



Munhall Sanitary Sewer
Municipal Authority

Dave Younkings, Chairman
Matthew Bovee, Vice Chairman
James Barca, Jr., Secretary
Tony DeMartino, Treasurer
Susan Ballas, Board Member
Romel Nicholas, GTN Law, Solicitor
Jason Stanton P.E., LSSE, Engineer
Jacquelyne Coles, Manager

Regular Monthly Business Meeting Agenda

Wednesday, September 2, 2026 | 6:00 PM

Joe "Omar" Ballas Memorial Conference Room

Pledge of Allegiance / Call to Order at _____ PM

- 1) Roll Call (Mr. Younkings Mr. Bovee, Mr. DeMartino, Mrs. Ballas, Mr. Barca)
 - a) Mrs. Coles, Mrs. Cregan, Ms. Murphy, Ms. Donaldson, Mr. Bajek, Mr. Nicholas
- 2) Announcements:
 - a) Motion to ratify hiring Justin Gooden as a sewer laborer at \$23/hour and 6 months' probation.
- 3) Public Comment and/or Questions on Agenda Items
- 4) Professional Consultant Reports (Engineer & Solicitor)
- 5) Manager & Office Reports
- 6) Unfinished Business
 - i) RFP for Comprehensive Plan (no update)
- 7) New Business
- 8) Items for Consideration
 - (a) *Motion* to approve the minutes from the monthly board meeting held August 5, 2026, as distributed to the board.
 - (b) *Motion* to approve the payment of bills as submitted to the Board, for the period of August 1, August 31, 2026, in the amount of \$931,068.14
 - Includes ALCOSAN 2nd Qtr. 2026 which is \$804,214.24
 - Also includes the invoices for the Woodhill Emergency, Trautman and Trautman field restoration.
 - (c) *Motion* to approve gross payroll for the month of August 2026 in the amount of \$ _____
 - (d) Motion to approve Resolution 2026-____ updating fees for collections and remove LTS from the Collections process.
 - (e) Motion to Partially Pay AVELLI Construction on Contract 25-S1 in the amount of \$39,321.752 for the Parking Pad installation and construction at the Pump Station. 2.5% retainage held.
 - (f) *Motion* to approve partial pay request #2 (FINAL) from Jet Jack, Inc. for Contract No. 24-S4 Phase 1 Sanitary Sewer Improvements in the amount of \$ _____ pending receipt of certified payroll and post CCTV inspections for final liner segment.
 - (g) *Motion* to approve Change Order No. 2 (FINAL) for Contract No. 24-S4 Phase 1 Sanitary Sewer Improvements (adjust the final contract amount based on the quantities of work completed).
 - (h) *Motion* to approve Partial Pay request No. 2 for Contract No. 24-S1 – West Run Road Sanitary Sewer Improvements.
 - (i) *Motion* to approve Change Order No. 2 for Contract No. 24-S1 – West Run Sanitary Sewer Improvements.
 - (j) *Motion to approve mileage expenses for the Erie PMAA Conference to Dave, Tony, Sue, Toni & Jackie minus any spouse fees for the conference.*
- 9) Good of the Organization or General Comments
- 10) Motion to Enter Executive Session to discuss personnel.
 - a) Motion
 - b) Motion
- 11) Executive Session _____ IN at _____ OUT at _____

12) Motion to Adjourn at _____