

28 November 2025

Dear Parent/Carer

Consultation process

This letter is being sent to you as you are a parent/carers of a child at Wisbech St Mary Church of England Primary Academy ("the Academy") at Church Road, Wisbech, Cambridgeshire PE13 4RJ. The Academy is part of the Diocese of Ely Multi-Academy Trust ("DEMAT").

Reduction of the Published Admission Number ("PAN")

There is a requirement on the Academy to have a PAN which reflects accurately the expected demands of the local community. The Academy is required to launch a consultation where it is intending to reduce its PAN.

The Academy is intending to reduce its PAN from 20 to 15 from September 2027. This is more representative of the actual situation of the Academy. This decrease in PAN reflects the fall in pupil numbers applying to the Academy in recent years, a trend that is expected to continue. This trend is affecting all schools in the East of England as well as Nationwide.

The Academy is able to accept pupils in excess of its PAN. Therefore, the Academy does not consider that making this change will constitute an impediment for future growth.

The consultation process

The consultation process is being communicated by DEMAT as follows:

- Notification to Cambridge County Council
- Notification to all parents and carers of students at the Academy
- Other persons who in the opinion of DEMAT have an interest in this matter, including the Ely Diocesan Education Committee.

Recipients are welcome to respond by emailing comments relating to the reduction in PAN as set out above to governance@demat.org.uk or if you have any questions, please contact the headteacher at the Academy. **Please do this by Friday 9th January 2026.**

Yours sincerely



Adam Downing

Head of Governance

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