



Applicant Instructions

Thank you for your interest in the position available with Yes Unlimited. Please find the Position Description enclosed including the selection criteria for the position. You are strongly encouraged to browse our website to familiarize yourself with our Vision, Purpose, Values and our operations – www.yesunlimited.com.au

In applying for the position, it is essential that you provide the following information. Failing to do so may result in your application not being considered:

1. A brief cover letter identifying the position you are applying for, your interest in applying for the position, your relevant qualifications and experiences, and your particular strengths as a potential employee
2. A written response to **each of the Selection Criteria** listed in the Position Description (*this response must be a separate document to the cover letter*). Responses to the selection criteria must be of sufficient length and detail, and should include examples of your experience where appropriate.
3. A current resume
4. The contact details of three referees

Please ensure that a contact number is listed on your application at the time of submission, as the selection panel will short-list and notify the successful interviewees as soon as possible.

Applications must be received by **5pm on Friday October 10th, 2025**, and should be addressed to:

Client Services Manager
Yes Unlimited
562 Macauley St
Albury NSW 2640

Applications may also be hand delivered to the HUB, 562 Macauley Street, Albury, or emailed to **admin@yesunlimited.com.au** prior to the closing date and time. Late applications will not be considered.

Please do not hesitate to contact our Business Support Officer Lisa Rowe on **0427 320 942** if you have any further queries.