

Town of Pine Level

MINUTES REGULAR MEETING OF MAYOR AND COUNCIL JUNE 12, 2025, 5:45 p.m.

The Town of Pine Level held a Mayor and Council Regular Meeting on Thursday, June 12, 2025, in a meeting room of the Town of Pine Level Town Hall.

PLEDGE OF ALLIGANCE

INVOCATION Councilmember Greg Bixler gave an invocation.

CALL TO ORDER Mayor Pro Tempore Austin Worcester called the meeting to order.

ROLL CALL Mayor Pro Tempore Worcester called roll. Present were Councilmembers Bixler, Gray, Hickman, and Moore. Also, present was Town Clerk Theresa Cook and Town Attorneys Nancy Kirby and Nikki Ivey. Mayor Bigley was late due to delayed flights. Mayor Bigley arrived at 6:15 p.m.

APPROVAL OF AGENDA

Mayor Pro Tempore Worcester asked the Council to review the meeting agenda. A motion was made by Councilmember Moore and seconded by Councilmember Gray to approve the agenda.

PUBLIC PRESENTATION

Mr. George Head with the Prattville Lions Club provided information on Pine Level starting a Lions Club in the Town and Community. Their club would sponsor the Pine Level Club and it requires 20 members to begin. There were several others from the Prattville Club to speak on the charity work and outreach that they do.

Mr. Lyman Woodfin, Autauga County Superintendent, spoke on the current conditions and statuses on the County schools. He spoke on a funding agreement between ACBOE and the municipalities of Prattville and Pine Level. He was asked to speak to the Council at a work session in the future.

Mayor Bigley called on Mr. Michael Petty to speak on the Pine Level Community Center. He shared that PLCC has started GoFundMe for repairs to the building. He presented the opportunity for the Town to fund a girls' softball league so that they will have more revenue. He stated that it would \$5,000 to fund the softball league to buy concession stand equipment and food products. He also stated that the roof repair is quoted as costing \$50,000. If the work is performed by them is estimated to cost \$30,000. He shared information on their fundraising efforts and asked the Town Council to consider assisting. He stated any help would be greatly appreciated. Mayor Bigley spoke on

behalf on the Council and publicly stated that the Town wanted to help PLCC. Mayor Bigley asked Attorney Kirby to explain how the funds would need to be used and approved. Mr. Petty stated that they had approximately \$10,000 in their bank accounts and that they had checked on grants. Most grants require the entity to present fifty percent to have the funds matched. Mr. Petty and Mr. Earl Irvine spoke on the types of fundraising they are doing. Mayor Bigley asked Mr. Petty specifically what they are asking of the Town. Town Clerk Cook shared that she had a listing of food trucks that she could share a listing of food trucks to share with them.

MINUTES Month of May, 2025

Work Session, May 6, 2025

Regular Meeting of Mayor and Council, May 8, 2025

Mayor Bigley called for a motion to approve the minutes as reviewed. Motion was made and was seconded. The motion carried by majority vote.

OLD BUSINESS

Website Update

Mayor Bigley stated that BWS continues to work on the website and they need more information. He asked the Council to send Town Clerk Cook a short bio.

Resolution 2025-12

Mayor Bigley called attention to the Resolution in their packets. The resolution forms an emergency management agency for the Town. Mayor Bigley called on Mayor Pro Tempore Worcester to explain the need for this Resolution. He gave a summary of what this covers in a disaster. He explained that the Town needed this to comply. Mayor Bigley asked about the funding section. The funding is in addition to the budgeted line item. Mayor Pro Tempore shared the training that is required. Mayor Bigley called on Attorney Kirby for her conclusion of the code section and she said that it is very clear on what shall and may be done. A motion was made by Mayor Pro Tempore Worcester and seconded by Councilmember Bixler. This passed by unanimous vote.

MHS Booster Club Fundraiser Shirts

Mayor Bigley asked Town Clerk Cook to provide the information on the shirt design. Mayor Pro Tempore Worcester stated that the logo on the front could be seen having ownership of the shirt. Town Clerk Cook asked for the Council give her their suggestions following the meeting.

Tax Collection

Mayor Bigley stated that he is waiting for a return call from Avenu. There was a discussion of the contract length and other suggestions. There is a three-year contract. Mayor Pro Tempore asked if Attorney Kirby would send a letter to Avenu on behalf of the Council of their unhappiness. Councilmember Gray asked when the Town would begin to have revenue from the legislative annexation which is effective on October 1, 2025. The Town should see an increase in November, 2025.

NEW BUSINESS

Financial Report – May, 2025

Mayor Bigley called attention to the financial statement and read the balances aloud. He explained the motor fuels tax and what it must be used for. Town Clerk Cook called attention to the mortgage payment line. A motion to accept the report as presented was made by Councilmember Moore and seconded by Councilmember Worcester. This passed unanimously.

Mortgage Information

Mayor Bigley reviewed the information sheet. A motion was made by Councilmember Hickman, second by Councilmember Moore to increase the mortgage payment to CAEC to \$1,000 monthly with the overage being applied to the principal. This passed unanimously.

Resolution 2025-13

Mayor Bigley called attention to this resolution and he explained why he cannot serve as election manager and run for re-election. Town Clerk Cook will serve as election manager and absentee election manager. A motion was made by Councilmember Moore and seconded by Councilmember Worcester. This passed by unanimous vote.

Town Hall Council Room HVAC

Mayor Bigley stated that he planned to call Mr. Bubba Seamonon on the installation of the ductwork. Councilmember Bixler made a motion to have the ductwork installed regardless to if Mr. Seamon pays or the Town pays for it in the amount of \$800. The motion was seconded by Councilmember Gray and it passed unanimously.

DesignAlabama Fee & Expenses

Mayor Bigley shared a report of the progress. A motion was made to make payment of \$10,000 to DesignAlabama by Mayor Pro Tempore Worcester and seconded by Councilmember Gray. This motion passed unanimously.

Independence Day Celebration

Mayor Bigley called on Town Clerk Cook for an update. A motion was made by Mayor Pro Tempore Worcester made a motion to pay the expenses from the fees. It was seconded by Councilmember Moore. Town Clerk Cook stated that after the expenses are paid, she would like for the remaining balance after the expenses be paid to PLCC and will be discussed at the July meetings. This passed unanimously.

Town Hall Improvements & Work Day

Mayor Bigley presented a listing of items needed to be done at Town Hall on the June 21. A motion to secure ADT for the security system was made by Councilmember Worcester and Councilmember Bixler seconded the motion. This passed unanimously.

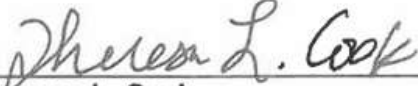
Town Credit Card

Mayor Bigley presented a resolution approving him to secure a credit card. A motion was made to pass this resolution by Councilmember Worcester and Councilmember Grau seconded the motion. This passed unanimously.

Councilmember Bixler asked if the approval of a desktop computer and printer could wait until a future meeting. Town Clerk Cook stated that it could wait until more research is done.

ADJOURNMENT There being no further business, there was a motion to adjourn. The motion was seconded and passed unanimously by those present.

Respectfully submitted,



Theresa L. Cook
Town Clerk

APPROVED:



Zachary Bigley
Mayor