



MEETING OF THE BOARD OF DIRECTORS

Thursday, September 25, 2025, 5:00 p.m.

300 Medical Drive, Hampton, VA 23666

Present: Mr. Steven Brown, Chair; Dr. Kristie Norwood, Vice-Chair; Mrs. Mary Miller, Treasurer; Ms. Madonna Flores, Secretary; Ms. Ann Abdullah; Dr. Mark Bell; Dr. Cynthia Gaither; Dr. Diane Griffiths; Mr. Ryan Kotrch; Mrs. Gisele Russell; Mrs. Mary Stewart; and Dr. Tamara Temoney-Porter.

Staff: Dr. Daphne Cunningham; Ms. Raymona Barnes; Dr. Melanie Bond; Ms. Keisha Carroll; Mr. Tony Crisp; Mr. Ryan Dudley; Ms. Christina Ferris; Dr. Baltej Gill; Mrs. Allison O'Brien; Mrs. Rhonda Perry; Dr. Patricia Singleton; Mrs. Beverly Smith; Mrs. Kimberly Thompson; and Mrs. Jae Hee Jackson.

Absent: Mrs. Ginger Blount-Moore; Sheriff Karen Bowden; Dr. Tarita Stonewall; and Ms. Hui-Shan Walker.

**Members of the
Public and
Other Guest(s):**

Mr. Anthony Crossley attended but did not comment.

CALL TO ORDER

Members of the Board, Guests, and Staff were welcomed to the Meeting of the Board of Directors for the Hampton-Newport News Community Services Board (H-NNCSB) by Steven Brown, Chair, who called the meeting to order at 5:02 p.m. on September 25, 2025.

REMARKS OF THE CHAIR

After Chairman Brown welcomed the Members of the Board of Directors, he recognized the new Board Members whom he missed greeting at the June meeting. Then he gave Dr. Daphne Cunningham, Executive Director, the floor.

Dr. Cunningham welcomed everyone to the first meeting of the fiscal year and thanked the Members in attendance. She stated there would be a presentation later in the evening from Financial Services. Finally, other staff present introduced themselves: Christina Ferris, Dr. Singleton members of the Wellness Team, who won the Team Effort Award (team of the quarter). Dr. Cunningham read the reason for the nomination and also mentioned the members on the team who were not present.

PUBLIC COMMENT None

ACTION ITEMS

A-1. Board Approval of the June 26, 2025, Board of Directors Meeting Minutes

Issue: Board Approval of the Minutes of the Board of Directors Meeting held on June 26, 2025.

Background: The Board meeting minutes were provided to Members of the Board of Directors for review in the Board package distributed on September 18, 2025.

ACTION: There being no discussion or comments, the Minutes of the Board of Directors Meeting held on June 26, 2025, were approved as presented.

STANDING BOARD COMMITTEE REPORTS

Community Relations & Governmental Affairs

Members of the Community Relations and Governmental Affairs Committee met on Monday, September 15, 2025 via Zoom virtual meeting. The full report is in the red folder.

The meeting was called to order at 4:04 p.m., roll call was taken, then Dr. Daphne Cunningham, Executive Director, provided updates on Legislative activity.

Dr. Cunningham reminded the Committee of the VACSB October Public Policy Conference being held in Roanoke, VA from the first through the third of October and to please contact Mrs. Jackson to register if they would like to attend. Next, Dr. Cunningham mentioned the changes to mental health services and advised that the public comment period to provide feedback on these proposed changes is scheduled to end on September 21. Mr. Ryan Dudley, Deputy Executive Director, sent everyone the link to the public comment forum via the chatroom. Federal level changes and other state level changes are also anticipated. Meetings with local legislators are being scheduled, and two are confirmed for mid-October.

Dr. Griffiths asked whether it would be helpful if Board Members participated in the public comments and Dr. Cunningham encouraged everyone who wanted to comment to do so. She stated that talking points she received from Executive Director of VACSB, Jennifer Faison, would be shared with Board Members. Mrs. Bea Dahlen asked if phone calls would also help to advocate on behalf of the CSB. Dr. Cunningham stated all help would be welcome.

Next, Mr. Dudley provided updates on the BJ Roberts Behavioral Health Center. The transition is still going well. Programs began moving into the new

CRC over the summer. The 23-hour service has begun with assessments available during the day, and walk-ins will start soon. The CSB is also working with community partners Sentara, Mary Immaculate, and Riverside for various services.

Regarding Marcus Alert and mobile crisis services, there has been increased volume. The CSB has received some media coverage in the recent weeks that highlight the different programs, and Mrs. Connie Vatsa was featured in a recent article in the Daily Press/Virginian Pilot.

Next, Mr. Tony Crisp, ARTS Director, provided a status report on the three projects supported by the Opioid Abatement Authority. He stated the mobile unit should be operational in mid-October. There continues to be staffing issues with some personnel leaving, but the division is interviewing and hopes to fill the positions quickly. The Peer Drop-in Center is anticipated to be starting in October. MAT jail services hired someone who started on September 2. There's been progress on all three projects.

Mrs. Bea Dahlen asked how many days the mobile unit would be available, and Mr. Crisp stated it would be at each location for two days: Newport News on Mondays and Thursdays; Hampton on Tuesdays and Fridays. After all the regulations are met, the mobile unit would operate 5 days a week.

I asked about the community response on the mobile unit, asking if there's been more positive feedback. Mr. Crisp noted they are still working with the Buckroe location to educate the community about the benefits of the service. He also noted there will be security for the mobile unit, expanding services with the existing campus security company. Dr. Cunningham stated there are plans to take the mobile unit to the City Council work sessions so Councilmembers can view it.

Next, Dr. Cunningham provided updates on a variety of other business. There will be some therapy provided within some of Hampton City Schools' elementary schools this year. Dr. Stonewall asked who selected the schools, and Mrs. Beverly Smith stated the Hampton City Schools did, and it was based on prior utilization information. I asked how this adds to existing services, and Mrs. Smith said it would be an extension of service in the schools, and that Student Services determines which students qualify for services.

Dr. Cunningham discussed the Sentara CARES clinic pilot program partnership and noted a clinic staff person was hired and started on September 15. Periodic Peer Recovery Specialist access will be made available at the location.

Mrs. Dahlen asked how the community will be notified of the new services, and Dr. Cunningham said the usual social media pushes and the Hampton Roads Show.

Next, Dr. Cunningham mentioned the upcoming Thanksgiving Luncheon on November 13 at the Hampton Roads Convention Center.

Dr. Cunningham shared the H-NNCSB received a Proclamation from the City of Hampton, declaring September as Suicide Prevention Month. She also shared the October 11 Out of Darkness Walk would be held in Newport News Park again this year.

The next meeting will be on Monday, October 13, 2025 at 4:00 p.m.

Budget, Finance & Audit

Members of the Budget, Finance and Audit Committee held a virtual meeting via Zoom on Monday, September 22, 2025, at 4:00 p.m. The full report is in the red folders.

Mrs. Barnes, Chief Financial Officer, welcomed everyone to the first BF&A Committee of FY2026 and introduced herself and Mrs. Rhonda Perry, Controller.

Mrs. Barnes presented the agenda, which included: The H-NNCSB's Financial Statements – Operating results through July 31, 2025; Financial Statements for Hampton-Newport News Community Services Board Property Company, Inc.; Share-A-Homes of the Virginia Peninsula; and the Balance Sheet for Trust for Disabled Persons.

The agency is currently planning the final audit with the audit team of Robinson, Farmer, Cox Associates.

- During FY2025, the agency experienced challenges in the following areas: obtaining budgeted target units, slow reduction in outstanding receivables, changes in service delivery models, and changes in insurance requirements.
- End of the year entries that are still pending include the annual pension, insurance claims received after June 2025, and Subscription Based IT Arrangements entries. There is also a new standard which governs the recording and recognition of employee leave.
- The agency will carry forward funds in deferred revenue for special projects such as Regional Housing initiatives, the Crisis Receiving Center, and funds maintained as the Regional Fiscal agent.
- The agency will continue to maintain reserves allocated to address increases in health insurance, fluctuations in cost report, and allowance for aged accounts receivables.

Extensive program and service reviews were held during the FY2026 budget process to address the challenges faced in FY2025 and the anticipated changes to Federal funding in FY2026. The budget includes a bad debt expense to account for potential losses in Medicaid eligible clients, tailored projections to the service delivery models, and diversifying funding streams by seeking grants for a variety of programs and services. There will also be a one-year rent reduction in fiscal year 2026 based on income to the Property Company from the sale of the Briarfield group home.

The team continues to remain focused on the aging and collection efforts. Receivables in the over 120-day category have decreased.

The team is reviewing self-pay to ensure initial sliding fee scale issues are resolved and any opportunities to bill insurance are completed. Additionally, the agency is exploring Netsmart's Revenue Cycle Management Services as a potential means to outsource Commercial claims for outpatient services. The cash balance in the operating reserve is stable. The line of credit continues to be unutilized.

A meeting with the agency's insurance broker, McGriff, was recently held to evaluate the 2026 Health Insurance Renewal. Based on trends for similar entities, health insurance continues to increase. The agency experienced an increase in health insurance expenses in the August 2025 invoice and is evaluating how these ongoing increases will impact the employee portion of health insurance expense.

Mrs. Barnes reviewed the financial statements, highlighting specific line items that changed, then took questions from Committee members. Mr. Tony Soltys asked about the Medicaid funding and whether the agency is concerned about the potential reduced funding. Mrs. Barnes stated the agency is looking closely at the Medicaid expansion clients, who are at greatest risk for losing Medicaid coverage. There is also concern surrounding the twice a year eligibility evaluation that will be required instead of annual. The administrative burden will be high for both the agency and DHS. Mr. Soltys asked how the agency has prepared for this change and Mrs. Barnes replied that some programs have a bad debt category for the potential losses. Mr. Morehouse asked about the interest change in the Certificates of Deposit. Mrs. Barnes stated there was a slight decrease in interest rate for some of the CDs. Mr. Morehouse asked if the interest earned was reinvested in CDs or moved to the operating reserve. Mrs. Barnes stated the interest earned moves to the operating reserve so the CD remains at the initial investment level.

There being no additional business, I thanked the Finance Team and the Budget, Finance, & Audit Committee adjourned at 4:41 p.m.

**EXECUTIVE
DIRECTOR
UPDATE**

Chairman Brown thanked the committee members for all their hard work. He stated the Members of the Board received Clinical & Administrative Division Program Highlights on pages 7 through 65 of the Board Package. Next, he gave the floor again to Dr. Cunningham.

Dr. Cunningham recognized Mrs. Beverly Smith, Director of Youth & Family Services, as the newest member of the Executive Leadership Team. Then she reviewed several items in the red folder: tonight's presentation from CFO Barnes on Finance 101; a copy of the letter to H-NNCSB supporters regarding the annual Thanksgiving Luncheon, adding that the H-NNCSB Foundation events will be mentioned to the attendees as the agency prepares for the 55th anniversary in January 2026; and the Crowned in Confidence event hosted by the Prevention team at the Holiday Inn on October 31; and the articles that celebrated the CSB's work in the communities. Dr. Cunningham also thanked Dr. Gaither for attending the Youth Summit on September 13.

Finally, Dr. Cunningham gave the floor to Mrs. Raymona Barnes, who began the Finance 101 presentation. The presentation is intended to explain why the agency needs accounting and what comprises the financial reports that are reviewed in the committee meetings. Mrs. Barnes also discussed the role of the Board of Directors with the Budget, Finance, & Audit Committee and the responsibility for annual approvals of the budget, independent audit, line of credit, and the performance contract.

Chairman Brown thanked Mrs. Barnes for providing information important to the Board of Directors. He noted the remarkable record of not utilizing the line of credit in over 10 years.

ADJOURNMENT

There being no additional business, the Meeting of the Board of Directors for the Hampton-Newport News Community Services Board adjourned at 5:36 p.m.



Mr. Steven Brown
Board Chair



Ms. Madonna Flores
Secretary

*Submitted by
Jae Hee Jackson*