

Town of Pine Level

MINUTES WORK SESSION OF MAYOR & COUNCIL SEPTEMBER 9, 2025, 5:45 p.m.

The Town of Pine Level held a Mayor and Council Work Session on Tuesday, September 9, 2025, in a meeting room of the Town of Pine Level Town Hall.

PLEDGE OF ALLIGANCE

INVOCATION Councilmember Greg Bixler gave an invocation.

CALL TO ORDER Mayor Zachary Bigley called the meeting to order.

ROLL CALL Mayor Bigley called roll. Present were Councilmembers Bixler, Gray, Hickman, Moore and Worcester. Also, present was Town Clerk Theresa Cook and Town Attorneys Nancy Kirby and Nikki Ivey.

CONTRIBUTION REQUESTS

Mayor Bigley called on Principal Bill Harrison, Marbury Middle School, to share their requests for a Town funding contribution. Principal Harrison provided details of the requests and answered questions of the Council. The Council was also presented with a printed copy of the requests.

Mayor Bigley called on Councilmember Gray to present the Marbury High School. He stated that he checked with Superintendent Lyman Woodfin on what he wants addressed at MHS; career tech program and the agriculture department. Councilmember Gray said that currently MHS has two AED devices for use on all sports' fields. The Council was also presented with a printed copy of the requests. The Council was also presented with a printed copy of the requests.

Councilmember Gray was called on to present the funding request from the Pine Level Community Center on the repairs they need assistance with. A few of those are central air/heat, refinishing the floors and front handicap area. There was a discussion of the financial situation of PLCC.

PUBLIC PRESENTATION

Mayor Bigley called attention to the task orders in the Council packets. Mayor Bigley called on Greg Clark, Central Alabama Regional Planning & Development Commission (CARPDC) to speak on the proposed comprehensive plan. He reviewed the task orders and what services CARPDC would provide

Mayor Bigley stated that on the Planning Commission should have one Councilmember to serve and he suggested Councilmember Randy Hickman.


DISCUSSIONS WERE AS FOLLOWS:

1. Business License Ordinance – Increased fee from \$14 to \$15
 - a. Difference of the schedules of a tire store versus a plumber.
 - b. Day Pass Business License. Possible amendment in future.
 - c. Verify current business with temporary location (food truck)
2. Christmas Tree Update – Dixie Decorations
3. Flag Pole Update – Dixie Decorations
 - a. If possible, installed by September 26.
 - b. Solar lighting on top.
 - c. Donation of American flag & plaque
 - d. Location
 - e. Councilmember Bixler may have access to an auger.
4. Copier/Printer/Scanner Update
5. Town Hall Signage Update
6. Town Hall Grand Opening
7. 2025-2026 Budget
 - a. Mayor Bigley called on Councilmember Worcester to report from the Finance Committee.
 - b. Mayor Bigley reviewed the proposed budget line by line. He stated that the committee added an increase to the Town Clerk's salary and for it to be noted in the minutes that she did not ask for an increase.
 - c. Councilmember Worcester shared information on increasing the principal payments to CAEC.
 - d. Councilmember Worcester explained the events line item and what it covers. A contract will be prepared upon agreement of responsibilities with the Pine Level Community Center.
 - e. Councilmember Worcester shared information on the increase of the Public Safety Line item. He explained the levels of advanced life support and the needs of the volunteer fire department.
 - f. School Line Item. Mayor Bigley stated that the Finance Committee went the public safety route with the MMS & MHS school requests and recommends two AEDs per school.
 - g. CARPDC & \$40,000 – This is not on the budget because the Finance Committee decided to pay it out of the budget of 2024-2025.
 - h. Mayor Bigley called on Councilmember Bixler to the discuss the line item designated for roof repair to the Pine Level Community Center. Councilmember Bixler stated that the Town continues to want to help with the roof repair up to \$45,000. He requested quotes be shared with the Town from PLCC.
 - i. Mayor Bigley explained the Elections line item.
 - j. Mayor Bigley stated that Attorney Kirby has been in contact with Autauga County to obtain a contract on the road maintenance.

8. CARPDC Agreements
9. Christmas Tree/Events Info
10. Street Maintenance Contract – Autauga County
 - a. Attorney Kirby shared the draft contract with suggested edits.
11. Precision Heating & Air – upstairs unit replacement
12. 2026 Severe Weather Preparedness Sales Tax Holiday
13. Professional Photographer – Pics for website, fb & Town Hall

ADJOURNMENT There being no further business, there was a motion to adjourn. The motion was seconded and passed unanimously by those present.

Respectfully submitted,



Theresa L. Cook
Town Clerk

APPROVED:



Zachary Bigley
Mayor