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NOTICE OF REQUEST FOR BIDS
Purchase & Planting of Trees for Municipal Library Park

Timeline: The Village of Orleans, Nebraska is requesting bids for **45-50 mature nursery stock deciduous trees native to Nebraska** to be planted in the Municipal Park. Proposals are due at **9:00 a.m. Monday, March 30, 2026**. Email bids to LeAnn Jochum at leann@scedd.us. Late or incomplete proposals will be rejected. Proposals must be submitted by email with subject line: **Village of Orleans – Municipal Park Trees Bid**.

All trees must be planted by **September 15, 2026**. Preference will be given to bids with trees planted prior to **June 15, 2026**. The bid shall include the cost of individual trees, mulch, delivery, and labor/equipment to stake and plant them. Vendors uncertain about the appropriateness of their trees to the RFP's specs may request that the Village identify comparable trees from the vendor catalog or inventory at least 2 business days prior to bid closing date.

Additional Information: The Village of Orleans was awarded a Nebraska Environmental Trust (NET) grant to partially fund this project. The Village has contracted with the South Central Economic Development District, Inc. (SCEDD) to provide project management services for this project.

Municipal Park Habitat Renewal project information and photos can be viewed on pages 2-3 of this notice or at <https://www.scedd.us/rfp-documents>. The RFP packet – including the bid form - should be reviewed in full prior to bid submission. Contact LeAnn Jochum of SCEDD, Inc. at leann@scedd.us with any questions.

Scoring: SCEDD will notify the selected vendor following the selection by the Orleans Park Habitat Renewal Committee no later than April 1, 2026. The vendor selected will work closely with the Village and SCEDD to ensure all grant compliance terms are followed.

As bids will be scored for each of the components below, bids should address each of the following:

1) Variety, maturity, majority size 15-gallon, 6-10' height, 3-4' wide	15 points
2) Cost – including labor to plant, equipment, mulching, staking, delivery	15 points
3) Timeliness – preference for trees planted by 6/15/26	10 points
4) Warranty – minimum 1 year	10 points
Total	50 points

The Village of Orleans reserves the right to reject any and all bids. The Village is an equal-opportunity employer and requires all contractors and consultants to comply with all applicable State laws and regulations and NET program guidelines.

Municipal Park Habitat Renewal Project

The Village of Orleans Municipal Park is home to the historic C.B. Preston Memorial Library downtown adjacent to the fairgrounds. Between 45 to 50 mature nursery stock deciduous trees will be planted in the town block around the library, with the swimming pool and park playground nearby. The tree planting plan will provide local wildlife habitat that features native trees and provides visual beauty, shade, and landscape variety to the park.



Park site of pollinator garden

An 800 square foot pollinator garden is planned for the south side of the library (picture to the lower right, pollinator garden denoted in pink) and is being developed separately through a unique partnership with the Southern Valley Public Schools Future Farmers of America (FFA) chapter. The community volunteer garden group will tend to the trees and pollinator grounds for ongoing and sustainable care.

C.B. Preston Memorial Library



Rendering of Memorial Park layout with trees



Aerial view (old photo that was taken before previous trees were removed)



Trees

Amount: 45-50

Type(s): Deciduous

Sizes:

- 15-gallon trees (most of the trees):
 - 6-10' tall
 - 3-4' wide
- 7- and 10-gallon trees can be smaller

Acceptable examples:

- Autumn Brilliance Serviceberry
- Autumn Gold Ginkgo
- Bloodgood London Plane
- Bur Oak
- Chanticleer® Pear
- Common Hackberry
- Espresso™ Kentucky Coffee
- Greenspire Linden
- Heartland® Northern Catalpa
- Ivory Silk Lilac
- Princeton Sentry® Ginkgo
- Purple Catalpa
- Red Oak
- Royal Raindrops® Crabapple
- Siouxland Cottonless Cottonwood
- Skyline® Honeylocust
- Substitutes are allowed.