

Town of Pine Level

MINUTES REGULAR MONTHLY COUNCIL MEETING JULY 9, 2026, 5:45 p.m.

The Town of Pine Level held a Mayor and Council Regular Meeting on Thursday, July 9, 2026, in a meeting room of the Town of Pine Level Town Hall.

CALL TO ORDER Mayor Zachary Bigley called the meeting to order.

ROLL CALL Mayor Bigley called roll. Present were Councilmembers Bixler, Gray, Hickman, Mayhan and Moore. Also, present was Town Clerk Theresa Cook and Town Attorneys Nancy Kirby and Nikki Ivey.

PLEDGE OF ALLIGANCE

INVOCATION An invocation was given by Councilmember Bixler.

MINUTES Month of June, 2026
Work Session, June 9, 2026
Regular Council Meeting, June 11, 2026

Mayor Bigley called for a motion to approve the minutes as reviewed. Motion was made by Councilmember Gray and seconded Councilmember Moore. The motion carried by majority vote.

OLD BUSINESS

Project Rocky Top Update

Mayor Bigley called on Attorney Kirby for information, and she stated that she had communicated with the CAEC attorney, Chris Simmons, and a tentative closing date for the Town purchase is July 20. This is tentative due for review time of the draft. Attorney Kirby will keep the Council updated as she receives information.

Pine Level Community Center

Mayor Bigley called Town Clerk Cook information on the agenda items. She stated that currently the utilities have been paid from the Town general fund account and a bank account is needed to begin making payments from what renter fees are coming in. A motion to open a checking account at First Community Bank was made by Councilmember Moore and seconded by Councilmember Bixley. This passed unanimously.

Clerk Cook updated the Council on the renters for the next two months. Mayor Bigley stated that there was a long term rental agreement prepared and received on this day for the

current renters. He stated that upon review of the agreement, Marbury Youth League would no longer rent the fields. There is currently travel balls teams interested in the field.

Mayor Bigley shared that a grant application for \$25,000 from RC&D Midsouth had been submitted and this would be used for a walking path.

Mayor Bigley stated that the Board of the Community Center didn't designate information on the monetary assets. Attorney Kirby stated that they have given the Board a list of steps to be taken to close out all aspects of the Board and the membership structure. There was a discussion of the Town contributions to the Community Center. Attorney Ivey stated that the Town's Resolution was board on this. There was a discussion of an employee to operate the Community Center, and it was suggested an on-call person eventually. Councilmember Moore stated that person could oversee repairs and cleaning.

Council Meeting Room Name Plates

Mayor Bigley called attention to the name plates and thanked Councilmember Moore for making these for us.

Independence Day Celebration

Mayor Bigley stated it was a great evening and well attended.

Mayor Bigley stated that Marbury Youth League normally cuts the grass at the ballfield but just prior to the event they arranged to have the grass mowed from a business. Mayor Bigley stated that the Town is expected to pay for this and the Council agreed to pay the bill.

NEW BUSINESS

Financial Report – June, 2026

Mayor Bigley reviewed the report. Clerk Cook stated that there were no large, unexpected expenditures for the month of June. She called attention to the tax revenue being higher for the month of June. She also stated that the business fees are still being received. To accept the presented financial report, a motion was made by Councilmember Moore and seconded by Councilmember Hickman. This passed unanimously.

Lawn Servicing

Mayor Bigley called on Councilmember Bixler, and he stated that the estimate in the meeting packet was for grass treatment for the Town Hall and the Community Center. This treatment will last for a year.

There was a discussion of the lawn care for the Community Center and Town Hall. Estimates will be presented at a later meeting.

To approve the establishment for the grass treatment, a motion was made by Councilmember Bixler and seconded by Councilmember Mayhan. This passed with a vote of three ayes, two nays.

Other Business & Announcements

Mayor Bigley stated that he had signed an engineering contract with Sain.

Mayor Bigley encouraged the Council to attend the Work Session of the Planning Commission.

Mayor Bigley updated the Counsel on the potential property for the public safety building. The owner has contacted her lawyer and has contacted Jeffcoat Engineering for a survey. There was a discussion of the property and the stipulations so buildings. Mayor Bigley shared that Chief Austin Worcester said that the fire department will be turned over to the Town once the new building is built. The fenced area is not owned by the fire department.

Public Comment

ADJOURNMENT There being no further business, there was a motion to adjourn. The motion was seconded and passed unanimously by those present.

Respectfully submitted,

Theresa L. Cook
Town Clerk

APPROVED:

Zachary Bigley
Mayor