

05.18.26 – Sutton Fire Station – 6:30 pm

SUTTON ENERGY COMMITTEE: MEETING AGENDA

1. MEETING

- A. Convened @ 6:30pm
- B. Present: Dana Patoine, Kirsten Nelson

2. REVIEW OF MINUTES

- A. Review of March Minutes

3. BUSINESS

- A. Trusses, Electrical, General Contractor (Dana)
 - An engineer will be stopping by to look at the trusses for the solar project.
- B. Meter Sign Out – No updates
- C. Town Plan - Survey still in progress.
- D. Engineer (Peter Gagnon) scheduled for late May/early June for design plans for HVAC System.
- E. Heat Pumps – Installed last – Invoices sent to town for payment.
- F. Thermal Envelope Improvement Review – Windows installed, basement insulation is complete, attic insulation still outstanding – Waiting on contractor (Jason Morgan)
- G. MERP – Face to face meeting - updated agreement with the town to include the windows and new refrigerator at town hall.
- H. Reimbursement –
 - i. \$40K+/- Advance drawn down after window and mini splits
 - ii. Dana to request the next advance (per the guidance of the selectboard) – Invoices & proof of payment needs to be submitted for next advancement.

4. ADJOURNMENT

- A. Meeting adjourned at 7:00 pm.



Kirsten Nelson <klockekn@gmail.com>

SEC Meeting Agenda for February 16, 2026

Dana Patoine <danapatoine@gmail.com>
To: Kirsten Nelson <klockekn@gmail.com>
Cc: Scott Cunningham <scottcunningham@sbcglobal.net>

Mon, Feb 23, 2026 at 9:21 AM

Sorry for the late response on this. Was busy then sick.

1) I met with the structural engineer to evaluate the roof structure for solar panels. He measured the building and determined reinforcements would be required to support solar loads. It doesn't look like too big a deal as long as we can coordinate it with removal of the attic insulation during the air sealing portion of the retrofit.

2) That being said the air sealing contractor has been contacted and plans are being made to get this scheduled.

3) We also purchased a new refrigerator to replace the 30+ year old unit as was recommended in the MERP evaluation. It should consume 1/3 the energy as the old one.

4) The electrician went thru the building and either he did change out or identified the very few remaining fixtures to be converted over to LED. This work was done in the years between the MERP evaluation and now.

I'll forward the report just in case anyone wants to have a look at it.

Thanks,
Dana

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