

Town of Pine Level

MINUTES WORK SESSION OF MAYOR & COUNCIL DECEMBER 8, 2025, 5:45 p.m. (following Special Called Meeting)

The Town of Pine Level held a Mayor and Council Work Session on Tuesday, December 8, 2025, following the Special Called Meeting in a meeting room of the Town of Pine Level Town Hall.

CALL TO ORDER Mayor Zachary Bigley called the meeting to order.

ROLL CALL Mayor Bigley previously called roll. Present were Councilmembers Bixler and Hickman. Also, present was Town Clerk Theresa Cook and Town Attorneys Nancy Kirby and Nikki Ivey.

BUSINESS LICENSE UPDATE

Mayor Bigley stated that Business License issuance goes into effect on January 1, 2026, and called on Clerk Cook for an update. She shared information on the weekly online calls with Avenu/Neumo on this and information will be mailed as soon as they have completed all necessary testing. She shared the online business license registration will go live on January 1, 2026. There was a brief discussion of payment processing.

ELECTRICIAN CONTRACTOR

Mayor Bigley called attention to the two quotes for the sign electrical installation and some outlet repairs. This will be voted on at the Regular Monthly Meeting.

PLUMBING/SEPTIC TANK ISSUES

Mayor Bigley shared information on the plumbing issue. He stated that he contacted a plumber to check for issues and get the plumbing working. There is no need to have the septic tank pumped.

CHRISTMAS SEASON

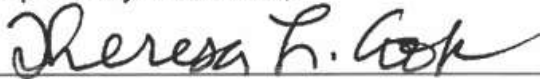
- **Parade:** Councilmember Hickman suggested that the Town not have a parade entry this year due to him setting up his audio equipment and Councilmember Hickman needing assistance at the parade check in point.
- **Town Hall Christmas Tree:** Councilmember Hickman inquired about the Town's Christmas tree and lighting it. Mayor Bigley stated that he had arranged for the fire department to take it down but was delayed to the weather. He stated that he did not want to create any confusion with the public on which tree would have the official tree lighting. Councilmember asked why is the Town's was not being decorated and used for the tree lighting and Mayor Bigley stated that the tree needed to be decorated the week prior to the arrival of this tree and PLCC had to go with another option. Mayor Bigley stated that he would do whatever the Council desires.

PROCLATION OF APPRECIATIONS

There will be two proclamations presented during the Regular Monthly Council Meeting on Thursday, December 11, 2025, to Mr. Austin Worcester and Pastor Mack Farley for their dedication to our Town.

ADJOURNMENT There being no further business, there was a motion to adjourn made by Councilmember Hickman. The motion was seconded by Councilmember Bixler and passed unanimously by those present.

Respectfully submitted,



Theresa L. Cook
Town Clerk

APPROVED:



Zachary Bigley
Mayor