



City of St. Paul, Nebraska

704 6th Street • St. Paul, NE 68873

Phone (308) 754-4483

NOTICE OF REQUEST FOR BIDS Purchase of Park Lights

The City of St. Paul, Nebraska is requesting bids for nine park light poles, fixtures, and bulbs in the City Park. Proposals are due: **OCTOBER 6, 2025, by 1:30pm CST**. Email bids to: City of St. Paul, 704 6th Street, St. Paul, NE 68873. Attention: Laura Berthelsen laurab@cityofstpaulne.org. Late or incomplete proposals will be rejected. Proposals must be submitted by email with the subject line: **City of St. Paul Park – Park Lights Project Bid**.

The City of St. Paul was granted the Nebraska Department of Economic Development, Rural Community Recovery Program (RCRP) grant to partially fund this project. All products must be received **no later than December 31, 2025**. The bid shall include the cost breakdown of the purchase and shipping of nine park lights (concrete poles, fixtures, bulbs) as selected. The City will select from a vendor's online catalog the products for the quote, upon request, by email at least 1 week prior to bid closing date.

Additional Information:

This bid is for product only as the City of St. Paul will install the park lights. The City has contracted with the South Central Economic Development District, Inc. (SCEDD) to provide general grant administrative services and compliance for this project.

The complete RFP packet including renderings and project design for the grant should be reviewed prior to submission. Visit: <https://www.scedd.us/rfp-documents>. Contact LeAnn Jochum of SCEDD, Inc. at leann@scedd.us with questions on the packet.

The RCRP Park Project committee will provide a recommendation to the City Council on **October 6** with notification of selection to follow. The company selected will work closely with the City and SCEDD to ensure all grant compliance terms are followed.

Interested companies should submit the following: '*Bid Form – City St. Paul Park Lights*' available on the website. Bids will be scored accordingly:

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| 1) Project Design, Appearance | 20 points |
| 2) Cost (include shipping) | 10 points |
| 3) Timeliness, Warranty | 10 points |
| Total | 40 points |

The City of St. Paul reserves the right to reject any and all bids. The City is an equal-opportunity employer and requires all contractors and consultants to comply with all applicable Federal and State laws and regulations and RCRP Program Guidelines. Through the construction bid process, use of local subcontractors, where possible, is encouraged to support local economic development. The City affirms its preference for small and minority businesses, women's business enterprises, and labor surplus area firms, as well as a domestic preference for procurements.

Mike Feeken, Mayor