players will have the option of purchasing their own coloured pants and shirts if they wish. Bradman Cup and U16 Female will be required to purchase their own attire.

Cricket NSW Youth Championship teams & Junior Carnival Teams will also wear coloured clothing, which the players will be required to purchase.

Baggy Caps will be presented to players upon making their debut at senior men's and women's Country Cricket NSW Championships. They are not available for purchase.



CENTRAL COAST CRICKET ZONE REPRESENTATIVE POLICY

Participation

All CCCA coaches will be instructed to ensure that all players in the squad be given an opportunity to participate. In an ideal world all players would receive equal opportunity, however this may not always be the case.

Should you believe that your or your child's talents are not being fully utilised please raise the matter in a respectful manner with either the coach or the manager. If you are still not satisfied please contact the Zone Administrator or Junior Representative Coordinator.

Matchday's

All players are required to adhere to the Coaches and Managers instructions on Matchdays.

It is expected that players remain within the team environment whilst the matches are in progress.

Parents and supporters are requested to set up away from the team and keep any interaction with the players to a minimum.

Code of Conduct

All players and parents will be required to sign a Code of Conduct Form prior to the commencement of any carnival/competition.

All coaches, Managers and players are expected to show respect to their team mates, but also to the opposition, umpires and host clubs/associations.

Whilst at away carnivals it is expected that all instructions and directions given by the Coach or Manager will be adhered to.

Any breaches will be referred to the Representative Committee and if necessary disciplinary action will be taken as per the CCCA By-Laws.

Example of Code of Conduct

By-Law 4.2 NSW Cricket Association – Code of Conduct

The following guidelines determine the Code of Conduct and appropriate behaviours for players, umpires, parents and team officials involved in any Country Cricket competitions.

- a. *No person bound by this Code of Conduct shall engage in disorderly or improper conduct or behaviour.*
- b. *A person who engages in disorderly or improper conduct or behaviour breaches this Code of Conduct.*
- c. *Disorderly or improper conduct or behaviour includes, but is not restricted to, a person:*
 - i. *assaulting or attempting to assault, or abusing, either orally or physically, an umpire, player or spectator;*



CENTRAL COAST CRICKET ZONE REPRESENTATIVE POLICY

- ii. *disputing, as distinct from questioning, an umpire's decision, or reacting in an obviously provocative manner towards an umpire;*
- iii. *using crude or abusive language, or hand signals or other gestures (including but not limited to ridicule or discouragement from spectators or coaches);*
- iv. *engaging in any form of conduct or behaviour (including posting comments or other material on social media) detrimental to the spirit of the game or likely to bring the game into disrepute; or*
- v. *refusing to supply that person's name and that person's address when required by another person who is lodging a report; or*
- d. *The coach or manager of a team shall ensure that the players comply with the Code of Conduct.*
- e. *The coach or manager of a team breaches the Code of Conduct if a player in that team engages in continuing disorderly or improper conduct or behaviour.*
- f. *No person officiating, participating in, or spectating Country Cricket competitions shall engage in any conduct, act towards or speak to any other person in a manner which offends, insults, humiliates or vilifies such person on the basis of that person's race, religion, colour, descent, ethnic origin, or ability.*
- g. *All underage Country Cricket competitions are strictly alcohol-free events. No person officiating, participating in, or spectating any Country Cricket fixtures shall consume alcohol during travel to and from matches, at matches, or in accommodation in the presence of underage persons.*
- h. *Australian Cricket is committed to ensuring that safeguarding Children and Young People is central to its development of the game and requires that all Affiliated Associations and Clubs adopt and implement the 'Australian Cricket's Policy for Safeguarding Children and Young People'. All organisations associated with Australian Cricket that work or interact with Children and Young People in our sport must adopt and implement child safe practices consistent with this policy.*

This Code does not restrict any other action which may be taken in relation to the conduct covered by this Code under the Cricket Australia Code of Conduct.