

Town of Pine Level

MINUTES REGULAR MEETING OF MAYOR AND COUNCIL MAY 8, 2025, 5:45 p.m.

The Town of Pine Level held a Mayor and Council Regular Meeting on Thursday, May 8, 2025, in a meeting room of the Town of Pine Level Town Hall.

PLEDGE OF ALLIGANCE

INVOCATION Pastor Mack Farley gave an invocation.

CALL TO ORDER Mayor Zachary Bigley called the meeting to order.

ROLL CALL Mayor Bigley called roll. Present were Councilmembers Bixler, Gray, Hickman, and Moore. Also, present was Town Clerk Theresa Cook and Town Attorneys Nancy Kirby and Nikki Ivey. Councilmember Worcester was unable to attend.

APPROVAL OF AGENDA

Mayor Bigley asked the Council to review the meeting agenda. A motion was made and seconded approve the agenda.

Spirit Walk Ministries and Pastor Mack Farley were presented with a proclamation for the dedication to the Town with providing support and meeting space during the time the Town did not have its own facility.

MINUTES Month of April, 2025
Work Session, April 8, 2025
Regular Meeting of Mayor and Council, April 10, 2025

Mayor Bigley called for a motion to approve the minutes as reviewed. Motion was made by Councilmember Gray and was seconded by Councilmember Hickman. The motion carried by majority vote.

OLD BUSINESS

Town Hall Property Update

Mayor Bigley provided an information on the HVAC system that is was suggested by Precision Heating & Air to replace the system with a heat pump instead of gas. All the Council agreed that it was an executive decision of Mayor Bigley and they supported that decision. Town Clerk Cook provided an update on the progress of the furnishings and equipment of Town Hall. She also shared what she anticipants the monthly utility expenses will be. Councilmember Gray shared that he had contacted a company to

provide estimates for three different Town Hall signs. Mayor Bigley shared that LocAL Realty would donate an American flag and a veteran memorial plaque to the Town. Councilmember Hickman suggested having a lit flag pole that the flag doesn't require lowering and raising every day.

Website Update

Mayor Bigley did not have any update from BWS.

Legislative Annexation

Mayor Bigley shared that he had talked to Representative Clyde Chambliss and he is hopeful that the legislation will pass

Lawn Care Company Selection & Vote

There was a review and discussion of the quotes the received on the Town's lawn care service. Attorney Kirby stated her personal reference of Dan Whiddon and ProTrim. Mayor Bigley asked for a motion to accept the quote from ProTrim was made by Councilmember Moore and seconded by Councilmember Gray. The motion passed by majority vote. After the vote, Councilmember Gray asked can a designated day of week be specified and Councilmember Bixler explained how his business handles this. Attorney Kirby shared that ProTrim had provided lawn care for the Pine Level Volunteer Fire Department for some time.

Tax Update – Police Jurisdiction & Avenu

Mayor Bigley and Town Clerk shared that Avenu's Compliance Department had contacted ten businesses that have not filed and paid their sales taxes. They issues a "seizure action notice" to these ten businesses.

NEW BUSINESS

Financial Report – April, 2025

Councilmember Gray questioned the Motor Fuel Tax amount on the Financial Report and Mayor Bigley reviewed the reports aloud. The amount designated to "Motor Fuels" was current at the time of this report. Mayor Bigley read that balances aloud. Councilmember asked if Autauga County been contacted on being contracted for the Town's road maintenance and Mayor Bigley said that had not been discussed with them yet. He stated that over the current summer there needed to be a plan composed. There was a discussion of the dirt road and paved road maintenance. A motion to accept the report as presented was made by Councilmember Moore and seconded by Councilmember Gray. This passed unanimously.

Creating An Emergency Management Agency in the Town of Pine Level

Mayor Bigley shared the information of a resolution that Councilmember Worcester had presented. Mayor Bigley reviewed the reviewed the resolution to the Council. It was decided to postpone this discussion to a future meeting with Councilmember Worcester present. There was a motion by Councilmember Bixler, second by Councilmember Moore and vote to postpone to a future meeting.

Logo Usage – MHS Booster Club Fundraiser

The Town received a request for the use of the logo and Malorie Gray provided the details of this community-wide fundraiser. She detailed the idea is to highlight the community landmarks. A motion to approve this usage and purpose was made by Councilmember Moore and seconded by Councilmember Hickman. The motion passed by majority vote. Councilmember Gray abstained due to it was his wife making the presentation.

Contribution of Pine Level Volunteer Fire Department

Mayor Bigley presented his idea of the designated funding for public safety. He asked for the Council to consider making contributions in quarterly payments. There was a brief discussion on this contribution and how this would be itemized by the fire department. Attorney Kirby stated that the Town could require the fire department to submit an itemized request. There was also a discussion that the Autauga County Sheriff's Department may could use some funding from this budget line item. Attorney Kirby confirmed that the Town can make contributions to the ACSO.

Contribution to Pine Level Elementary School

Mayor Bigley reminded the Council of the request from Pine Level Elementary School for funding assistance and shared information on the testing scores. Mayor Bigley would like to present PLES a check in August, 2025.

Mortgage – River Bank & Trust

Mayor Bigley shared a report of the mortgage with River Bank & Trust and proposed that the monthly payment be increased and the increase be designated to the loan principal. The minimum payment is \$2,750 monthly. A motion was made to increase the payment to \$6,000 with the overage designated to the principal made by Councilmember Hickman and seconded by Councilmember Moore. This motion passed unanimously.

Master Comprehensive Plan

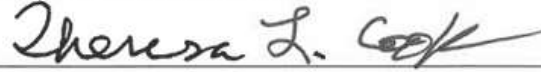
Mayor Bigley shared the details of the upcoming public meetings for the Town and the community. He explained the process and the expected outcome.

Municipal Election Ordinance – 2025-27

Mayor Bigley presented this ordinance and Clerk Cook provided information on the procedures of holding the elections. Councilmember Bixler asked if we could post the notices of elections in more than three public places and three is the minimum of locations. The notice will be posted to the Town's fb. Attorney Kirby answered questions of the ordinance wording. The Council reviewed the Ordinance. A motion to pass this Ordinance was made by Councilmember Moore and Councilmember Bixler seconded the motion. The ordinance passed.

ADJOURNMENT There being no further business, there was a motion to adjourn. The motion was seconded and passed unanimously by those present.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Theresa L. Cook", written over a horizontal line.

Theresa L. Cook
Town Clerk

APPROVED:

A handwritten signature in black ink, appearing to read "Zachary Bigley", written over a horizontal line.

Zachary Bigley
Mayor