



Munhall Sanitary Sewer
Municipal Authority

Dave Younkings, Chairman
Matthew Bovee, Vice Chairman
James Barca, Jr., Secretary
Tony DeMartino, Treasurer
Susan Ballas, Board Member
Romel Nicholas, GTN Law, Solicitor
Jason Stanton P.E., LSSE, Engineer
Jacquelyne Coles, Manager

MONTHLY MEETING MINUTES
Wednesday, June 3, 2026
6:00 PM

Vice Chairman Bovee call the Meeting to Order at 6:00 pm.

Pledge of Allegiance

Mrs. Cregan conducted roll call: David Younkings (absent), Susan Ballas, Matthew Bovee, Tony DeMartino, James Barca (absent), Jacquelyne Coles (absent)

Also present: Ms. Donaldson, Engineer
 Mr. Gannon, Solicitor
 Toni Cregan, Office
 Heather Murphy, Office

ANNOUNCEMENTS

The bills that will be mailed this month, due July 5, 2026, will include a penalty. Penalties were waived from Feb 2026 – May 2026, during the billing transition from Legal Tax Service.

PUBLIC COMMENT AND/OR QUESTIONS ON AGENDA ITEMS

N/A

ENGINEER REPORT

1. Miscellaneous Tasks

- a. Waterfront Pump Station Parking Pad
 - i. LSSE requested additional insurance documentation from Avelli Corporation per U.S. Steel discussion with the Authority Solicitor. Contractor plans to start construction prior to the end of June.
- b. Potential Storm Sewer Transition to MSSMA
 - i. LSSE, GTN law, and Authority Manager met to discuss potential storm sewer transition schedule on July 1, 2026.
 - ii. Meeting to be scheduled with Munhall Borough Manager.
- c. Waterfront Pump Station
 - i. LSSE is coordinating the requirements for a replacement pump and coordinating with MSSMA staff.
- d. Woodhill Drive Sewer Collapse
 - i. LSSE performed preliminary field review of site restoration completed by Creative Enterprises, LLC on May 8, 2026. Will follow up with Mrs. Coles regarding easement issues.

- e. 1806 Maple Street
 - i. Jet Jack, Inc. to provide quote for installation of two new manholes to provide access for maintenance of the pipe segment.
- f. Comprehensive Plan
 - i. LSSE to provide estimate for five-year costs associated with storm sewer transition, MS4 compliance, and storm system O&M.

2. Developments

- a. Vondera Street
 - i. Borough Engineer completed Component 4A. LSSE responded via letter on October 2, 2024. Representative from the Developer's Engineer (KU resources) notified the Authority that they have received DEP comments on the planning module.
- b. Steel Valley School
 - i. Sanitary sewer relocation has been completed. Testing has been completed.
- c. 881 East Waterfront Drive
 - i. Sanitary lateral construction was completed on March 19, 2026.

3. Rules and Regulations

- a. The next Rules and Regulations meeting is tentatively scheduled for June 25, 2026.

4. NPDES Permit tasks

- a. Annual CSO Report was submitted on PADEP on March 20, 2026. Coordination between MSSMA, LSSE, ALCOSAN, and PADEP is in progress to determine next steps of finalizing NPDES permit transfer to ALOCSAN.
- b. The 2025 Chapter 94 Report was submitted to ALCOSAN on February 27, 2026.

5. Phase II Consent Order and Agreement Tasks

- a. Regionalization
 - i. Transfer is complete.
- b. Phase II COA Deliverables
 - i. Phase 2 COA 2024 progress reports – to be submitted by the of June 2026.
 - ii. Latest multi-municipal Mon-Valley meeting was held on October 10, 2024.
 - iii. M-44 – Jet Jack, Inc. to coordinate with Creative Enterprises, Inc. for scheduling additional lining work. LSSE installed the post-construction Phase II COA flow monitor in the M-44 sewer shed on December 31, 2025.
 - iv. M-45 – Easement executed by the Borough on April 1, 2026. Meeting between LSSE, Borough of Munhall, and Fire Department representatives held on April 5, 2026. LSSE transmitted updated site plan to the Borough for review on May 27, 2026.
 - v. M-49 – LSSE submitted a scope expansion request letter to the CFA for utilization of the approximately \$115,277.25 of remaining PASWS funds for

Contract No. 24-S4. The expanded scope of work will include higher priority structural repairs in the Phase 2 and 3 O&M areas. The expanded scope of work was approved by the CFA on May 5, 2026. Jet Jack, Inc. to provide quote for completing expanded scope of work under Contract No. 24-S4.

6. MSSMA O&M program – “5 Phase Initiative”

- a. Phase I O/M Inspections and Repairs Contract – Contract 2022-01 Regionalization Sewer repair project. Hatch reported in April 2023 that the contract was completed and closed out.
- b. Phase II Inspections and Repairs Contract – Final Pay request approved at March 2025 meeting. Contract has been closed out.
- c. Phase III O/M Inspections and Repairs Contract – Final Pay Request was approved at the May 2025 meeting. Contract has been closed out.
- d. Phase IV O/M Inspections and Repairs Contact – LSSE to provide map of Phase IV O&M CCTV area and GIS pipe segment table to MSSMA’s use in performing the Phase IV cleaning and CCTV program. CCTV is in progress.
- e. Phase V O/M Inspections and Repairs Contract – CCTV scope to be developed.

7. West Run J-35 Sewer Improvements

- a. Construction has been completed. Final Change order and Payment Request No. 1 was recommended for payment by letter December 4, 2024, in the amount of \$85,342.30. Currently withholding 5% retainage associated with testing and closeout.

8. GIS Mapping

- a. LSSE to develop demonstration of Authority/GIS tools utilized for tracking O&M televising and manhole physical survey progress.

9. Funding opportunities

- a. PA Small Water and Sewer (PASWS) Program Funding
 - i. West Run J-35 Collapsed Sewer Improvements and Slope Stabilization Project – Project closeout pending contractor testing of new sanitary sewer manhole.
 - ii. Phase I Sanitary Sewer Improvements – Request for reimbursement to be submitted following contractor payment request submittal.
 - iii. Phase II and Phase III Sanitary Sewer O&M repairs – PASWS funding was not awarded at the CFA board meeting held on January 20, 2026.
- b. ALCOSAN GROW Funding
 - i. GROW Progress Report No. 5 for the M-45 and M-49 projects was transmitted to ALCOSAN on May 29, 2026.
 - ii. LSSE to provide O&M televising to ALCOSAN for the Phase II COA Source Flow Reduction project (GROW Number: 2016_01-055).
- c. Allegheny County GEDTF Grants
 - i. Minimum \$150,000 and Maximum \$500,000 project budget.
 - ii. The M-45 GI project grant application was submitted for GEDTF 8/22/25, in the amount of \$500,000.

- d. Local Share Account – application window is closed (9/1/25 – 11/30/25). Eligible projects include projects that improve the quality of life in the community. Max request of \$1M. A resolution and a \$100 application fee are required for submission. LSSE transmitted the Local Share Account Resolution to the Authority on 11/3/25. LSSE submitted the LSA grant application on 11/26/25.

SOLICITOR REPORT

1. Consent order compliance - solicitor, manager and engineer are addressing both compliance and municipal cooperation issues.
2. LTS still in review
3. Rules and Regs – executive session needed for discussion
4. US Steel Property – spoke to rep, still waiting on approval.
5. Personnel Manual Review – work in progress with Manager.
6. Stormwater Take Over – meeting with the Borough is necessary.

MANAGER REPORT

1. Tap-In Permits/New Connections
 - a. Steel Valley Board Member reached out about the SFPM for Park School property once it is demolished. It is agreed by the professionals that this land will be changing use and the SFPM will need to be resubmitted when the time comes.
2. Field Operations
 - a. Aiden Ankley has vacated his position to return to school. Will post position in mid-June.
3. Pump Station
 - a. Concrete Parking Pad to be installed in 2026 (waiting for US STEEL).
 - b. Trail Cam will be researched and installed once concrete and wench are ready.

UNFINISHED BUSINESS

1. 5-year Comprehensive Plan – RFP for Consultants to provide a 5-year Strategic Plan.
2. Open House for MSSMA will be on June 26, 2026, and the theme is “flow reduction”.

NEW BUSINESS

N/A

MOTIONS

- a. *Motion* to approve the minutes from the monthly board meeting held on May 6, 2026, as distributed to the board. First by Mr. DeMartino, Second by Mrs. Ballas. All in favor. None opposed. Motion carries.
- b. *Motion* to approve the payment of bills as submitted to the Board, for the period of May 1 through May 31, 2026, in the amount of \$71,685.27. First by Mrs. Ballas, Second by Mr. DeMartino. All in favor. None opposed. Motion carries. *Mr. DeMartino reviewed and approved the bill list.

- c. *Motion* to approve gross payroll for the month of May 2026 in the amount of \$29,331.74. First by Mrs. Ballas, Second by Mr. DeMartino. All in favor. None opposed. Motion carries.
- d. *Motion* to approve an escrow refund in the amount of \$1,000.00. for 129 E. Larkspur. Dye test was completed and has passed. First by Mr. DeMartino, Second by Mrs. Ballas. All in favor. None opposed. Motion carries.

GOOD OF THE ORGANIZATION OR GENERAL COMMENTS

N/A

- Motion to adjourn at 6:43 pm. No executive session.
 - Next regular meeting to be held Wednesday, July 1, 2026 at 6:00 pm.