



MOVE-IN REQUIREMENTS

Welcome to the **Executive Group Property Management, Inc.** family. We are pleased you have found a home with us at:

Property Address
Street Address
City, State ZIP

Move-In Inspection Scheduled: Click to select date at HH:MM AM/PM

The following items must be completed **prior to your move-in inspection:**

1. **Rent Payment:** Prorated 1st month and full 2nd month (if move-in occurs after the 20th day of the month).

Amount Due:	\$	0	.00
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2. **Pet Fees:** Paid in full (if applicable).

Amount Due:	\$	0	.00
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3. **Lease Agreement:** Signed **within 2 business days of security deposit.**

4. **Utility Transfers:** Complete with proof of transfer emailed to leasing@eg-pm.com or submitted via tenant portal at least **24 hours prior to move-in.**

The move-in inspection cannot be completed until all requirements have been satisfied. Please sign below to acknowledge your understanding of these move-in requirements. We look forward to providing exceptional service as your trusted management partner.

Name	Signature	Date
Tenant 1 Name		07/07/2026
Tenant	Tenant Signature	Date
Tenant 2 Name		07/07/2026
Tenant	Tenant Signature	Date
Agent Name		07/07/2026
Agent	Agent Signature	Date



UTILITY LIST

Contact the appropriate provider(s) for your property and submit proof of transfer at least 24 hours before your scheduled move-in inspection.

Water

Hardin County Water District #1 1400 Rogersville Rd. Radcliff, KY 40160 270-351-3222	Hardin County Water District #2 1951 West Park Rd. Elizabethtown, KY 42701 270-737-1056	Elizabethtown Water & Gas 200 W. Dixie Ave. Elizabethtown, KY 42701 270-765-6121
City of Vine Grove Water & Sewer 300 W. Main St. Vine Grove, KY 40175 270-877-2422	Meade County Water 1003 Armory Rd. Brandenburg, KY 40108 270-422-5006	

Electric

Kentucky Utilities / LG&E 800-981-0600	Nolin RECC 411 Ring Rd. Elizabethtown, KY 42701 270-765-6153	Meade County RECC 1351 Kentucky 79 Brandenburg, KY 40108 270-422-2162
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Gas

Elizabethtown Water & Gas 200 W. Dixie Ave. Elizabethtown, KY 42701 270-765-6121	Irvington Gas Company 401 S. 1st St. Irvington, KY 40146 270-547-2455	
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Sanitation

Borders (Vine Grove) 110 Hodgenville Rd. Elizabethtown, KY 42701 270-360-1700	Rumpke 2201 S. Dixie Ave. Elizabethtown, KY 42701 270-765-2427	Waste Transport (Meade Co.) 1226 Sportsman Lake Rd. Elizabethtown, KY 42701 270-234-9278
Hardin Billing Service 270-735-9953	Republic Service 1-866-311-0561	

Phone / Internet / Cable

Comcast Xfinity 2919 Ring Rd. Elizabethtown, KY 42701 270-605-7719	Insight / Time Warner 460 Lincoln Tr. Radcliff, KY 40160 800-273-0144	Windstream 111 S. Main St. Elizabethtown, KY 42701 270-765-1892
Brandenburg Telephone Call for locations 270-422-2121		