

# OUR PROCESS

We're excited to guide you through the start of your project. The first step in our process is scheduling your Initial Design Meeting, where you'll meet with our full team to begin shaping your home.

## *The Initial Design Meeting*

### **Before the Meeting**

To ensure we make the most of your time, we'll need a few items prior to your Initial Design Meeting:

- Your completed Preliminary Selections Form
- The floor plan you wish to build from, or one that closely reflects your desired layout

Providing these details in advance allows our team to fully prepare and create a focused, productive meeting experience.

### **The Initial Design Meeting (3 Hours)**

During this meeting, you'll meet with our full Design and Sales Team. Together, we will:

- Review your floor plans in detail
- Discuss what you love, what you'd like to adjust, and any design preferences or priorities you have
- Make real-time updates to your estimate based on selections and feedback
- Review upgrades and premium selections to help build the a preliminary estimate

### **After the Meeting**

Following your Initial Design Meeting, you'll receive a Preliminary Estimate that includes:

- The selections and choices discussed during the meeting
- A clear, itemized breakdown of your preliminary estimate reflecting upgrades and changes discussed in the meeting

We will then review the estimate with you, explain the next step, and walk you through the rest of our design and construction process so you know exactly what to expect moving forward.



# DESIGN & CONTRACTING PROCESS

- 1 Schedule Initial Design Meeting  
*\* In Person*
- 2 Approve Drafted Floor Plan from Initial Meeting  
*\* Via Email*
- 3 Selections for Fixtures and Appliances  
*\* Online Via Buildertrend*
- 4 Updated Proposal based on Plans & Selections  
*\* Via Email*
- 5 Site Visit & Stake Build Envelope  
*\* At Build Site*
- 6 Final Design Meeting and Review  
*\* In Person*
- 7 Finalize Pricing  
*\* Via Email*
- 8 Contract Signing  
*\* In Person*
- 9 Complete & Close Financing
- 10 Add to Build Schedule & Begin