

Whitley Parish Council

MINUTES OF THE ANNUAL MEETING OF THE PARISH COUNCIL

Held in Whitley Village Hall, Village Lane on Tuesday 20 May 2025 at 6.30pm

Councillors:

*	Cllr M Thompson (Chairman)
*	Cllr P Barber
*	Cllr M Bratherton
*	Cllr R Brock
*	Cllr J Cooper (Vice Chairman)
*	Cllr M Crook
*	Cllr G Warburton
*	denotes attendance

Also in Attendance: T Noble (Clerk)
Borough Councillor P Marshall
Head Teacher Russell David
Four Members of the Public

Presiding Chairman Cllr R Brock opened the meeting, commencing with agenda item 1, Election and Appointment of Chairman for 2025-2026.

- 26/001. **Election and Appointment of Chairman**
Cllr M Thompson was proposed by Cllr P Barber and seconded by Cllr G Warburton; this was unanimously agreed.
- 26/002. **Election and Appointment of Vice Chairman**
Cllr J Cooper was proposed by Cllr P Barber and seconded by Cllr M Bratherton; this was unanimously agreed.
- 26/003. **Chairman and Vice Chairman Acceptance of Office**
The Chairman and Vice Chairman Acceptance of Office forms were signed and countersigned by the Clerk.
- The newly elected Chairman, Cllr M Thompson, presided over the remainder of the meeting.
- 26/004. **Election and Appointment of Village Hall Representative**
Cllr P Barber was proposed by Cllr R Brock and seconded by Cllr G Warburton.
- 26/005. **Election and Appointment of Burleymen**
Cllr M Crook and Cllr G Warburton were proposed by Cllr M Thompson and seconded by Cllr M Warburton.

Chairman Initials

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- 26/006. **Apologies**
There were no apologies received.
- 26/007. **Declarations of Interest**
Members were reminded of their responsibility to declare any personal interest or prejudicial interest that they may have in any item of business on the agenda no later than when the item is reached.
- 26/008. **Minutes of the Pervious Meeting**
The minutes of the Parish Council Meeting held on Tuesday 15 April 2025 were confirmed as a true record and signed by the Chairman.
- 26/009. **Public Forum**
Head Teacher Russell David, prior to the meeting, circulated a report for the Parish Council. Notes included an Open Day to celebrate the 150th anniversary of the school with a Victorian theme. This event will be on the 05 June 2025 at 2.00pm until 6.00pm. Double celebrations as the event coincides with the village Rose Queen event.
A Community Day will take place on 05 July 2025 from 9.00am until 2.00pm. This brings the community together to undertake minor paint work around the school grounds.
- 26/010. **To Consider the Calendar of Meetings for 2025-2026**
Resolved to accept the calendar dates for 2025-2026.
- 26/011. **Cheshire West and Chester Borough Councillors Reports**
Noted a detailed report had been circulated to the Parish Council.
The new Members Budget is up and running, ideas from the Cllrs are requested. Borough Cllr P Marshall also added to the report, available funding that might be of interest.
- 26/012. **Planning (0)**
Appeals (0)
Notice of Decisions (0)
Appeal Decisions (0)
- 26/013. **Finance**
Resolved that payments listed in Appendix 1 were approved.
- 26/014. **Standing Orders**
Cllr J Cooper would like the Standing Orders to be reviewed to simplify the Public Forum section.
Resolved Cllr J Cooper and the Clerk work on the Standing Orders to be adopted in a future meeting.

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26/015.

WNR Update

Cllr J Cooper stated that there is an immense problem with dog fouling at the Reserve.

Resolved that dog bags be provided for a trial period. Cllr J Cooper to research.

Cllr J Cooper would like to add details of the WNR history and a list of species and plants to the entrance notice board.

Resolved Cllr J Cooper to research and present to the committee when available.

Cllr M Bratherton informed the committee that the Risk Assessment needs to be finalised.

Resolved Cllr M Bratherton and Cllr J Cooper to finalise.

Thanks to Cllr M Crook for the kind donation of the flagpole for the WNR.

26/016.

Insurance Renewal 01 June 2025

The Clerk informed the committee that a renewal had been received for 01 June 2025 at the cost of £363.00, no increase from 2024.

Resolved to renew with the existing insurers, Zurich Municipal for 2025.

26/017.

Greenhill Lane Update

Cllr R Brock has had a few meetings about the drainage and road surface. CWAC have been informed that the PC would contribute towards the pipe works. There have been no plans to date received.

Noted Cllr R Brock to keep with the follow up meetings and report to the Parish Council.

26/018.

Time and Date of Next Meeting

The Parish Council meeting was confirmed as Tuesday 17 June 2025 at 7.00pm in Whitley Village Hall.

The meeting closed at 8.14pm.

The Annual Parish Assembly commenced at 7.30pm with light refreshments.

Signed as a true record:

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**Cllr M Thompson
Chairman**

Dated: 17 June 2025

Chairman Initials

Whitley Parish Council

Appendix 1 – Payments May 2025

Clerk	
Annual Meeting Refreshments	
Bank Trans	£ 60.12
WMT Maintenance	
Village Maintenance	
Bank Trans	£330.00