

WILLIAMSON COUNTY EMERGENCY SERVICE DISTRICT #9

April 28, 2023

Meeting Minutes – Regular Meeting

- Commissioner Garcia called Regular Meeting to order at 12:14 pm
- Commissioner Garcia called role. A quorum was established. No citizens were present.
- In attendance:

ESD #9 Commissioners Garcia, Vogt, Glenn, Punukollu, Forster Susan Perry & Jill Phipps, Administrators	City of RR – Chief Glasier, Kincheloe, Wallis, Susan Morgan (CFO) City of Leander – Chief Wusterhausen Sam Bass FD – Chief Shofner, Asst Chief Amber Jordan Williamson County – Fire Marshall Jones
---	--

General Business/President's Report

- Review and approve the March Meeting minutes:
 - Motion to approve by Commissioner Punukollu 2nd: Commissioner Vogt [unanimous]

Treasurer/IT Report

- Discuss and take action as appropriate for Touchstone District Services to provide services necessary for the collection of Sales Tax and the Election needed.
 - Motion to approve by Commissioner Glenn 2nd: Commissioner Vogt [unanimous]
- Discuss and take action as appropriate regarding website services from Clicktunity.
 - Motion to approve by Commissioner Punukollu 2nd: Commissioner Glenn [unanimous]
- Discuss and take appropriate action on amending the District's fire code and actions related to same.
 - Motion to approve by Commissioner Forster 2nd: Commissioner Glenn [unanimous]
- Consider and take appropriate action on invoices over \$2,000
 - Invoice in the amount of \$2075.00 for BAJB (Attorney)
 - Motion to approve by Commissioner Punukollu 2nd: Commissioner Vogt [unanimous]
 - Discuss and take action on a standing approval to pay WCAD quarterly fees as budgeted for the remainder of our fiscal year. Quarterly fees are \$7406.75.
 - Motion to approve by Commissioner Glenn 2nd: Commissioner Punukollu [unanimous]
 - Discuss and take action to payoff of the Govt Capital loan agreement in the amount of \$190,147.89
 - Motion to approve by Commissioner Glenn 2nd: Commissioner Vogt [unanimous]
 - Consider and take appropriate action on updated agreement with Proactive Business Solutions (Susan Perry) for administrative services and bookkeeping at \$1250.00 per month.
 - Motion to approve by Commissioner Punukollu 2nd: Commissioner Glenn [unanimous]

Reports from Service Providers

- Fire Marshall report – the providers will operate under one common code led by Williamson County as the enforcer.
- Round Rock Fire Dept. – Chief Glasier
 - CFO Susan Morgan stated that they hired a consulting agency to do a cost of service valuation.
- Sam Bass Fire Dept. – Chief Shofner
- Leander Fire Dept. – Chief Wusterhausen

Set date, time and location for next meeting: Regular meeting of District: Friday, May 26, 2023
12:00 pm. Adjournment of the regular meeting at 12:56 pm.

Michael Garcia, President

Date