

# Town of Pine Level

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## MINUTES REGULAR MEETING OF MAYOR AND COUNCIL AUGUST 14, 2025, 5:45 p.m.

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The Town of Pine Level held a Mayor and Council Regular Meeting on Thursday, August 14, 2025, in a meeting room of the Town of Pine Level Town Hall.

### PLEDGE OF ALLIGANCE

### INVOCATION

An invocation was given by Councilmember Bixler.

CALL TO ORDER Mayor Zachary Bigley called the meeting to order.

ROLL CALL Mayor Bigley called roll. Present were Councilmembers Bixler, Gray, Hickman, and Moore. Also, present was Town Clerk Theresa Cook and Town Attorneys Nancy Kirby and Nikki Ivey.

### APPROVAL OF AGENDA

Mayor Bigley asked the Council to review the meeting agenda. A motion was made and seconded to approve the agenda.

### OLD BUSINESS

#### Comprehensive Plan and Zoning Update

Mayor Bigley shared a summary of information received from Central Alabama Regional Planning & Development Commission and their role.

#### Business License Update

Mayor Bigley shared information from a conference call with Avenu. A Special Called Council Meeting will be planned for the passage of this ordinance. There was a discussion of some examples of businesses and the type of license they would file.

#### Pool Furniture

Town Clerk reviewed the offers. She stated that there were two offers; offer #1: \$100-\$150 for four lounge chairs; offer #2: \$300 for all pool furniture. The consensus from the Work Session was to take the offer #2.

#### Security System Update

Town Clerk Cook announced that the was installed on August 13, 2025. She stated that the installation technician suggested sensors on each window in addition to

the glass break sensors. She provided information what was included with the installation.

#### Monthly Cleaning Service

The cleaning estimates were presented to the Council by Town Clerk Cook. Mayor Bigley reviewed the comparison chart of the three estimates. A motion was made by Councilmember Bixler and seconded by Councilmember Gray to secure "Southern Belle's Cleaning Service" for cleaning once monthly This is a local business.

#### Christmas Tree

Mayor Bigley called on Town Clerk Cook to review the information provided during the Work Session on the Christmas tree initially found online. She explained the circumstances of not ordering the tree due to the Town not having a credit card. She stated the Mayor Bigley and she are working on a secure card through River Bank & Trust.

#### MINUTES Month of July, 2025

Work Session, July 8, 2025

Regular Meeting of Mayor and Council, July 10, 2025

Mayor Bigley called for a motion to approve the minutes as reviewed. Motion was made by Councilmember Moore and was seconded by Councilmember Bixler. The motion carried by majority vote.

#### NEW BUSINESS

##### Financial Report – June & July, 2025

Mayor Bigley reviewed the balances from the June report. He stated that the reason it is being presented late was due to printer issues. He then reviewed the July report. To accept the reports, Councilmember Gray made a motion; seconded by Councilmember Moore and it passed unanimously.

##### Non-Voting Member of the Pine Level Community Center Board

Councilmember Gray stated that Mr. Earl Irvine wants to have a Town representative to sit on the PLCC Board as a non-voting member to voice the Town's opinion of their decisions on events. Councilmember Gray asked PLCC Director Michael Petty to speak on this and he stated that they are trying to get representatives from the fire department, sheriff's department, and CAEC as well. Mr. Petty stated that Councilmember Gray's wife, Malorie, has become heavily involved with their event planning and asked the Council for the representative be Councilmember Gray. A motion was made by Councilmember Hickman and seconded by Councilmember Moore to designate Councilmember Gray as the non-voting board member to PLCC. This motion passed by majority vote. Mr. Petty thanked the Town Council for this action.

### Gillis Property Construction

Councilmember Gray stated that he has been approached by Mr. Gillis to inform the Town of plans to develop recently annexed property into residential home lots although the Town does not currently have any subdivision regulations. The homes will be 2,300 square feet with private drives and private roadways but not gated. Mr. Gillis plans to offer five home plans for clients to choose from. Councilmember Moore asked if they would have a home owner's association and Councilmember Gray stated that he assumed there would be since the roads will be maintained by the subdivision. Mr. Gillis also plans to have a retention pond. Mayor Bigley stated the Town should respect Mr. Gillis for asking for the Town's permission.

### Town Hall Ribbon Cutting & Grand Opening

Mayor Bigley shared that he and Town Clerk Cook had discussed holding this on September 26; the anniversary of incorporation.

### Parking Use

The Punishers Motorcycle Club has requested to use Town Hall as overflow parking for an event being held at the Pine Level Community Center. Mr. Petty stated that there are several chapters participating as well as a car show and children's games.

### Town Hall Signage

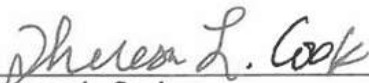
Councilmember Bixler distributed estimates on a contact for an electronic signage. There was a discussion of the options of branding and identification as Town Hall. There will be more suggested options at a future meeting.

### Public Comment

Mayor Bigley opened the floor for public comment and there were none.

ADJOURNMENT There being no further business, there was a motion to adjourn. The motion was seconded and passed unanimously by those present.

Respectfully submitted,

  
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Theresa L. Cook  
Town Clerk

APPROVED:

  
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Zachary Bigley  
Mayor