



## Risk Assessment – In-Person Revision Courses & Mock Exams

**Provider:** West Kent Tutor

**Location:** Tutor's home (one room; downstairs toilet access)

**Children:** Up to 8 children aged 9–10

**Session Length:** 3 hours

**Assessor:** Becky Corden

Hazard	Control Measures
Slips / Trips	Clear walkways, stable furniture, children reminded to move carefully.
Fire / Emergency	Fire exits kept clear, smoke alarms tested, evacuation plan explained.
First Aid	First aid kit available, emergency contacts held, DBS-checked assistant present.
Illness / Hygiene	Hand sanitiser provided, surfaces cleaned, unwell children asked to stay home.
Supervision	Tutor present at all times; maximum 8 children; no unsupervised movement.
Toilet Use	Children supervised indirectly; safe route kept clear; toilet cleaned regularly.
Pets (Dog & Cat)	Pets kept out of teaching room; children instructed not to approach pets.
Ergonomics	Regular breaks; comfortable seating; opportunities to move and stretch.

*This risk assessment will be reviewed annually or following any incident.*