

Town of Pine Level

MINUTES REGULAR MEETING OF MAYOR AND COUNCIL DECEMBER 11, 2025, 5:45 p.m.

The Town of Pine Level held a Mayor and Council Regular Meeting on Thursday, December 11, 2025, in a meeting room of the Town of Pine Level Town Hall.

PLEDGE OF ALLIGANCE

INVOCATION

An invocation was given by Councilmember Bixler.

CALL TO ORDER Mayor Zachary Bigley called the meeting to order.

ROLL CALL Mayor Bigley called roll. Present were Councilmembers Bixler, Hickman, and Moore. Also, present was Town Clerk Theresa Cook and Town Attorney Nancy Kirby.

Proclamation Presentations

Mayor Bigley stated that there are two Proclamations to be presented honoring Pastor Mack Farley and former Councilmember Austin Worcester. Pastor Farley was unable to attend the meeting. Mayor Bigley called attention to the fact that Mr. Worcester was one of the founding fathers of the Town and had dedicated countless hours to the Town. Mayor Bigley called Mr. Worcester to the front of the room for his Proclamation presentation. Mayor Bigley read the Proclamation honoring Pastor Farley.

Councilmember Vacancy

Mayor Bigley stated that the Council held a Special Called Council Meeting for the interview of candidate Jason Mayhan and this would require the procedural voting process. There was a motion made by Councilmember Moore to fill the council vacancy with Mr. Mayhand and was seconded by Councilmember Bixler. This passed unanimously by roll call vote.

Oath of Office for Councilmember Jason Mayhan

Attorney Nancy Kirby administered the oath of office to Councilmember Mayhan.

MINUTES Month of November, 2025

Work Session, November 11, 2025

Regular Meeting of Mayor and Council, November 13, 2025

Special Called Meeting/Public Hearing, November 23, 2025

Mayor Bigley called for a motion to approve the minutes as reviewed. Motion was made by Councilmember Hickman and was seconded by Councilmember Moore. The motion carried by majority vote.

OLD BUSINESS

Planning Commission Update

Mayor Bigley shared that this Commission is meeting monthly in regular meetings on each third Monday and every second Saturday for training with Central Alabama Regional Planning & Development Council.

Business License Update

Mayor Bigley called on Clerk Cook for an update. She stated that the introduction letters will be mailed the next day if all goes as planned.

Town Hall Signage & Electrical Contractor

Mayor Bigley called attention to the packet information on the electrical quotes. A motion was made by Councilmember Hickman to secure Garner Electric to complete the electrical needs as outlined in the Council Work Session and seconded by Councilmember Bixler. This passed unanimously.

NEW BUSINESS

Town Council Parade Entry

Mayor Bigley shared the information of the roles the Council will be taking to assist with the Town's Christmas event being held on December 13, 2025, and stated that it was decided that the Town would not participate in the Parade but would serve in other areas.

Board of Zoning & Adjustments

Mayor Bigley called attention to Resolution 2025-34 in the meeting packets establishing this Board and their responsibilities. Mayor Bigley called for a motion to suspend the meeting rules and this was made by Councilmember Bixler. The motion was seconded by Councilmember Moore. This passed by majority vote. Mayor Bigley then called for a motion to adopt this Resolution. A motion was made by Councilmember Moore; seconded by Councilmember Hickman; passed unanimously.

Plumbing Issues

Mayor Bigley shared that information on the quote from Andrews Plumbing & Services. To pay this amount, a motion was made by Councilmember Hickman and seconded by Councilmember Moore. This passed unanimously.

Resolution 2025-28: Simplified Sellers Use Tax (SSUT)

Mayor Bigley read the introduction of this Resolution and called on Mr. Scott Kramerl, Autauga County Commission Administrator, for an explanation of this Resolution. Mr. Kramerl shared the history and the need to adopt this Resolution. Mayor Bigley called for a motion to adopt this Resolution. A motion was made by Councilmember Hickman and was seconded by Councilmember Mayhan. This passed unanimously.

Financial Report – November, 2025

Mayor Bigley reviewed the balances from the November report. Town Clerk Cook was called on to explain the large deductions of \$40,000 and \$4,200 for Central Alabama Regional Planning Commission. This check has not been sent yet but had to be written in the 2024/2025 financial year.

To approve the Finance Report, a motion was made by Councilmember Moore and seconded by Councilmember Hickman. This passed unanimously.

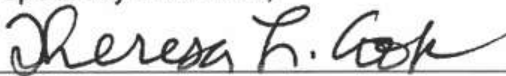
Public Comment

Mr. Ron Starker asked what was the plans for his property located at 1936 Highway 31 as far as the Planning Commission. Planning Commission Chairman Jeff McCollum was in attendance and Mayor Bigley called on him to address Mr. Starker's questions. Mr. McCollum stated the Commission is going by the adopted Comprehensive Plan.

Mayor Bigley called on Fire Chief Austin Worcester to see if he had any fire department updates to share. He stated that the allocated Town donation allowed them to purchase medical equipment.

ADJOURNMENT There being no further business, there was a motion to adjourn made by Councilmember Moore and the motion was seconded by Councilmember Hickman. Adjournment passed unanimously by those present.

Respectfully submitted,



Theresa L. Cook
Town Clerk

APPROVED:



Zachary Bigley
Mayor