

Town of Pine Level

MINUTES REGULAR MEETING OF MAYOR AND COUNCIL APRIL 10, 2025, 5:45 p.m.

The Town of Pine Level held a Mayor and Council Regular Meeting on Thursday, April 10, 2025, in a meeting room of Spirit Walk Ministries.

PLEDGE OF ALLIGANCE

INVOCATION Councilmember Greg Bixler gave an invocation.

CALL TO ORDER Mayor Zachary Bigley called the meeting to order.

ROLL CALL Mayor Bigley called roll. Present were Councilmembers Bixler, Hickman, Moore and Worcester. Also, present was Town Clerk Theresa Cook and Town Attorney Nancy Kirby. Councilmember Gray was unable to attend due to his work schedule.

APPROVAL OF AGENDA

Mayor Bigley asked the Council to review the meeting agenda. A motion was made and seconded approve the agenda.

MINUTES Month of March, 2025

Work Session, March 11, 2025

Regular Meeting of Mayor and Council, March 13, 2025

Special Called Council Meeting, March 28, 2025

Mayor Bigley called for a motion to approve the minutes as reviewed. Motion was made by Councilmember Worcester and was seconded by Councilmember Moore. The motion carried by majority vote.

OLD BUSINESS

Town Hall Property Update

Mayor Bigley provided an overview of the property status. He stated that the pool fill in should be complete by the end of April.

Legislative Annexation

Mayor Bigley provided an update from the advertising dates and the next steps of the process.

NEW BUSINESS

Financial Report – March, 2025

Mayor Bigley reviewed the reports aloud. A motion to accept the report as presented was made by Councilmember Moore and seconded by Councilmember Bixler. This passed unanimously.

Ordinance 2025-26 Amended & Restated: CAEC/Rural Loan Promissory Note (Town Hall Project)

Attorney Kirby shared information on this ordinance and stated the amendment was for the interest rate. To pass this Ordinance, a motion was made by Councilmember Worcester and seconded by Councilmember Moore. This passed unanimously.

Municipal Election – Polling Place Location

It was announced that the municipal election polling place location will be the Pine Level Community Center.

Town Meeting Location Change

Due to acquiring the Town Hall property, beginning in May, 2025, meetings will be held there in the Council Meeting Room. A motion of this was made by Councilmember Moore and seconded by Councilmember Worcester. This passed unanimously.

Town Hall HVAC Unit Replacement

The two company quotes were discussed. A motion to use Precision Heating & Air was made by Councilmember Hickman and was seconded by Councilmember Worcester. The motion carried by majority vote.

Town Hall Lawn Care Service

The lawn care quotes were reviewed. Councilmember Bixler asked to abstain from voting. There was a motion made to enter a yearly contract with Bixler Lawn Service by Councilmember Hickman and seconded by Councilmember Moore. Councilmember Worcester stated that the fire department uses Pro Trim and knows that owner well and feels confident that he has liability insurance and did not reply to the request of that proof. A called vote was conducted for Bixler Lawn Service and it was with majority votes.

Emergency Manager

Councilmember Worcester provided information on designating an emergency manager and that typically it is the Mayor. A resolution making this distinction will need to be presented at a future meeting.

Comprehensive Master Plan

Mayor Bigley provided information on this and the first meeting is April 15. There will be a steering committee from our community to participate in future meetings. There is a donor for the cost of this.

Design Place

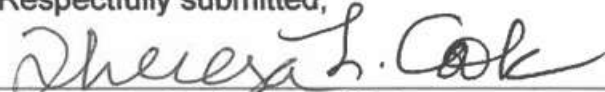
Mayor Bigley has attended some of these discussion meetings. The approximate cost is approximately \$10,000 and Mayor Bigley feels that the Town could get a sponsorship for this fee.

Other Business

Councilmember Worcester asked about the status of the tax revenue collection within the police jurisdiction of the Town. Mayor Bigley and Clerk Cook provided an update. Clerk Cook will communicate with Avenu and will give an update at the May, 2025, Council Meeting. Councilmember Worcester suggested a future resolution to address these businesses not paying taxes

ADJOURNMENT There being no further business, there was a motion to adjourn. The motion was seconded and passed unanimously by those present.

Respectfully submitted,



Theresa L. Cook, Town Clerk

APPROVED:



Zachary Bigley, Mayor