

Town of Pine Level

MINUTES REGULAR MEETING OF MAYOR AND COUNCIL JULY 10, 2025, 5:45 p.m.

The Town of Pine Level held a Mayor and Council Regular Meeting on Thursday, July 10, 2025, in a meeting room of the Town of Pine Level Town Hall.

PLEDGE OF ALLIGANCE

INVOCATION Pine Level United Methodist Church's Pastor Andy Knight gave an invocation.

CALL TO ORDER Mayor Zachary Bigley called the meeting to order.

ROLL CALL Mayor Bigley called roll. Present were Councilmembers Bixler, Gray, Hickman, and Moore. Also, present was Town Clerk Theresa Cook and Town Attorneys Nancy Kirby and Nikki Ivey.

APPROVAL OF AGENDA

Mayor Bigley asked the Council to review the meeting agenda. A motion was made and seconded to approve the agenda.

PUBLIC PRESENTATION

Mayor Bigley called on Mr. Michael Petty to speak on the Pine Level Community Center. He shared that PLCC will appreciate any contribution for roof repair from the Town.

MINUTES Month of July, 2025

Work Session, June 10, 2025

Regular Meeting of Mayor and Council, June 12, 2025

Mayor Bigley called for a motion to approve the minutes as reviewed. Motion was made and was seconded. The motion carried by majority vote.

OLD BUSINESS

Website Update

Mayor Bigley stated that BWS continues to work on the website and they have been sent some information and more will be sent as time allows for scanning. He asked the Council again for their biographical information be sent to Clerk Cook.

Mortgage Information

Mayor Bigley reviewed the information provided on the payments amounts for River Bank & Trust and Central Alabama Electric including the regular payment amount and the principal amounts.

Independence Day Celebration

Mayor Bigley stated that the Town again had great participation from the Town and community. He recognized the participation of the vendors, food trucks, parade entries and those agencies and individuals in the sponsorship roles. Mayor Bigley called on Councilmember Bixler to talk on a discussion from the Work Session. Councilmember Bixler reviewed the entry fees, expenditures and the overage of this event. He made a motion to contribute of \$1,000 to the Pine Level Community Center. Councilmember Gray seconded the motion. This contribution is to include the event overage and the additional general funds to total \$1,000.

Mayor Bigley called on Attorney Kirby to explain the procedure of contribution to entities and agencies. She stated there are specific guidelines of this and it must be in three locations seven days prior to the public hearing. There was a motion, second and majority vote to table this motion to a future meeting. Mayor Bigley read the requirements the Town must follow for charitable contributions.

DesignAlabama & Comprehensive Plan Update

Mayor Bigley stated that this should be complete in October or November and this will help the Town to establish zoning and coding.

NEW BUSINESS

Financial Report – July, 2025

Mayor Bigley called Town Clerk Cook for this report. She stated that she was unable to print the financial reports due to printer failure and time did not allow her to go to Prattville to make copies. Mayor Bigley asked if there was anything notable that should be discussed and she stated that the only item was the DesignAlabama payment of \$10,000 but the Council had approved and voted for this payment. Town Clerk did state that the exciting item was that the motor fuels tax nearly double for June. Sales Tax collected also increased for June. She presented the other income for the month of June.

Resolutions 2025-15, 2025-16, 2025-17, 2025-18, 2025-19

Elected Without Opposition

Mayor Bigley called for a motion to suspend the rules of order. The motion was made by Councilmember Moore, seconded by Councilmember Gray and passed unanimously.

Resolution 2025-15, Elected Without Opposition

Mayor Bigley read this Resolution name was for Mayor Zachary Bigley. A motion was made by Councilmember Moore, seconded by Councilmember Bixler and passed unanimously.

Resolution 2025-16, Elected Without Opposition

Mayor Bigley read this Resolution name was for Councilmember Noell Moore. A motion was made by Councilmember Hickman, seconded by Councilmember Gray and passed unanimously.

Resolution 2025-17, Elected Without Opposition

Mayor Bigley read this Resolution name was for Councilmember Greg Bixler. A motion was made by Councilmember Gray, seconded by Councilmember Moore and passed unanimously.

Resolution 2025-18, Elected Without Opposition

Mayor Bigley read this Resolution name was for Councilmember Jae Gray. A motion was made by Councilmember Hickman, seconded by Councilmember Moore and passed unanimously.

Resolution 2025-19, Elected Without Opposition

Mayor Bigley read this Resolution name was for Councilmember Randy Hickman. A motion was made by Councilmember Bixler, seconded by Councilmember Moore and passed unanimously.

Furniture donated by First Community Bank

Mayor Bigley announced that First Community Bank is donating some office furniture to the Town and that it is the Town's responsibility to have it moved. Mayor Bigley stated that he had an estimate from Jubilee City Movers. A motion was made by Councilmember Gray to receive three quotes and select the lowest under \$3,000. The motion was seconded by Councilmember Moore and passed unanimously.

Monthly Cleaning Service

Mayor Bigley stated that as more meetings are held at Town Hall the need of a monthly cleaning service is needed. There was a brief discussion. There will be three estimates collected and presented at the next Council Meeting.

Office Electronics

There was a discussion of items still needed for Town Hall. Town Clerk Cook will work on collected additional information for a future meeting.

Municipal Committees

Mayor Bigley reviewed the current committees and stated that these will become more active with the near future growth. Mayor Bigley announced a meeting to discuss plans for zoning is upcoming.

Public Comment

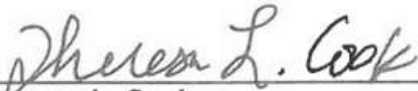
Mayor Bigley opened the floor for public comment.

Danny Rye stated that he would like to service on the Parks and Recreation Committee. He has 30-plus years of experience in sports.

Andy Knight introduced himself as Pastor of Pine Level United Methodist Church and welcomed us to visit their church and they want to increase their presence in the Town to help the Town and community. He stated that they have GED classes and he is learning the history of the ball fields behind their church.

ADJOURNMENT There being no further business, there was a motion to adjourn. The motion was seconded and passed unanimously by those present.

Respectfully submitted,



Theresa L. Cook
Town Clerk

APPROVED:



Zachary Bigley
Mayor