



410 Wallace Street
Combined Locks, WI 54113
October 13, 2022

PASTORAL COUNCIL MEETING MINUTES

PRESENT: Paul Vanden Heuvel, Judy Hurlburt, Matt Digman, Deacon Dave Hayden, Bob Reinke, Steve Uphill, Mike E. Murray, Kendra Rios, Cheri Ver Voort

EXCUSED: Pat Schmidt, Cindy Gilles, Renee Brockman

Chairman Vanden Heuvel called the meeting to order at 6:00 p.m.

There were no minutes to approve from the previous meeting. Ver Voort will act as Recording Secretary for this meeting in Secretary Schmidt's absence.

Introductions were made for the benefit of the new council members.

A motion was made by Digman, second by Rios, to elect Vanden Heuvel as Chairman of the Pastoral Council for the 2022-2023 fiscal year. Motion carried.

A motion was made by Vanden Heuvel, second by Hurlburt, to elect Pat Schmidt as Secretary of the Pastoral Council for the 2022-2023 fiscal year. Motion carried.

Chairman Vanden Heuvel presented the agenda format and explained his desire to formalize the cadence of the meeting. Meetings will be limited to 55-60 minutes in length to respect the time of this Council, as well as the members of the Finance Council members whose meeting will follow this one on a regular basis. All future meetings will be held on the second Thursday of the month. The agenda will be published in advance and distributed to council members before the date of the meeting for members to prepare for discussion.

Murray suggested an electronic format for the distribution of materials. This could include a collaboration site for comments and questions to be posted prior to the agenda being prepared or before each meeting. More discussion will take place in the future.

Vanden Heuvel reminded everyone of the nature of the Open Forum for Pastoral Council meetings. He requested that a monthly invitation to parishioners be placed in the bulletin each month with the meeting reminder.

Vanden Heuvel expressed interest in adding more members to the Pastoral Council and asked Council members to bring suggestions to him. He would also like to entertain the idea of a High School or College age Council Member.

Vanden Heuvel explained the idea of commonality between the committees and the importance of everyone working toward the same theme. As an example, he noted that the parish theme for Advent will be *Rediscover Jesus*. Each committee should focus their program of work on that theme so that all areas have a common goal, helping the parish and parishioners spread the message and achieve the overall goal.

The agenda gave examples of various parish committees, active and from the past. Ideally, a Council Member will act as a liaison to each committee. It was decided that the official minutes of each Pastoral Council Meeting would be brought back to committees to ensure the consistency of the message.

The Council will assist in establishing new committees to grow the parish. As an example, Parish Life is a committee that existed in the past but is no longer active. Discussion followed on the program of work that would be taken on by a Parish Life Committee and what programs the parish currently has that may fit under that umbrella.

Rios questioned the idea of our mission field and the purpose of the Disciples on the Way Committee that appeared on the agenda list. Vanden Heuvel explained the mission planning that went on 5 years ago within the parish. The committee was charged with determining pastoral needs of the parish, as well as physical needs. This group led the discussion for the new music ministry area, for example.

At previous meetings, a parish census/survey was considered to find out what parishioners were looking for from their parish. Methods of distribution were discussed. No specific action was taken.

Vanden Heuvel reminded the group that the purpose of this process was not to reinvent the wheel, but rather to enhance what is here and move forward serving our mission field, as defined by the mission planning previously done. Everyone should have a chance to give input. Questions and brief poles can be helpful. We can distribute them via the website and Flocknote.

Due to time restraints, the meeting closed after item VII on the agenda. Vanden Heuvel asked Council members to email agenda items for next month's meeting to him. The next meeting will be held at 6:00 p.m. on Thursday, November 10, 2022.

Meeting adjourned at 7:20 p.m.

Respectfully submitted;

A handwritten signature in black ink, appearing to read "Cheri Ver Voort". The signature is fluid and cursive, with a large, stylized "V" and "t".

Cheri Ver Voort
Recording Secretary



410 Wallace Street
Combined Locks, WI 54113
Phone: 920-788-4553
Email: www.stpaulcl.com

St. Paul Parish Council Meeting Agenda

Thursday, October 13, 2022 6:00 p.m. – Vandenberg Hall

“Empowered by the Holy Spirit, We are a growing Catholic Community of Disciples, who Know, Love, Serve and Share, the Good News of Jesus.”

- I. Opening Prayer – Deacon Dave
- II. Review and Approval of Minutes from last meeting:
 - Last meeting June 27, 2022
- III. Record Attendance:
- IV. Open Forum – Open the floor for additional topics
- V. Nomination for Council Leadership
 - a. Parish Council President -nominees/vote
 - b. Parish Council Secretary
 - c. Other open vacancies – High School student to represent youth
- VI. Open discussion and review of the following meeting cadence moving forward; what’s our purpose, goals, meeting cadence, meeting format. Pre-publish future agendas in the bulletin 1 week in advance, post follow-up notes by month end and available for parish to acquire a copy.
- VII. Committee Reports- Suggested Deliverables for each committee report- (3 minutes or less) What communication was delivered back to your group? Needs of the council, parish, etc. What does your group want the council to know? Upcoming events, socials, service programs, etc. Any special requests? Any open actions? Next Steps
 - a. Parish theme for the liturgical season
 - i. Theme for Advent is: **“Rediscover Jesus”**
 - b. Committee/Business Reports: (Assign Council Members with a committee or organization. Council members are communication coordinators.) Planning Session for July meeting - (3 minutes per organization brainstorming of how the organizations can be utilized to improve and assist the parish)
 - c. Disciples on the Way – Parish Mission Oversight
 - d. Parish Life
 - e. Faith Formation – Deacon Dave

- i. Upcoming Themes for ie. Advent, Lent, Feast of St. Paul
- f. Worship and Spiritual Life – Deacon Dave
- g. Mary's Girls
- h. Knights of Columbus
- i. Christian Services
- j. Trustees -
- k. Property & Finance Update to Parish Council as a FYI
- l. Cemetery
- m. 100th Anniversary
- n. Other

VIII. Current / Ongoing Business Updates:

- a. New Council Members needed
- b. Review the need for a new parish needs census
 - i. When is this going to be rolled out to the parish?
 - ii. Council or staff to build out a new census
 - o What do we want to know?
- c. Stations of the Cross Update
 - i. Design, Timing, Next Steps?

IX. New Business:

- a. Deacon Dave – Additional Thoughts and Comments
- b. Open for discussion

X. Council Notes –

- a. New and Emerging Topics
- b. FYI's - Things we should know as a FYI
- c. Need an Anniversary planning committee

XI. Take back to the parish

- a. Brat Fest is
- b. Theme.....

XII. 6:50 Recap the actions for our next meeting

XIII. Next Meeting date –

XIV. 6:55 Closing Prayer

XV. Adjourn