

Town of Pine Level

MINUTES SPECIAL CALLED MEETING OF MAYOR AND COUNCIL MARCH 2, 2026, 6:00 P.M.

The Town of Pine Level held a Mayor and Council Special Called Meeting on Monday, March 2, 2026, in a meeting room of the Town of Pine Level Town Hall.

CALL TO ORDER Mayor Zachary Bigley called the meeting to order.

ROLL CALL

In attendance were Mayor Bigley, Councilmember Bixler, Councilmember Gray, Councilmember Hickman, and Councilmember Mayhan. Also in attendance was Town Attorneys Nancy Kirby and Nikki Ivey and Town Clerk Theresa Cook.

PLEDGE OF ALLIGANCE

INVOCATION An invocation was given by Councilmember Greg Bixler.

NEW BUSINESS

Pine Level Community Center

Mayor Bigley stated the membership of the Pine Level Community Center had voted the previous Thursday to give the property to the Town. He stated that the Director, Michael Petty, had taken on a second job and the current board has carried out the duties as far as they were willing to serve.

Mayor Bigley addressed the questions and concerns previously submitted.

- Ballfield Stands donated from the City of Millbrook: These are considered property of PLCC and will be transferred to the Town if passed by the Council.
- Event: Mayor Bigley stated that he was not going to pursue in Independence Day Parade for this year. Future events would be coordinated through the Town.
- Money currently in PLCC Accounts: Mayor Bigley called on Attorney Kirby for an explanation. She stated that when PLCC completes all the steps of dissolution, the remaining funds would be transferred to the Town.
- Current Membership: Mayor Bigley stated that if it became Town property there would not be a need for it to be membership dues dependent and that he and Clerk Cook would be checking on some procedures to have in place for use of PLCC. He stated that there is not currently a procedure in place for rentals and the fees collected.
- Current Event Bookings: Mayor Bigley stated that there is a calendar of the standing groups using PLCC. This can be addressed further once there are some policies and procedures in place from the Town.

- Repairs: Mayor Bigley stated that Central Alabama Regional Planning and Development Commission (CARPDC) is checking into some grants to have the interior repainted.
- Debts: Mayor Bigley called attention to the meeting packet and the information from PLCC of their current financial situation and the inventory listing. There were documents signed by their treasurer stating that there is no debt.
- Management: Mayor Bigley had been asked if Michael Petty would manage it for the Town and Mayor Bigley stated that Mr. Petty would not have the time to devote himself to this project any longer. The Town would need to line up some volunteer help with management until the Town could pay an employee. Mayor Bigley stated that he had received a resume from someone willing to volunteer.
- Mayor Bigley called on Attorney Ivey concerning the property deed questions and she stated that due to the lack of information turned over that she suggests that the Town does a title search and possibly conduct a survey.
- Councilmember Hickman asked about property insurance and Mayor Bigley stated that it was due in March. PLCC will continue to pay their bills until the transfer is complete. Mayor Bigley stated he had check with the Strock Insurance Agency and the insurance will likely double what the Town is already paying.

Resolution 2026-28: Accepting the PLCC Transfer of Assets

To suspend the rules of order, a motion was made by Councilmember Gray and seconded by Councilmember Mayhan. This passed unanimously. A motion to pass this Resolution was made by Councilmember Gray and seconded by Councilmember Bixler. This motion passed unanimously.

Project Rocky Top

Resolution 2026-35: Authorizing Acquisition of Real Property for Public Purpose; Purchase & Sale Agreement

Mayor Bigley called on Attorney Kirby for an explanation of this Resolution. She stated that there had been several drafts of the purchase and sale agreement and that this copy should be the final document. Mayor Bigley and Attorney Kirby reviewed this Resolution and there was a discussion of the Council. To suspend the meeting rules, a motion was made by Councilmember Hickman and seconded by Councilmember Bixler. There was a unanimous vote. A motion to pass this Resolution was made by Councilmember Hickman and seconded by Councilmember Gray. This Resolution passed unanimously.

Resolution 2026-36: Authorizing Mayor to Sign Documentation – \$100,000 Revolving Loan & \$200,000 Revolving Loan

A motion to suspend the meeting rules was made by Councilmember Gray and seconded by Councilmember Mayhan. A motion to pass this Resolution was made by Councilmember Bixler and seconded by Councilmember Hickman. This passed by majority vote.

Resolution 2026-37: Authorizing Public Notice & Public Hearing

A motion to suspend the meeting rules was made by Councilmember Hickman and seconded by Councilmember Gray. A motion to pass this Resolution was made by Councilmember Bixler and seconded by Councilmember Hickman. This passed by majority vote.

OTHER BUSINESS & ANNOUNCEMENT

ADJOURNMENT There being no further business, there was a motion to adjourn. The motion was seconded and passed unanimously by those present.

Respectfully submitted,



Theresa L. Cook
Town Clerk

APPROVED:



Zachary Bigley
Mayor

