

Munhall Sanitary Sewer Municipal Authority

3311 Main Street • Munhall, PA 15120 • 412-464-7373

info@mssma.us

No Lien Letter / Dye Test Compliance Certification Protocol 2026 (UPDATED)

Municipal No-Lien Letter & Dye Cert Instructions (BOTH TO MSSMA)

- MUNICIPAL NO LIEN LETTERS will not be issued without a passing DYE TEST (FORM BELOW).
- A No Lien letter/Dye Certification is \$60.00 PER PARCEL or LOT & BLOCK (\$30 for Lien Letter + \$30 for Dye Cert)
- ALL requests for lien letters must provide the Lot & Block number, Address, proposed closing date (at least 30 days prior to closing), and if the transaction is a SALE or a REFINANCE;
- ALL Checks must to be made payable and sent to MSSMA, 3311 Main Street, Munhall, PA 15120
- Letter Requests that do not have a self-addressed stamped envelope will receive the information via email or fax. ORIGINAL letters will NOT be sent without a prepaid envelope;
- FEDEX and UPS requests will be accepted, but not returned via overnight service, unless a return envelope is provided. If a return envelope is not provided, the letter will be faxed or emailed;
- MSSMA will not provide updates or information verbally. All amounts must be verified in writing (by letter or email);
- Sewage bills are mailed and due monthly. If a property closing is delayed and a revised lien letter is needed, please contact MSSMA and re-submit your request in writing along with \$30.00. Lien letters issued are valid 30 days from the date of issuance;
- FOR REFERENCE ~ Sewage is billed generally 1 month BEHIND the water service.
- Dye Test Compliance Certification from MSSMA is Required for ALL transfers and sales except re-finance transactions.
- The fee is \$30.00 for any Certificate, regardless of location in Borough (Combined sewers are not exempt)
- Payment in the form of Checks/Money Orders (ONLY) made payable to MSSMA, and can be hand delivered (when available), dropped in the drop box or mailed in. Cash is NOT accepted and we DO NOT accept credit cards for No Lien letters and dye test certifications
- A POSITIVE (+) connection for Sanitary and a NEGATIVE (-) connection for storm MUST BE VERIFIED.
- Applications for Dye Test/Sewer Connection Inspection must be submitted 30 days prior to the closing date. WE WILL NOT HONOR "RUSH" ORDERS. MSSMA will have up to 10 BUSINESS DAYS to schedule the Dye test for completion.
- TIME OF SALE DYE TESTS ARE NOT REQUIRED FOR RE-FINANCE TRANSACTIONS.

Should any questions need to be answered please contact the MSSMA office at the number listed above or contact Toni Cregan at tcregan@mssma.us or Jackie Coles at jcoles@mssma.us

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Time of Sale / Dye Testing Report

ALL PROPERTIES SOLD WITHIN THE BOROUGH OF MUNHALL MUST HAVE A DYE TEST INSPECTION AND/OR CERTIFICATION TURNED INTO MSSMA AT **LEAST 30 DAYS PRIOR** TO CLOSING, ABSENT QUALIFYING EXCEPTION. LIEN LETTERS WILL NOT BE RELEASED WITHOUT A DYE TESTING COMPLIANCE CERTIFICATION FROM MSSMA.

RESULTS ARE KEPT ON FILE IN THE MSSMA OFFICE. IF RE-SALE IS WITHIN ONE YEAR AND A PASSING TEST RESULTS, THE MSSMA MAY WAIVE THE DYE-TESTING COMPLIANCE CERTIFICATION FEE.

Date Tested: _____

Property Address: _____

POSITIVE RESULT TO SANITARY SEWER (Dye in Sanitary) YES _____ NO _____

NEGATIVE RESULT FOR STORM (Dye NOT in Sanitary) YES _____ NO _____

Call MSSMA office if assistance is needed locating manhole 412-464-7373

ALL Items BELOW are required to be Checked for and Tested if Visible and Accessible:

<u>STORM DRAINAGE ITEM</u>	<u>LOCATED?</u> <u>(YES – NO)</u>	<u>ITEM DRAINS</u> <u>WHERE?</u>	<u>PASS /</u> <u>FAIL</u>	<u>SKETCH OF PROPERTY</u> <u>(PUT ADDITIONAL INFO ON BACK)</u>
ROOF LEADERS (X) _____				
FRESH AIR VENT (FA)				
DRIVEWAY DRAIN (DD)				
AREA DRAIN (AD)				
SUMP PUMP (INTERIOR)				
STAIRWELL DRAIN (SD)				
WINDOW WELL (WW)				
OTHER: _____				

TEST CONDUCTED BY: _____

HP # _____

SIGNATURE: _____

DATE: _____

COMPANY: _____

PHONE #: _____

ADDRESS: _____

EMAIL: _____

BELOW IS FOR MSSMA USE ONLY:

DYE TEST RESULT: ☐ PASS ☐ FAIL

FINAL INSPECTION CONDUCTED: _____

NOTES: _____