



Main Street Memories Rules & Regulations



Payment Deadlines:

- A security Deposit of **\$50-\$100** is due at time of booking to hold your date.
 - **\$50 deposit** for 2-6 hour reservations.
 - **\$100 deposit** for full day reservations
- Full payment is due **10 days prior** to event.
- Cancellations made **7 or more days** before the event will receive a full refund.
- Cancellations made **within less than 7 days** of the event are **not guaranteed a refund**.

Decoration & Setup:

- **No wall damage is permitted** — no nails, screws, or staples.
- Tape may be used if it does **not damage surfaces** and is **fully removed** before departure.

Food & Drink:

- Outside food and drinks or catering are welcome.
- Please clean up all spills, trash, and food-related messes before leaving.

No Smoking or Drugs

- Smoking and illegal drugs are **not permitted** on the premises.
- No one **under the age of 21** may consume alcohol on site.

Children:

- Children must be **supervised at all times**.
- Children are **not allowed in the storage room**.
- Children must **not operate window blinds or the thermostat**.

Cleaning & Exit Requirements:

- Bag all trash and place it in the can located by the **back door**.
- Clean all spills and messes.
- A sink is available in the back for cleanup needs.
- Return all **tables and chairs** to their original locations.
- Rented linens or decorations must be returned to the **storage room**:
 - Place dirty linens in the designated bin.
 - Return décor items to their original locations.
 - If décor was set up prior to your event, it may be left as found.