

Town of Pine Level

MINUTES WORK SESSION OF MAYOR & COUNCIL FEBRUARY 5, 2026, 5:45 p.m.

The Town of Pine Level held a Mayor and Council Work Session on Thursday, February 5, 2026, in a meeting room of the Town of Pine Level Town Hall.

PLEDGE OF ALLIGANCE

INVOCATION Mayor Zachary gave an invocation.

CALL TO ORDER Mayor Zachary Bigley called the meeting to order.

ROLL CALL Mayor Bigley called roll. Present were Councilmembers Hickman, Mayhan and Moore. Also, present was Town Clerk Theresa Cook and Town Attorneys Nancy Kirby and Nikki Ivey. Councilmember Bixler was absent due to a church event and Councilmember Gray was absent due to a fire department meeting.

DISCUSSIONS WERE AS FOLLOWS:

1. Planning Commission Update
 - a. Working on ordinances.
 - b. Estimated finalization time is June, 2026.
 - c. Planning Jurisdiction.
 - d. Next Work Session is Saturday, February 14, 2026. Mayor Bigley encouraged the Council to attend.
2. Business License Update

Mayor Bigley called on Town Clerk Cook for a report. She stated that there had been eleven businesses to submit for their licenses prior to the January 31, 2026, deadline. The total received was \$3,224.83.
3. Annexation Request: Marcus Limbrick, 152 County Road 102

This will be presented at the March 12, 2026, meeting.
4. "Plant" a Guardian Blue Bench
 - a. Purpose
 - b. Suggestions to be sent to Clerk Cook.

5. Project Rocky Top

Before discussion began, Mayor Bigley reminded the Council of the non-disclosure agreement they had each signed and to be mindful of that when referencing the project.

Mayor Bigley called on Attorney Kirby for her insights. She stated that the first step in the process is passing the franchise tax ordinance for Central Alabama Electric Cooperative and CAEC Central Access. She presented draft ordinances for each of these. She expected to have the final version of these by the February 12, 2026, meeting.

Councilmember Hickman asked if these were basically standard ordinances and Attorney Kirby stated that they were. She called attention to the percentage of each ordinance.

Mayor Bigley addressed the following by saying that that he knew the Council felt as he does and doesn't want any financial harm to the Town. For that reason, these items are being closed addressed. It should be beneficial to all parties. Attorney Kirby addressed the Council on her view of these and protecting the Town.

Resolution 2026-35: Authorizing Acquisition of Real Property for Public Purpose

Resolution 2026-36: Authorizing Mayor to Sign Documents for Loan

Ordinance 2026-30: Purchase and Sale Agreement

6. Financial Revenue Review

Mayor Bigley reviewed the sheet in the meeting packets.

7. Records Requests Information

Mayor Bigley called on Clerk Cook and she stated that most municipalities have a record request process and fees. This will be presented in a future meeting.

8. Road Maintenance Update

Mayor Bigley stated that he had not received an update. Councilmember Mayhan stated that he had spoken to County concerning this and stated that the amount is accurate.

9. Strock Agency Insurance Quote

Mayor Bigley reviewed this.

10. Sunday Alcohol Sales Ordinance

Attorney Kirby stated that the Town had been following the county's guidelines on the sale of alcohol on Sundays since it was already in place before incorporation. She stated that to be fully legal, an ordinance is a technicality.

11. ALM Convention Registration


Councilmember Hickman and Moore will be attending.

Announcements

Mayor Bigley read the appreciation letter from Marbury Middle School contribution.

ADJOURNMENT There being no further business, there was a motion to adjourn. The motion was seconded and passed unanimously by those present.

Respectfully submitted,



Theresa L. Cook
Town Clerk

APPROVED:



Zachary Bigley
Mayor